

**Grand Isle Consolidated Water District
Minutes of Regular Meeting April 10, 2019, 6:30pm**

Board Members Present: Michael Inners, Shannon Bundy, Lynda Morgan-Gardiner, Judi Reposa and Court Perry.

Board Members Not Present: Andy Phypers and Janine Banks, both excused.

SOS Members Present: Operators Warren Steadman and Joe Danis.

Green Mountain Engineering: Not present

Community Members Present: Emily Clark, Michelle Southwick, David Graham, Ron Bushway, Kevin Rock, and Jane Golati.

Additions to the Agenda

None

Review of Meeting Minutes

Judi motioned to approve the March 13, 2019 regular meeting minutes and Lynda seconded the motion. All Commissioners were in favor, except for Court who abstained, so the motion passed.

Questions from User's

Michael gave status update for application process for the construction of the AT & T tower on Lover's Lane; They are going to look for alternatives for placement of tower and Clarks have withdrawn application for permit.

Emily Clark: Property owners adjacent to Lover's Lane Tower. She stated her view of the property deed to her property. She wants the Board to engage the community in the process of informing the Town of issues that affect them directly, or long-term, like a cell tower being constructed.

Michael responded that we did not *successfully* engage people about the tower. This was in part due to the fact that we were still in fact finding stages, no decisions had been made, no contracts signed. Board members referenced letters sent to residents of Lovers Lane, posting on the agendas in five locations every month, but will work to add other modalities in the future.

In summary from the users that showed is that they ask that we bring these types of activities to the community immediately, not wait until the research has been done on viability of the project. The users ask that the moment an activity that does not directly connect to the provision of clean water to the community be brought to the community's attention for feedback.

Operator's Report

Master meters were a bigger job than anticipated. Warren explained the process to remove (see op report) Summary: Leaks, excavation, and rusted bolts prevented easy and quick replacement. Bill still has not been received. Last one (West Shore Rd) has not been replaced due to the issue with poor installation of current meter. Going to be expensive due to the issues. Warren suggested we replace next year.

Warren wants the meter coming out of the plant to have a signal that indicates a potential water leak.

A decision needs to be made soon to replace carbon in the tanks as Warren needs to work with Calgon to set up a schedule for them to come up in the fall.

Michael asked about corrosion issues with the MM; can we prevent from happening again. Warren said moving to stainless steel bolts, should no longer be an issue.

Warren asked about putting a ten-gallon totes or dumpster on the property for trash removal, and hiring a company to remove it. Joe got costs from Casella - 2 96 gal totes is \$42/monthly, biweekly pickup. \$72/mo to drive into driveway/biweekly. Includes trash and recycling. Next step is to talk to Kevin to make sure he is okay with leaving in the driveway or having trucks come up the drive.

Emily suggested that we explore the idea with the Fish Hatchery to share dumpsters. Joe and Warren are going to approach the hatchery to see if they will allow them to dump.

Michael asked about new liens and if they were occupied property.

SOS's full March 2019 report states:

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Water and Groundwater Protection Division.
2. The four new master meters have been installed. Removing the old meters was more difficult than planned. The bolts on the old meters were so rusted and degraded that they needed to be cut off. In one case the ductile iron has corroded where the master meter was attached. A section of pipe had to be cut out and a new section installed. The work took a full week to be completed. We interconnected with District 4 to provide water for Allen Road and Adams School Road while the MM for that area was being replaced.
3. The new lead & copper monitoring plan was submitted and approved by the state.
4. The new DBP monitoring plan was submitted and approved by the state.
5. The annual calibration & maintenance check of Hach equipment by Hach was completed
6. A water allocation was sent to D Hill @ 111 East Shore North for a three bedroom home on subdivided land.

B. ACTIVITIES IN PROGRESS

1. While the Hach Technician was here it was determined that the new rinse turbidimeter was failing. Arrangements were made and the turbidimeter, that is under warranty, was sent back to Hach for evaluation and repair. (Or replacement)
2. Replacing the SS gas line with black iron pipe is scheduled with Bourne Energy.
3. Installation of the smoke detector over the fire alarm panel is scheduled with the Royal Group (Fire Pro Tech).

C. ACTIVITIES PLANNED OR NEEDED.

1. The corroded electrical fitting in the main electrical switch panel will be taken care of later this spring.
2. Neagly & Chase will be contacted to provide us with an estimate on the replacement of the plant piping once the State permit is approved.

D. BILLINGS AND COLLECTIONS.

1. On March 22nd invoices were mailed.
2. Accounts receivable as of April 4 was \$123,548
3. As of April 4 there were 8 liens in effect for a total of \$13,906.02 owed. Three new liens were recorded this past quarter.

Engineer's Report

Green Mountain Engineering (GME) was not present but Alan Huizenga sent an email. Michael recapped highlights.

Email stated:

"No report from GME this month. We assisted a bit with some file review on the history of the purchase of the Lovers Lane parcel. No news from the State yet on the Permit to Construct for the pipe modification project, but will keep you posted. Have a good meeting.

Sincerely,
Alan"

With

Treasurer's Report

Shannon asked commissioners to pull up investment table to make a decision about where to put the funds for investing.

Michael suggested \$100,000 for 1yr with People's Bank and \$200,000 for 3yrs with TIAA Bank. Lynda made the motion to approve, Judi seconded the motion. Five in favor, none opposed, no abstentions.

March budget is balanced after reviewing with Melissa and Warren. Per the two hour meeting that happened before the Board meeting, Warren, Michael and I decided that we will be scheduling a regular monthly meeting before the Board meeting so that I can learn what bills are coming in, payment timeframes, and file bills. Some budget items are reaching their maximum allotted amount, and so some special projects may not be able to be done until next year, like the last master meter. Michael asked about the Stainless steel pipes that need to be replaced, and fire alarm work.

Michael asked if it was a violation. Warren said no, at least not seen yet.

Discussion of evaluations of Janine and Melissa in preparation for possible wage increase. Michael and I will be scheduling meetings with both of them before the next monthly meeting.

Old Business

GAC Carbon filter- Michael's thoughts are to replace the first one this fall. Shannon agreed. Shannon made a motion to replace filter one this fall. Court seconded the motion. All in favor, none opposed, no abstentions.

New Business

Green Mountain Water Environmental Association: Water Education Grant - Educational materials about wastewater systems so there is less pollution in the Lake. Flyers have not been finalized but Janine wants to put them, once done, in the bill envelopes. They need to be approved by Board before done, but Michael wants to put it on the radar. Shannon asked about

feasibility of putting it in the bill envelopes. Michael said one sheet, should not add to costs other than printer. Janine will work on when she returns.

Bonding of Shannon and Melissa was on agenda, but Janine was who put it on. Will put on the agenda again when Janine returns.

Lynda made a motion to adjourn the meeting at 8:28PM and Judi seconded it. All were in favor.

Shannon Bundy _____ Date: _____

Edited by Janine Banks _____ Date: _____