

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
June 6, 2016**

I. **CALL TO ORDER:** Adam White called the meeting to order at 7:03PM.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

Board Members Not Present: John Lawrence. Adam read a letter of resignation submitted by John Lawrence stating due to health reasons he has resigned his position on the Grand Isle Selectboard. His 3-year term is up in March 2017. Adam thanks him for all his service to the community.

II. **GUESTS: Jan Marinelli - Lake Champlain Economic Development Corporation:
David Roy - Wiemann and Lamphere Architects: Fire Station Contract
Nate Hayward - Hayward Design and Build: Fire Station Contract
Ron Bushway, Grand Isle Highway Road Commissioner:**

Community Members Present: Ron Bushway, Todd Boutin, Matt Reisdorff, Melissa Boutin, Panagiotis Lekkas, and Rachael Griggs

Amend Agenda for Matters Not Listed:

Jan Marinelli - Lake Champlain Economic Development Corporation: Ms. Marinelli reported that she wrote and successfully obtained a \$19,000 State grant for Nut Free Chocolates to add a new piece of machinery that will increase production and possibly add new jobs to this facility. She has been working with the new lease owners of the Grand Isle Meat Packing facility to get them up and running and they have brought in five new jobs. Currently she is writing a proposal that would get some training dollars for those workers to get a skill set to guarantee them \$17 per hour and after a year get full benefits.

Discussion continued regarding Ms. Marinelli's request of \$1000 from the Town of Grand Isle. Bill told Ms. Marinelli she needs to respect the process we have in this community. There is a system that was put into effect years ago that requests such as these have to go on the ballot for the voter's approval. Ms. Marinelli said it is a respect thing and a waste of her time to do the petition process and will not do that. Bill said he understood that the letter he signed for the Nut Free Chocolates grant was to increase production, grow its business and keep it here in Grand Isle County. He said he signed it thinking Nut Free was staying and now that the building is for sale there is no guarantee they will stay here, that in all likelihood they will move out of Grand Isle and the \$19,000 will move with the company as well. AnnaMarie asked Ms. Marinelli if she knows if (Nut Free Chocolates) is staying in Grand Isle. Ms. Marinelli said (Nut Free Chocolates) knows that her goal is to keep them here in Grand Isle. Adam said this (petition) is a process the Selectboard has to follow. Mark asked if we have anything we fund out of pocket that isn't town related. AnnaMarie said they (Selectboard) know how she feels about setting precedents and wonders if there is any way this can be presented with different wording. Adam will check into the State Statutes and will get back in touch with Ms. Marinelli.

David Roy - Wiemann and Lamphere Architects: David Roy had previously given Bill an agreement for Wiemann and Lamphere Architects professional services that listed

changes which were originally based on a design for South Hero and Grand Isle fire stations being built together. David Roy changed it to a Grand Isle fire station only. After a brief discussion the Board and Mr. Roy and agreed on the minor changes. The contract will be signed at the June 20 Selectboard meeting.

Nate Hayward - Hayward Design and Build: Nate Hayward said he has re-worked the (fire station) estimate from working with South Hero and Grand Isle together to working with just Grand Isle. He said all references of South Hero are now off and presented the contract to the Selectboard. He also said he is comfortable with breaking ground in September 2016 without any change in the budget.

Beurmann Engineering we will be doing the same with their contract. Jay Beurmann has presented a seven-page site plan document that will go to the DRB for the hearing on July 6, 2016.

Fire Station Update: Bill gave a Fire Station update.

1. Bill and Mark met with Attorney David Rue from Stitzel, Page and Fletcher regarding the contract to build the new fire station.
2. They discussed the need for a MOU between the Town (of Grand Isle) and the Grand Isle Volunteer Fire Department. Attorney Joe McLean will work on this.
3. Attorney suggested the Town hire a Clerk of the Works. David Roy could do this or he will give names of people he recommends.
4. For Attorney involvement, Adam said it is easier to have them review along the way.
5. David Roy will be in charge of contacts with the Attorney.
6. David Roy and Nate Hayward will coordinate with Chief Boutin on up-fits and FF&E - Furniture, Fixtures and Equipment, that supports the Fire Department use but isn't necessary for the actual building.
7. Fund raising donation letter to be sent to residents in June or July was discussed.
8. Updating the G.I.V.F.D. web site and add the Fire Department's PO Box 123 for those who would prefer to mail donations.
9. Chief Boutin asked if the sign from the Gordon Site could be erected on the former Poratti property where the new station is to be built.
10. Bill will get permission from Jeff Parizo, ZAO Administrator.

AnnaMarie makes a motion to waive the \$20 fee for the highway right of way access as well as sign the permit to submit to the ZAO for a review as well as to the Road Foreman. Mark seconds, all in favor, motion passes.

AnnaMarie makes a motion to waive the \$20 fee for the application for a permit for laying pipes and wires as well as sign the document to submit to the ZAO for a review. Mark seconds, all in favor, motion passes.

