

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
June 20, 2016**

I. CALL TO ORDER: Adam White called the meeting to order at 7:05PM.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

Community Members Present: Diane Cota, David Roy, Ron Bushway, Todd Boutin, Melissa Boutin, Lucille Campbell, Panos Lekkas and Rachael Griggs

Amend Agenda for Matters Not Listed:

II. REVIEW AND APPROVE MINUTES: Bill makes a motion to accept the minutes of the Selectboard meeting on June 13, 2016 as written. AnnaMarie seconds, all in favor, motion passes.

The Selectboard discussed delivering gravel to the Hyde Log Cabin and to Donaldson Park for the Rec Park pathways.

III. NEW BUSINESS:

Town Maintenance Allocation: Mark makes a motion to use the balance of repairs and maintenance funds of approximately \$8500 and hold it in abatement for use for the Town Office roof and carpet. Bill seconds, all in favor, motion passes.

Dog Bite: Todd Boutin, Animal Control Officer reported a tan colored mix boxer type dog had run past Mr. Barton, entered his house and attacked his dog. Sheriff deputy Brandon Allen grabbed the dog's collar, which did not have tags, and it came off. The dog ran off and has not been located. Todd Boutin has the complaint that Mr. Barton has filed and because of the scratches Mr. Barton received he was advised he should see his doctor about rabies shots. Mr. Barton also talked with Ron Bushway, Health Officer.

Adam said the Board is working on the Dog Ordinance. One of the main issues we have with the dog ordinance is impoundment, if we catch a dog where to bring it. The South Burlington Police Department directed him to The Lucky Puppies Kennel and Impoundment located in Colchester, VT. Their annual fee is \$1800 but after letting them know we would probably only be bringing one or two dogs a year they brought our fee down to \$250 annually. This location is open 24/7. While they staff it for only so many hours, they have a code system. If Todd Boutin has a dog after hours he will have a code he would punch in, put the dog in a kennel and fill out a form. If they have questions they will contact him the next day. There is a charge of \$10 per day per animal for the first ten days, a standard, which would be paid by the owner of the dog. The Town attorney did look this over this and saw no red flags.

Adam and Todd will go together to visit the location, get the code and see what to do. Bill makes a motion that Adam White as Chairman of the Selectboard, sign an agreement for a municipal kennel and impoundment with Lucky Puppies on Mill Pond Road in Colchester, VT. AnnaMarie seconds, all in favor, motion passes.

Adam said now that we have this agreement (the impound location) he has been looking at the Town dog ordinance and hopefully by the next meeting a lot will be changed and we will have a good ordinance. One change to make is the word person to person or domestic animal.

IV. OLD BUSINESS:

Fire Station Update: Bill gave an update on the new Fire Station.

1. Bill questions the \$400 invoice. It is related to the Act 250 process and has been paid.
2. Discussed the sprinkler system. A decision needs to be made, move forward and submit an application for a variance not to add the sprinkler system.
3. Draft letter to (Grand Isle) public is ready to be mailed out.
4. Discussed roof design and David Roy; Wiemann and Lamphere Architect Design, said it is not a flat roof design, it is a single mono pitch. Need the roof design finalized before entering into an agreement.
5. Bill received comments from N.W. Regional Planning through Jay Beurmann; Beurmann Engineering, in response to the Act 250 process. There is a short list of questions such as sidewalks, storm water management, whether we are going to use some type of emergency warning device as our apparatus approach the corner of Hyde Road and Route 2. David Roy said this is pretty straightforward.
6. Bill is still working on a MOU between the Town and the Fire Department.
7. Thanks to Jay Beurmann, David Roy and Town Attorney David Rue we have two contracts to be signed.
8. The fire suppression system cost approximately \$150,000. If we choose not to go with the fire suppression system there will a cost savings of approximately \$150,000 as well as a savings of \$7500 on the Wiemann and Lamphere contract and no change in the contract design.
9. Also without this system the Division of Fire Safety may require add-ons such as sheetrock thickness and an alarm system.
10. David Roy will give a view at eye level going up and down Hyde Road, east and west on both designs.
11. At the meeting on Tuesday June 28, 6:00PM the fire suppression system and roof design will be discussed.
12. Bill will talk with Jay Beurmann to see if he can come and David Roy said he would attend.
13. Selectboard will review the contracts with Wiemann and Lamphere Architects and Jay Beurmann Engineering at this meeting.
14. Jay Beurmann has things to discuss that will link into the Act 250 permit application such as signage, landscaping, sidewalks, beacons and storm water, which will be the longest duration.
15. Also start going back to Selectboard meetings on the second and fourth Monday of the month for the new Fire Station.

Annex Update: Mark said he received the signed copies from Architectural Engineering Services last week, will give a copy to Jeff Parizo, Zoning Administrator, so he can look at them and schedule a hearing. Mark has all his documents collected. Bill will receive a copy as well.

