

## **Grand Isle Consolidated Water District**

### **Minutes of Regular Meeting July 12, 2017**

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Present at meeting: Commissioners Michael Inners, Andy Pypers, Janine Banks, Lynda Morgan-Gardiner, Julia Small and Shannon Bundy, SOS Operator Warren Steadman members David Banks and Richard and Shirley Scandore. David Borthwick-Leslie emailed Janine that he had a conflict and would not be attending.

Michael Inners opened the meeting at 7:00PM. It was held at the Ed Weed Fish Hatchery in Grand Isle, VT.

#### **Additions to the Agenda**

- 1) Scandores have water quality questions.
- 2) Gurnsey Lane allotment needs to be ratified.

#### **Review of Meeting Minutes**

Linda motioned to approve the June 14, 2017 meeting minutes and Andy seconded the motion. Shannon and Julia Abstained and the other four Commissioners were in favor so the motion passed.

#### **Questions from User's**

- 1) The Scandores have white particles in their hot water mixing valve and brought it to show us. Warren gave us some background. There are flecks of white material in the faucet screens and SOS does not know what it is. Warren went to other nearby users and found no issues at other homes. He suggests we pull the meter to see if there are particles on the incoming side of the screen, indicating it is not from within the home, but in the extensive piping of their service line (it is 1" & 2" pipe of unknown constitution). Shannon Googled "Blueish white particles in my hot water line" and it appears water heaters manufactured in the 1990s could be producing them, however their plumber says he installs the same brand of water heater and says he has never seen this before. Warren will pull the meter tomorrow, and assuming it is determined to be from within the home, the hot water heater is suspect and the homeowners will pursue it further.
- 2) Gurnsey Lane allotment was approved via email and needs to be ratified. Is requests two allotments, but it is really only one additional as a cottage exists now and already has a connection. The second one is for a new home being built. Andy made a motion to grant the request and Julia seconded. All six Commissioners were in favor and the motion passed.
- 3) Account #4045 is requesting base & debt charges be set at 1 not 2. Building used to also house a business but no longer does. Motion to reduce to 1/1 made by Shannon and seconded by Lynda. All six Commissioners were in favor and the motion passed.
- 4) A connection agreement for 7 Adams School Rd was received with a check (allotment was approved via email and now we have a connection agreement in hand so ratification of the email vote is not required). A single family home, three bedrooms, new construction. Janine asked about our capacity study. Green Mountain Engineering is waiting for a high turbidity event to have SOS test the system (will it run for twelve hours in high turbidity?) as an added piece of the study. Warren thinks we are still fine with capacity. Shannon made a motion to approve the connection and Andy seconded. All six Commissioners were in favor and the motion passed.
- 5) 132 East Shore South is requesting two allotments. Both are single family homes. Julia made a motion to approve the connection and Janine seconded. All six Commissioners were in favor and the motion passed.
- 6) A connection agreement for 14 Sloop Road was received with a check. Joseph and Joan La Fromboise. Seasonal 2-3 bedroom camp on lake water now wants to connect. Julia made a motion to approve the connection and Janine seconded. All six Commissioners were in favor and the motion passed.

#### **Operator's Report**

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) Joe was checking out a house on Star Rd and determined it has a service line already in place. No connection agreement was ever received from this property. SOS sent a letter asking for a connection agreement and check to be received by this meeting but it has not been received yet. Contractor building the house said he would pay it sometime. Also he wants to install the meter inside the utility room, and this does not meet our

standards. Discussion ensued and it was decided we will install a lock box on the curb stop until a meter pit is installed (or another acceptable meter location is agreed upon) and the \$3500 connection fee is received along with the connection agreement form. Warren will let him know this, meet with him early next week and then send a letter to him recapping the meeting. He can come to next meeting if he wants, but he needs to pay by the next meeting and agree to meet our meter installation standards.

- 2) Hutchins – The water is shut off and they have agreed to pay the bill.

### **Engineer's Report**

Green Mountain Engineering did not supply a written report and they were not present at the meeting.

- 1) Warren noted that Brad Washburn (of GME) advises we change the carbon, but Ray Solomon (from the State) says not to change it until we see a need. Brad suggested that in lieu of changing the carbon, it might be wise to test to see what bacteria is in the filter. The board agreed.