Mark makes a motion to sign the Grand Isle Development Review Board application for this project. AnnaMarie seconds, all in favor, motion passes.

Ron Bushway, G.I. Road Commissioner-Highway Update:

1. Paving complete on West Shore Road from Quaker Road to Adams Landing.
2. Crack sealing on Pearl Street, East Shore South and portions of East Shore North.
3. On Free Metal Day the Transfer Station took in 2-1/2 dumpsters full.
4. Working on estimates for line stripping for class 2 roads, which is required.
5. Will be starting roadside mowing soon.
6. Put down gravel and graded Lovers Lane.

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7. Adam received a letter from Shevonne Travers (Recreation Department) asking for gravel to put on trails.
8. Ron met with Brad Sheridan, Road Foreman, and said ANR has restrictions on gravel for walking trails.
9. Ron suggested using wood chips that are at the Transfer Station.
10. Brad Sheridan offered a load of gravel.

Adam said the Town has purchased six more flags to finish the stretch to the Gordon (Bullis) property beyond the Hyde Log Cabin.

III. REVIEW AND APPROVE MINUTES: Bill makes a motion to approve the minutes of May 16, 2016. Mark seconds, all in favor, motion passes.

IV. NEW BUSINESS:

Sheriff Department Contract: Adam said the Sheriff department contract is for \$105,248 for the period of the contract, which is from July 1, 2016 to end of June 2016 and the amount, represents 46 hours per week, which is what the voters approved. The drone as well as the vehicles are purchased through grants. What we (Grand Isle) pay for is just to have an officer here. Our money doesn't go towards the drone.

AnnaMarie makes a motion to approve the Grand Isle Sheriff's Department contract for the fiscal year 2017. Mark seconds, all in favor, motion passes.

Selectboard members sign the contract.

North West Regional Planning Commission Appointment: Adam resigned from the North West Regional Planning Commission.

Adam makes a motion to appoint Barclay Morris to the Board of Commissioners for the North West Regional Planning Commission with the term ending March 2017. Mark seconds, all in favor, motion passes.

New York to Vermont Power Line Update: Adam said there is a cable line coming from Canada through Lake Champlain ending in the Ludlow VT area. It's going to be delivering 400 megawatts of renewable energy from the NY Power Authority in Plattsburgh and going to New Haven VT where it hits land.

There is a map and application documents at the Town Office showing where it's going to be in the lake and on land. The cable will not be on land in Grand Isle. Adam will reach out to VLCT to see if G.I. has authority to tax it.

Adam said regarding the PV20 line he is not sure how the project is going.

Mark asked about the solar farm. Adam said he is not sure if they (land owners) were going to proceed or not. Looking at the docket in May they are still moving forward.

Town Office Roof: Adam read the two bids that were submitted to replace part of the Town Office roof. T.A. Juair Electrical & Construction for \$3,650 and T. & G. Quality Builders for \$4,732.

Bill makes a motion to accept the roof bid from T.A. Juair Electrical & Construction in the amount of \$3,650. AnnaMarie seconds, three in favor, Mark abstains, motion passes.

Bill and Mark sign the Grand Isle Development Review Board application for the new fire station project. Melissa Boutin, Town Clerk, notarizes the signatures.

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Carpet for Town Office Update: Bill said he received information from the State of VT Building and General Services about the contractor that does carpeting for the state. They do industrial carpet in three-foot blocks. Bill will reach out to the owner of the company and do an RFP for carpeting. Mark said the floor needs to be screwed down to eliminate squeaks and should be noted in the RFP. Mark also said in talking with Melissa they need to earmark the funds by the end of June 2016.

V. OLD BUSINESS:

Transfer Station Discussion: In the June 20 meeting Ron and Brad will have more findings and updates. Mark handed out information he and Melissa Boutin worked on that deals with the only complete fiscal year they have and three quarters of a year. Mark said the overall situation needs to be looked at.

1. Discussed the sticker situation.
2. How to charge for trash.
3. Enforce checking sticker use.
4. Publicize that stickers will be checked.
5. Transfer Station employees to use their judgment, as they know many of the G.I. residents.
6. Transfer Station employees are to ask someone who is new if they have a sticker and if not tell them they can buy one there at the Transfer Station.
7. Discussed charging for weight per pound.
8. Adam will email Alburgh to see how they came up with 15¢ per pound cost.

There will be more discussion at the June 20 Selectboard meeting.

Mark makes a motion to raise the Sticker costs for out of Town Transfer Station users to \$75 effective immediately. AnnaMarie seconds, all in favor, motion passes.

Annex Update: Mark reported the DRB application has been submitted to ZAO for subdivision.

VI. REVIEW ORDERS and PAY BILLS: AnnaMarie made a motion to review orders and pay bills. Bill seconds, all in favor, motion passes.

VII. EXECUTIVE SESSION: None Held

VIII. ADJOURNMENT: AnnaMarie made a motion to adjourn at 9:03PM. Bill seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____

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