

**TOWN OF GRAND ISLE
SELECTBOARD & FIRE STATION
MINUTES OF THE MEETING
June 28, 2016**

- I. **CALL TO ORDER:** Adam White called the meeting to order at 6:00PM taking place at the fire station regarding the fire station project.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

Fire Department Members Present: Todd Boutin, GIVFD Chief and Matt Reisdorff, GIVFD Assistant Fire Chief

- II. **GUESTS:** David Roy, Wieman and Lamphere Architects, Jay Buermann, Buermann, Buermann Engineering and Nate Hayward, Hayward Design and Build

Community Members Present: Diane Cota, William LeClair, Donna LeClair, Diane Cota and Rachael Griggs

- III. **REVIEW AND APPROVE MINUTES:** None Held

- IV. **NEW BUSINESS: Fire Station Update:** Bill Baron opened the meeting stating that everything is up to date at this time.

Roof Design Discussion: David Roy, Wieman and Lamphere Architects, presented designs of the proposed GIVFD station and the roof designs pros and cons were discussed. It was determined that the majority preferred the pitched roof to the shed roof.

Jay Buermann, Buermann Engineering, explained the use of a trench drain to catch water runoff and sheet flowing on the west and south sides of the building.

Wiemann and Lamphere Architects Contract: Mark makes a motion to go with the design originally proposed being gable on both the main building and the three bay apparatus bay. AnnaMarie seconds, David Roy said he would write a letter that we (Wiemann and Lamphere Architects) are absolved with the liability of water runoff, snow and ice. Three yeas, one opposes. Motion passes.

Fire Suppression System Discussion: Deleting the Fire Suppression System would save us approximately \$158,000. Adam said he would be in favor of eliminating the suppression system as long as some of the savings would be invested into a better alarm system. Jay Beurmann, Beurmann Engineering and Nate Hayward, Hayward Design and Build will draft a letter of variance requesting that a Fire Suppression System be eliminated in the new fire station.

Mark makes a motion that we proceed with the process to apply for a variance, alleviating us from the responsibility of installing a sprinkler system. Bill seconds, all in favor, motion passes.

Jay Buermann Items: Jay Buermann said near final plans are needed. Some of the things Jay discussed:

- Site lighting

- Traffic control lights either on Rt. 2 or on Hyde Road
- Landscaping
- Signage.
- Sidewalks
- Narrowing the entrance to the Town Offices
- Highway department access
- Jay also suggested bringing Champlain Housing Trust in on the draft wastewater plans and landscaping.

Lastly Jay listed three questions he needed answers to.

- How many sub-divisions has the town completed in the last 5 years. There are none
- Any vehicle maintenance in-house. Yes, lights and oil changes
- Any other haze-mat storage on site. Yes, exterior, a 500-gallon propane tank below grown. There is no dumpster on site.

There is a scheduled meeting with the DRB on July 6. Bill Baron, Chief Todd Boutin and David Roy, Jay Buermann and Nate Hayward will be attending.

Buermann Engineering Contract: Bill makes a motion that Mark Cobb Sr. on behalf of the Selectboard signs and the Buermann Engineering contract for engineering services and the Wiemann and Lamphere Architects contract for design services for the new fire station. AnnaMarie seconds, all in favor, motion passes.

Mark signs both contracts. Bill will bring them to Melissa Boutin, Town Clerk to make copies. David Roy is working with Jay Buermann to set up mechanical and electrical systems and will need to meet with a few representatives of the fire department.

MOU: Bill continues with the update stating he has drafted two MOU's between the Selectboard and the Fire Department. One is defining the terms and conditions and finances on time during construction. This will be shown to the Town Attorney for approval. There will be a separate MOU drafted between the Selectboard and the Fire Department on long-term relationship between the Town and the G.I.V.F.D. (It was determined at the July 11, 2016 Selectboard meeting for the Town Attorney to review both MOU's).

There was discussion of fund raising, BGS grant, public information officer, letter to the citizens and the fire department web site.

IV. OLD BUSINESS: None Held

V. ADJOURNMENT: Bill makes a motion to adjourn at 7:56PM. Adam seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

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