### **Treasurer's Report**

- 1) Andy met with Melissa today. All seems to be going smoothly. The audit was done late May and Andy wants results sooner than last year and will ask Melissa to contact them if needed. Melissa had a few extra hours due to the audit. Michael noted that \$19,384 should be the amount coming from the State for our grant.

### **Old Business**

- 1) None

### **New Business**

- 1) Authorizing administrative approval procedure for routine allocation requests. Email approval is not a preferred way to transact routine business. After discussion, the Board instituted this new policy: SOS may approve up to three routine single family home allocation requests per month. They will report the number of approved requests at each monthly Board meeting. Michael made a motion to approve the policy and Shannon seconded it. All six Commissioners were in favor and the motion passed.
- 2) Unauthorized connection penalty. As stated in the Use Ordinance, it is a misdemeanor violation with up to a \$500 penalty, but is also difficult to enforce. Discussion ensued about possible ways to apply a penalty. Janine will write up a 10% penalty revision to the Ordinance for approval at our Aug. meeting.

Motion to adjourn was made at 8:30PM by Shannon and seconded by Julia. All six Commissioners were in favor, none opposed.

Respectfully Submitted,

Janine Banks \_\_\_\_\_ Date: \_\_\_\_\_



SIMON OPERATION SERVICES, INC.

July 12, 2017

Mr. Michael Inners  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of June 2017.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS-1885.

Sincerely,

*Mark*

Mark Simon

**cc: Facility copy**

143 S. Main Street, Waterbury, VT 05676 1-888-767-1885

## **GRAND ISLE CONSOLIDATED WATER DISTRICT MONTHLY ACTIVITIES REPORT JUNE 2017**

### **A: ACTIVITIES COMPLETED**

1. Two samples were taken for coliform testing. Both samples were "absent". Monthly backwash data was taken and the monthly report sent to Watershed Management Division. The monthly Water Operations report was sent to the Water And Groundwater Protection Division.
2. Individual meters were read during the week of June 12<sup>th</sup>. From the list of non-reads 10 letters have been sent out asking customers to contact us to schedule service calls to repair/check their meters.
3. Five repair service calls have been made to customers that did not require customer contacts. (Simple repairs that did not require inside building access)
4. SOS personnel met with Ciara Drive Contractors to help them determine where an existing service line is located. They are building a duplex that will require two curb stops one for each unit. The services will connect to an existing 1 ½ inch line that was previously

connected to the distribution main. (Connection agreements were approved a number of years ago when the development was approved by the town)

5. SOS personnel witnessed the tap and installation of the curb stop at 4 Landing Lane. (John Waters connection)
6. Usage data was compiled for the Ladd Point residents. They are required to submit a waste water report annually. The water usage is part of the report.
7. The meter at 12 Ketch Road was replaced. As the meter froze over the winter, the owner has been billed for a new meter.
8. A report of a leak on Lakeshore Blvd was investigated. The leak was on the old Seasonal system for the area and not on GICWD lines.

## **B. ACTIVITIES IN PROGRESS**

1. Updating the Water Point Network is in progress. (The distribution maintenance program on the Ipad)
2. It was discovered that a new home being built on Star road already has a water line going into the home. There is no connection agreement on record. A letter has been sent to the owner of the property explaining the procedure for connecting to the water system. (It is assumed that this service line had been installed a number of years ago by LaBounty)
3. Repair service appointments are being made with accounts that have been sent letters requesting contacting us.
4. Annual cycling of mainline valves is in progress.

## **C. ACTIVITIES PLANNED OR NEEDED.**

1. Sampling for the Cyanotoxin program will begin the second week in July.
2. Required sampling for Lead and Copper is scheduled for July. (Required to sample every three years)
3. Continue digging and replacing bolts on Mainline valves.

## **D. BILLINGS AND COLLECTIONS**

1. Accounts receivable as of July 6 was \$112,880.79
2. There were no new liens in June.
3. Ten 24 hour disconnect notices were posted on June 6. All ten made arrangements to pay. No one was shut off.