

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
April 18, 2016 7:00PM**

I. CALL TO ORDER: Adam White called the meeting to order at 7:02PM.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars, John Lawrence and Bill Baron

II. GUESTS: Shawn Mercy: Grand Isle Zoning Bylaws and Subdivision Regulations & Updated Town Plan Submitted for Approval and Adoption by the Selectboard.

Terri White: Green-up

Mary MacBride: Dog Bite

Community Members Present: Barbara Geris, David Graham Jeff Parizo, Gene McAllister, Joe Longo, Ron Bushway, Dwight Bullis, Bill LeClair, Donna LeClair, Stephen C. Bellows, Diane Cota, Lucille Campbell, Todd Boutin, Melissa Boutin and Rachael Griggs

Amend Agenda for Matters Not Listed:

Shawn Mercy, G.I. Planning Commission, submitted for approval by the Selectboard the updated G.I. Zoning Bylaws and Town Plan. He explained the items that were discussed (at the joint meeting between the Planning Commission and the Selectboard on February 16, 2016) have been adjusted, corrected or amended to State regulations. Adam said his concern is that everyone hasn't had a chance to look at all of it. Bill suggested the Selectboard members take the same sections to review as they did before (at an earlier Selectboard meeting). Adam will email the page numbers each Selectperson was responsible for. Discussed were some changes that still needed to be addressed.

Dog Bite: Mary MacBride said her only concern is not following protocols VT has in place for a dog bite. Adam said protocol is that after a dog bite the dog must be quarantined for 10 days and in this case the dog was quarantined at the owners residence.

The Animal Control Officer doesn't quarantine a dog after a bite, the Health Officer does. Ron Bushway, Health Officer, said the doctor who treats someone after a dog bite is to notify the Health Officer within 24 hours. Another issue is there is no place in our area to quarantine dogs.

The Selectboard will be revising the Grand Isle Dog Ordinance and encourage people to give their comments to help with the updated ordinance.

III. REVIEW AND APPROVE MINUTES: Bill made a motion to accept the minutes of March 28, 2016 with corrections. John seconds, all in favor, motion passes.

IV. NEW BUSINESS: Annex Lease Discussion: Adam said the Annex lease is coming up June 30, 2016. The way the Annex lease is written, whoever takes over the lease has to honor it for the duration. Elaine Chasse, Learning Adventure owner is ok with this. The transition (of the Annex building) from the Town of Grand Isle to the Grand Isle School is due to happen in the coming months.

Mark makes a motion to renew the Annex lease with the same terms. AnnaMarie seconds, all in favor, motion passes.

Lawn Care Bids: Gene McAllister, McAllister Lawn Care Service and Stephen Bellows, Bellows Landscaping answered questions from the Board. Adam said the Board would be going into executive session later in this meeting to discuss the bids for the 2016 lawn care contract for the Town.

Fire Station Update: Morton Building could not attend tonight's meeting.

Discussion of the new Fire Station continued.

1. Adam asked if a design was needed to go through with Act 250. Mark said he didn't think so.
2. Bill suggested it is time to appoint one Selectboard member to take the lead so as not to confuse anyone.
3. Mark said Todd Boutin, GIVFD Chief representing the Fire Department and Bill Baron representing the Selectboard on all aspects of the construction of a new fire station.
4. Mark suggested email communication should go directly to the Selectboard member in charge because there is going to be a lot of email traffic and needs to be designated to one person on the Board who is in touch with us all day.
5. Mark has been in contact with Morton Building and will continue to deal with them.
6. Bill questions warrantees and said there should be a Clerk of the Works hired who oversees the Town's interest.
7. David Roy, Wiemann and Lamphere Architects has responded to Bill and made some recommendations and said that any architectural firm would be in the position to be hired as a customer representative at an estimated cost of \$12,000.
8. David Roy also suggested the availability of the Clerk of the Works and listed names as well as the approximate cost of \$12,000 to \$15,000.
9. Nate Hayward, Hayward Design Build, is still working on (building) cost estimates.
10. Bill said he understands that David Roy said we would only be charged for half of the design cost, that David's intention is to split the cost between Grand Isle and South Hero. Mark agreed that is his understanding as well.
11. Mark said we bought the (Poratti) property that is already sub divided, that there are no boundary line adjustments.
12. Todd Boutin, Chief asked how long Morton Building would push us back. Mark said he had told them they have until May 2 or they won't be in contention.
13. Mark said Morton Buildings is looking at a fall start.
14. Chief Boutin thought that Wiemann and Lamphere is planning a fall start as well.
15. Bill said in discussions with Nate Hayward a lot hinges on how fast we can ramp up permitting.
16. Melissa Boutin said it was her impression that Morton Buildings had done a number of similar projects and was ready to start.
17. Mark agreed that was his impression as well and he has sent a list of rooms and a pencil drawing and that (Morton Building) is starting (the design) from scratch.
18. The next step is permitting and engineering, site work, civil engineering and how it measures up to the lot site. By the end of permitting they (Wiemann and Lamphere) should be ready to go.
19. Todd Boutin, G.I. Fire Chief said he, Matt Reisdorff, Assistant Fire Chief and another Fire Department Officer like the Wiemann and Lamphere plans.
20. Mark would like warrantees increased longer than 5 years. Bill said he will look into it and that any components would carry manufacturing warrantees.