June 20, 2016

Island Circle Update:

1. Mark said as everyone knows last winter Tim Parizo notified the Selectboard that he was going to pave Island Circle Road.
2. Island Circle road has been paved and has ask formally, by letter, for the Town to take it over.
3. Zoning by-laws don't have anything in them for the Town to take over a new road.
4. What needs to happen is get an idea from Ron Bushway, Road Commissioner and Brad Sheridan, Road Forman whether or not this is something, in their opinion, we should do as a Town.
5. Ron Bushway said they should sit down and discuss this with the Selectboard.
6. Get an irrevocable offer of dedication together along with a deed for the property and at some point make an offer to take it over.
7. Attorney David Rugh suggested a two-year period between the time the road was paved and the time the Town takes it over.
8. G.I.V.F.D. Chief Todd Boutin stated concerns if Cota Propane locates there (Island Industrial Park). If there is a situation (with propane emergency) that the Town have some stipulation to have the road cleared in the winter, whether it is owned privately, or by the Town.
9. Mark said he should talk with Jeff (Parizo ZAO).
10. Melissa Boutin, Town Clerk said her concern is making sure everybody is aware of the recordings in the vault.
11. There was a stipulation put in there for a reason. It is something that needs to be addressed.
12. You will be setting a precedent and going forward you need to pay attention to that.
13. AnnaMarie said she worries about the too.
14. Adam read the private roadway agreement and waiver recording Melissa Boutin was referring to, that was signed May 30, 2006 between Island Industrial and the Town of Grand Isle.
15. Bill asked Ron Bushway, who was Selectboard Chairman at the time and had signed it, if he knew why such a strong language was put into this document.
16. Ron said at the time Ciara Drive asked the Town to take over that road.
17. Melissa Boutin asked how they were going to deal with the roads in Champlain Estates.
18. Mark said it isn't his problem and if a road is brought up to Town standards the Town should take over the road.
19. Adam asked that the Selectboard, Ron Bushway and Brad Sheridan meet on July 11 before the Selectboard meeting at 6:30PM near Nut Free Chocolates lot to look at Island Circle Road.

Town Plan Review: The Board discussed various changes in the Town Plan that still need to be addressed. Adam said once the changes are done he will put the documents on the web site.

Wiemann and Lamphere Architect Contract: Pushed back to June 28.

Jay Beurmann Engineering Contract: Pushed back to June 28.

June 20, 2016

Lake Champlain Economic Development Corporation:

1. The Selectboard again discussed the request by Jan Mairinelli for \$1000.
2. Mark said what went on last week between Jan Mairinelli and the Board was a little embarrassing for him.
3. Mark doesn't understand why the State is sending her (Jan Mairinelli) out to beg at the same time they are asking her to do a very important job of grant writing and trying to get new business into our town.
4. Jan Mairinelli is asking for \$1000 and has helped buy a new piece of equipment for Nut Free Chocolates as well as working on other grants for the town. Mark thinks it's short-sidedness of us not to support her and her efforts and we should write her a check for \$1000.
5. Bill isn't sure it's the State that is driving her (Jan Mairinelli) to come up with a \$1000 per community.
6. Bill said we laid out a very simple process for her (Jan Mairinelli) to ask our voters for \$1000.
7. Bill said he knows Jan Mairinelli's efforts are worthy but we have a process and we have to honor that process.
8. If she put a petition on the counter he would be the first to sign it and it would fill up (with signatures) fast.
9. Bill thinks we (Selectboard) were treated rudely last time we met with her. She publicly browbeats us and makes a broad statement that this Board does not support Economic Development in this Town and this is wrong.
10. Bill will research to see if the State is holding her to collect the \$1000 and what this money is to be used for.
11. The Town's policy has been in place for a long time and if you decide to do it for one you will have to do it for others.
12. Ron Bushway said Jan Mairinelli had stopped him and apologized for what happened here. He feels it's too late to give her the \$1000 this year because we made everyone else get a petition.
13. Bill will look at statutes and reach out to one of the Board of Directors of LCEDC to see where this \$1000 goes and if it is a State requirement and those sorts of things.
14. Adam will check with other towns to see what their policy is. He said Jan Mairinelli is very passionate about what she does and we are very passionate about what we do.

V. REVIEW ORDERS and PAY BILLS: AnnaMarie makes a motion to review orders and pay bills. Bill seconds, all in favor. Motion passes.

Adam swears in Ron Bushway as Road Commissioner for the Town of Grand Isle for a one-year term until March 2017.

Adam swears in Bill Baron as Tree Warden for the Town of Grand Isle for a one-year term until March 2017.

Adam swears in Bill Baron as Inspector of Lumber, Shingles and Wood for the Town of Grand Isle for a one-year term until March 2017.

June 20, 2016

VI. EXECUTIVE SESSION: AnnaMarie makes a motion to go into executive session at 8:23PM for a personnel matter. Bill seconds, all in favor, motion passes.

Bill makes a motion to come out of executive session at 9:44PM with the decision to increase the pay for the Selectboard Clerk position by \$600 per year and also allocate a \$250 stipend for supplies and materials associated with the Clerks work. AnnaMarie seconds all in favor, motion passes.

VII. ADJOURNMENT: AnnaMarie makes a motion to adjourn at 9:45PM. Bill seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____

June 20, 2016