

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
October 19, 2015**

I. CALL TO ORDER: Adam White called the meeting to order at 7:06PM

Board Members Present: Adam White-Chair, Mark Cobb-Vice Chair, AnnaMarie DeMars, and Bill Baron. John Lawrence arrived a little later.

Board Members Not Present:

II. GUESTS: Recreation Committee: The Recreation Committee were scheduled to meet with the Selectboard, but unable to attend. Melissa gave Adam an email she received from the Recreation Committee as to what they were to talk about. He will follow up with an email.

Community Members Present: Donna LeClair, Ron Bushway, Todd Boutin and Melissa Boutin

Amend Agenda for Matters Not Listed:

III. REVIEW AND APPROVE MINUTES: Bill made a motion to accept the minutes of October 12, 2015. Mark seconds. All in favor. Motion passes.

IV. FIRE STATION UPDATE: No update to report.

V. PORATTI PROPERTY UPDATE: No update to report. Adam mentions the two informational meetings on Saturday, November 7, 1:00PM and Tuesday, November 10, 7:00PM at the (Grand Isle) school.

VI. NEW BUSINESS:

Budgets: (Recently) received:

1. Highway Department:
 - a) Will be reviewed at the next Selectboard meeting.
2. Development Review Board:
 - a) Reduced legal budget by \$5,000.
 - b) Not as many hearings so revenue will be down.
3. DRB Computer was discussed. Mark asked to have Word format installed into this computer.
4. Adam mentioned receiving a DRB Hearing Notice for a site plan review and conditional use for a truck-to-truck liquefied propane transfer facility for 4 Island Circle.

Front Porch Forum:

1. Front Porch Forum, a valued community service, is holding their annual fund raising to keep operating for another year.
2. The Board agreed to make a contribution.
3. Adam makes a motion to give a \$100 donation to Front Porch Forum on behalf of the Town of Grand Isle. Mark seconds. All in favor. Motion passes.

Survey Bids: Bids received to date for survey work at the Annex location:

1. AES Northeast bid came in just under \$3,400.
2. Trudells fixed fee of \$3,600 exclusive of reimbursable expenses.
 - a) Copies; plots, color plots, travel, research fee and more.
 - b) All in addition to the \$3600.
3. Dubois and King bid will be reviewed at the next meeting.
4. Adam noted that three (bids) were received within the deadline and he will make copies for all (Board members) to review

Discussion was brought up about DRB computer,

1. Mark asked about the speed of the computer and getting Donna (LeClair, DRB secretary) set up for Microsoft Word.
2. Melissa can get the program through Staples.
3. Mark asked about the Point of Sale system.
4. Melissa said she is communicating with the person in South Burlington and it is in the works.

Property Tax Penalty Appeal: Adam read a letter received October 8 from Jeffery Small, CPA, representing Harold Lyon.

1. Mr. Small is requesting that the penalty for Mr. Lyon, in the amount of \$1,032.80, for filing Homestead Declaration late be abated or reversed.
2. Mr. Lyons had paid his taxes in a timely manner but was a victim of identity theft.
3. Melissa Boutin, Town Treasurer, stated this is not a delinquent tax penalty.
It is a State issue, not a town issue.
4. When people file HS-122 late with the State it is electronically assessed through the State and downloaded to the town.
5. When residents who are out of State file (income taxes) with firms like H&R Block they may be told they didn't have to file (HS-122) this year so when they get back home they have to re-file and they then get a late filing fee.
6. Adam will notify Mr. Small to let him know this is a State issue and not a Town issue.

LCATV Request: Comcast is working on their Certificate of Public Good to continue providing their services for the State of VT. LCATV is a non-profit that uses Comcast services and asking for a letter of support from us. All Board members are ok with providing this letter of support for LCATV.

Furnace for Fire Station: Mark reports on the furnace located in the present fire station.

1. There is a crack in the double wall boiler furnace.
2. The furnace needs to be replaced.
3. It can't be accessed to be welded and cannot be fixed.
4. An additional C.O. monitor will be installed.
5. The Board discussed working to get an RFP drafted (for bids on a new furnace for the existing fire station).

Jan Marinelli, Executive Director, Lake Champlain Islands Economic Development Corporation: Jan Marinelli requested to meet with the Selectboard. Bill will inform the Board when she will be available to come to a meeting. (Jan is available to meet with the Selectboard on November 16).

VII. OLD BUSINESS: None

VIII. REVIEW ORDERS and PAY BILLS: AnnaMarie makes a motion to review orders and pay bills. Mark seconds. All in favor. Motion passes.

IX. EXECUTIVE SESSION:

Contract Review:

Mark makes a motion to go into Executive Session for contract review at 7:30PM inviting Todd Boutin, Chief of the Grand Isle Volunteer Fire Department.

AnnaMarie seconds. All in favor. Motion passes.

Mark makes a motion to come out of Executive Session at 9:09PM and the decision is to consult the Town Attorney on matters regarding the Fire Station.

Bill seconds. All in favor. Motion passes.

X. ADJOURNMENT: AnnaMarie makes a motion to adjourn at 9:10PM. Bill Seconds. All in favor. Motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____