

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
May 2, 2016 7:00PM**

I. CALL TO ORDER: Adam White called the meeting to order at 7:00PM.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

Board Members Not Present: John Lawrence

Amend Agenda for Matters Not Listed:

Community Members Present: Denise Abbott-Douglass, Diane Cota, Bill LeClair, Donna LeClair, Ron Bushway, David Leslie, Assistant Grand Isle Fire Chief Matt Riesdorff, Grand Isle Fire Chief Todd Boutin, Melissa Boutin and Rachael Griggs

II. GUESTS: Ben W. Joseph, North Hero Selectman & Retired Superior Court Judge Peter Bania, Morton Buildings Representative

Ben W. Joseph came to introduce himself and announce his declaration of candidacy for House of Representatives. He became more and more interested in politics in the last year because of all the noise about closing the Grand Isle Court House, legalizing marijuana and other issues. He believes there should be more correspondence between Selectboards in our district and Legislators. He left contact information and asked that anyone with issues and concerns contact him.

Morton Buildings Sales Consultant Peter Bania gave a brief history of his company and a presentation on a Fire Station building.

1. Listed materials used.
2. Explained how they manufacture and build.
3. Quality, workmanship and Longevity.
4. Warrantees:
 - a. 26 Gauge steel, 35-years against fading, peeling, checking and rust.
 - b. 50-Years structurally against snow load.
 - c. 35-Year paint system.
 - d. Warrantee against roof leaks, wind loads, workmanship and other various things.
 - e. Non pro-rated and includes labor.
5. Square foot estimate cost for approximately 8100 sq. ft. @ \$150 per square foot amounts to approximately \$1.2 million dollars.
6. 1/2% Down to gather all criteria to figure square footage, 5%-10% to estimate the building.
7. Time Frame: Morton Building has a strong backlog. Start date could be late fall-early winter; 7-8 months from the day they receive a check.
8. Grand Isle would get local permits. Morton Buildings would do State permits and cost would be added into the contract.

Adam said the Selectboard will go into Executive Session later with the Fire department representatives and may have questions later. The Board thanks Peter Bania for coming.

III. REVIEW AND APPROVE MINUTES: AnnaMarie makes a motion to accept the minutes of April 14, 2016 with corrections. Mark Seconds, Bill abstains, three approve, motion passes.
Bill makes a motion to approve the minutes of April 18, 2016. Mark seconds, all in favor. Motion passes.

IV. NEW BUSINESS: Sign Resolution for Bond Anticipation Note for Fire Station Building: Adam said Melissa (Boutin, Town Clerk-Treasurer) reached out to Peoples United Bank to have the Bond Anticipation Note for the Fire Station in the amount of \$1,750,000 extended for another year. It did come due on April 25, 2016 and the Bank will move it up to April 19, 2017.
Bill makes a motion to extend the Bond Anticipation Note for another year. Mark seconds, all in favor, motion passes. The Selectboard members sign the note.

5th Monday May Meeting Date Issue: Adam said as the Selectboard has discussed they like to have a meeting on the fifth Monday of the month to meet with other Boards. This month (May) has five Mondays but it falls on Memorial Day. The Board decides to have this meeting on Monday, June 13, 2016 at 6:00pm. They will ask the Boards to keep their updates to 5 to 10 minutes.

Donaldson Park Signs: Adam said Shevonne Travers from the Recreation Committee approached him regarding the No Parking signs on Donaldson Road near the Rec Park. It was agreed that the signs could be removed.

Act 64 Update: David Leslie spoke about Act 64, the Clean Water Act. He said the Draw Bridge is now in the interim repairs and it will take three construction years to finish the job. He had suggested that while the Draw Bridge is being worked on by the Agency of Transportation that the water flow be opened up under the bridge. He explained that this is fully an AOT project. There was discussion of water flow at the gut and opening up the railroad bed. Also discussed was the bridge at Marycrest Beach. Ron Bushway, Road Commissioner said he has applied for a \$300,000 grant for Marycrest Beach bridge repair.

David Leslie talked about the Town Plan and Bylaws. He said this master plan is going to be a bit more complicated and all conversations on this subject should be between Regional Planning and the Selectboard. The Town Plan and Bylaws have been submitted to the Selectboard. Adam said the Board is going to review them with their notes on the May 16, 2016 meeting.

Adam said it sounds like a lot is going to be happening in the next few years and David Leslie would like the Board to appoint a liaison.

David Leslie was thanked for coming and invited him to come to any upcoming meetings.

Trash and Highway Manpower: Denise Abbott-Douglass reported that there is a lot of trash being left on Donaldson Road, tires on State Park road, a burn barrel and a piece of exercise equipment.
Denise Abbott-Douglass also inquired about insurance on Town Highway employees when

working with South Hero equipment. Bill said at this time there is a Memorandum of Understanding. Bill is checking with VLCT for advice and will be drafting an MOU for South Hero and Grand Isle to consider.