John made a motion to appoint Bill as Selectboard point person for the Fire Station project. AnnaMarie seconds. Bill said he is sure some folks may still be concerned about conflict of interest. He is still a member of the Fire department although no longer on the Board of Directors for the Fire Department. He will do his best to allay any fears people may have about conflict of interest and make sure the Town is well represented as well as the Fire Department. Four in favor, Bill abstains, motion passes.

Town Emergency Plan: Alan Arthur, G.I. Town Emergency Management Coordinator informed Adam that the Plan needs to be approved on the May 2 Selectboard Meeting.

Mark makes a motion to approve the Emergency Response Plan, with corrections, updated contact information. John seconds, all in favor, motion passes.

Jan Marinelli Letter: Bill had a phone conversation with Jan Marinelli, LCED to explain the Selectboard's position that to give her the money she requested has to be voter approved. Today's letter from Jan Marinelli was requesting support from the Selectboard of a grant to help Nut Free Chocolates stay in Grand Isle. Bill will get back to her to find the link to the grant and any commitment on the Town's part. If he gets these two cleared the Board will send the letter to her.

V. OLD BUSINESS:

Shared Services Working Group Report-Highway Departments: Bill reported on the meeting of April 12 with South Hero and Grand Isle committee members and both Road Commissioners and Road Foremen from both Towns. He listed the areas of greater cooperation. The meetings started with what the Road Foremen are working together on.

1. The focus was on the two Road Commissioners and the two Road Foremen telling us what is going on now.
2. There is a lot more cooperation going on that he wasn't aware of and certainly the community isn't aware of and what these two crews do together
3. When a bigger crew is needed they get together and get things done.
4. There is a good working relationship there already.
5. Share plowing duties on Town Line Road.
6. Shared equipment.
7. Discussed limitations.
8. Possible combined salt shed.
9. Tracking cost, grant applications.
10. Training together.
11. Insurance aspect was discussed because at times one Town might use another Town's equipment.

Bill said these discussions are going well and this is just brain storming things out and me writing things down. There are no plans at this time to change the way the two Highway Departments work together. The next meeting is scheduled for early May.

Roadside and Utility Line Tree Removal Update: Bill said there are four crews working on cutting trees under utilities lines. Ron Bushway, Road Commissioner and Brad Sheridan, Road Foreman are working with the companies. Bill met with a VEC's utility arborist concerning the high stumps.

Green-up: Terri White did not come to the meeting.

Diane Cota said Julie Dickie, Recreation Committee would like to have some kind of BBQ at Donaldson Park to thank those who participate in green-up in Grand Isle.

Adam said as for permission this is a Recreation Department event and Selectboard permission isn't needed. Adam said he is contacting local businesses to donate food. Melissa Boutin said Terry White is arraigning for food. AnnaMarie said she would make cupcakes. They discussed having the Town truck at Donaldson Park, green-up bags can be picked up at the Town Office and the Transfer Station and how to get the word out. Adam will send an email to Julie Dickie to see who is doing what.

VI. REVIEW ORDERS and PAY BILLS: AnnaMarie made a motion to review orders and pay bills. Bill seconds, all in favor, motion passes.

VII. EXECUTIVE SESSIONS: 1) Personnel Review: Mark makes a motion to go into executive session at 8:45pm to talk with the ZAO (Jeff Parizo). John seconds, all in favor, motion passes. Mark makes a motion to come out of executive session at 9:15pm with no action taken. AnnaMarie seconds, all in favor, motion passes.

2) Personnel Matter: AnnaMarie makes a motion to go into executive session at 9:16pm regarding a personnel matter. John seconds, all in favor, motion passes. Bill makes a motion to come out of executive session at 9:23pm with action taken that we invite Town Clerk Melissa Boutin to an upcoming Selectboard meeting to discuss delinquent tax collection. Mark seconds, all in favor, motion passes.

3) Contract Discussion: Mark makes a motion to go into executive session at 9:24pm to discuss the Lawn Care Contract. John seconds, all in favor, motion passes.

Bill makes a motion to come out of executive session at 9:27pm with the decision by the Selectboard to award the 2016 Lawn Care Contract to McAllister Lawn Care Service in the amount of \$5,150 per year, with certain contractual conditions that need to be met. John seconds, all in favor, motion passes.

4) Personnel Matter, Conflict of Interest: John makes a motion to go into executive session at 9:29pm for conflict of interest, personnel matter. AnnaMarie seconds, all in favor, motion passes. Mark makes a motion to come out of executive at 9:45pm and we invite our Highway Road Commissioner and Road Foreman to the next meeting on May 2 for a conversation about wood and what to do with it. Bill seconds, all in favor, motion passes.

5) Contract Discussion: Bill makes a motion to go into executive session at 9:45pm to discuss contract matter. Bill makes a motion at 10:11pm regarding contract matter with no action taken. John seconds, all in favor, motion passes.

VIII. ADJOURNMENT: AnnaMarie makes a motion to adjourn at 10:10pm. Mark seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

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