Highway Department Update: Ron Bushway, Road Commissioner reported.

1. He gave the four bids he received (to blacktop) West Shore Road to the Selectboard.
2. Hot mix over culverts this fall
3. Members of the Highway Department, Brad Sheridan, Road Foreman. Frank Boyle and Ron Bushway went to flagging school.
4. They also toured the Alburgh Garage
5. Ron Bushway questioned the water line at the Rec Park. Adam said Mike Talbot is taking care of it.
6. Brad Sheridan and Frank Boyle have taken a computer course.
7. Discussion on Transfer Station costs, an increase for out of Town stickers and are we charging enough per bag.
8. Adam suggests visiting Alburgh Transfer Station to see how their scale works.
9. Cost for scale is less then \$4,000 and the small building will have to be turned sideways.
10. Bill LeClair said there is liability involved because once the public drops the bag on the scale it becomes the Towns is responsibility.
11. Bill Baron suggest having a discussion with South Hero Selectboard Chairperson letting them know we are considering raising the cost of an out of Town Transfer Station sticker to \$75.00 per year.
12. John Lawrence is working with Carol Tremble from South Hero on solid waste, recycling as it relates to the Grand Isle Transfer Station.
13. Adam suggests we wait until the May 16 Selectboard meeting and discuss this.

V. **OLD BUSINESS:**

Fire Station Update: Bill said he met with Jeff Parizo, Zoning Administrator about local permit requirements and since the fire station would be a conditional use in that district we would need to have a DRB hearing. Bill said he has the application form needed and wanted the OK from the Selectboard this evening to fill this form out and get this process moving. Jeff Parizo said we didn't have to have a final building design. We only need the preliminary information on the application and get a slot on the DRB agenda.

Bill had a conversation with Jeff McMann, Agency of Natural Resources Permit Specialist who sent Bill a list of questions for Bill to respond to like are waste water permits in place on the property, act 250 and things like that. Jeff McMann will put together a project review sheet.

Todd Boutin, Fire Chief, Bill and Fire Department officers have talked a little bit about engaging other fire department members about items that are not covered in these proposals such as flag pole placement and where to put the bricks people have purchased. Chief Boutin is working on that and to get volunteers from the Fire Department to help with these considerations.

Mark makes a motion to waive DRB fees for the Fire Station project. AnnaMarie seconds, all in favor, motion passes.

Annex Update: Mark said he is waiting for the return of the septic permit and when we get it we will submit for a sub division. We have already waived the fees. Adam said he

has signed the (Learning Adventure) lease and notified Elaine (Chasse) she can come in and sign it.

U. S. Route 2 Flags: Adam said he spoke with Joe Faulstitch last week asking him if he is still willing to help out (furnishing flags). Mr. Faulstitch said he had already dropped off 16 weather grade industrial flags with poles and brackets. Adam will get a Canadian flag from the VT Flag Store.

Ron Bushway said he spoke with Isaac Gillen and said a permission slip needs to be filled out. Adam said he had filled the slip out last year and submitted it twice. He will contact them again. Ron Bushway said he has talked with Brad Sheridan and they are will to put the flags up during the day. Todd Boutin suggested the flags be set far enough away from the road so big trucks won't rip them down. Adam said he has instructions on the height the flags are to be placed.

Carpet and Roof RFP: Roof: Adam said there will be a RFP for the roof of the Town Office which will be in tomorrow's Islander with May 16 the date for the bids to come in. He will email Melissa Boutin, Town Clerk, Treasurer to see where we stand right now with our maintenance budget to see if we can do these projects.

Carpet: Bill was able to connect with someone at State Purchasing and it appears the form he was sent is a bit dated, that VT Central Flooring has a State contract for flooring. They do the replaceable squares, which are convenient in a public place. He was unable to leave a message but will continue to pursue it.

VI. REVIEW ORDERS and PAY BILLS: AnnaMarie makes a motion to review orders and pay bills. Mark seconds, all in favor. Motion passes.

VII. EXECUTIVE SESSION: Mark makes a motion to go into executive session at 8:59pm to discuss contracts relating to the Fire Station project. Bill seconds, all in favor, motion passes. Inviting Todd Boutin as Fire Chief and Matt Reisdorff as Assistant Fire Chief into the meeting.

AnnaMarie makes a motion to come out of executive session at 9:35pm with no action taken. Bill seconds, all in favor, motion passes.

VIII. ADJOURNMENT: AnnaMarie makes a motion to adjourn the meeting at 9:37pm. Mark seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____