

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
July 11, 2016**

I. CALL TO ORDER: Adam White called the meeting to order at 7:08PM.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

II. GUESTS: David Roy, Wiemann and Lamphere Architects

Community Members Present: Panos Lekkas, Brad Sheridan, Matt Reisdorff, Todd Boutin, Ron Bushway, Michael Inners, Donna LeClair, William LeClair, Diane Cota and Rachael Griggs

Adam opened the meeting with a moment of silence in honor of John Lawrence, former Selectboard member who recently passed away.

Amend Agenda for Matters Not Listed:

III. REVIEW AND APPROVE MINUTES: Mark makes a motion to accept the minutes of June 20, 2016 with changes. AnnaMarie seconds, all in favor, motion passes.

IV. NEW BUSINESS: None

V. OLD BUSINESS:

Fire Station Update: Bill read a list to go though.

1. Bill has the almost finished the letter to go out to the citizens. He will put a hard copy in the Town Office for signatures from Chief Todd Boutin and the two Assistant Chiefs, Matt Reisdorff and Joe Clark. It should be ready for mailing soon as well as posting on FPF and The Islander.
2. Bill had contact with Donal Dugan from Champlain Housing who is responsible for maintenance and care of Isle Lane apartments. He will be attending the July 20 DRB meeting.
3. Bill assured Donal Dugan we would not be using Isle Lane to enter onto the property associated with the fire station.
4. Donal Dugan mention having to come up with some type of agreement for maintenance of the shared septic system. He doesn't have any fixed annual cost related to that but from time to time there are problems with the mound system that need to be dealt with Donal Dugan said we would occupy about 7% of capacity of that system. He would be looking to us for about 7% of the cost.
5. Unrelated to the fire station Donal Dugan has talked to Brad Sheridan, Road Foreman, about no longer mowing the westerly field. That was over some wetland concerns.
6. Bill said he was asked at our last meeting to reach out to the folks at BGS to see what the \$15,000 grant money can be used for. He found out it can be used for construction or for up-fitting the meeting room. We need to keep receipts and be able to show the 50/50 match. Bill said he could ask for funds in advanced and he will get that paperwork going.

7. Bill has the version of the variance letter for the sprinkler system that needs to be signed and will be sent to Mr. Brown who is the regional manager for the Division of Fire Safety in Williston. Bill put Adam's name as (Selectboard Chair) and also Chief Todd Boutin. It is an adaptation of the letter that was prepared by Nate Hayward (Hayward Design Build).
8. Bill was ready to make copies of the contracts and forward to David Roy, Wiemann and Lamphere Architects and Jay Buermann, Buermann Engineering and realized Mark's signature was missing on one line. Mark signed where his signature was missing.
9. Bill said there was a question about a \$6,000 cost from Wiemann and Lamphere Architects and talked with David Roy who said it is part of the \$41,000 package that we agreed to and nothing outside of what we already agreed to. David Roy explained we are paying a fixed cost no matter how many plans are drawn up.
10. Mark said the Town attorney; David Rugh had reviewed the waiver of liability by Wiemann and Lamphere Architects.
11. David Roy is professionally advising not to go with the pitched roof.
12. AnnaMarie asked David Roy why he showed the gable roof first. David Roy said we called him to come to a meeting in Grand Isle so he brought the plans from South Hero that they were looking at with a southern exposure. This design was not intended for this site. He then designed the shed roof, which he felt was a better design for the north facing building.
13. Chief Todd Boutin said he brought both sets of plans to the (members of) fire department and after looking at them for the past couple weeks he likes the new style bunker room in the new revised plans with the shed style roof. He said it is a good spot to put a solar panel down the road if it is build strong enough to do so. Chief Boutin said the fire department members who saw the plans like the shed style roof plans.
14. Bill said there are four areas (of roof design) that concerns him:
 - Function
 - Safety
 - Long Term Maintenance
 - Liability for the Town
15. In the liability aspect David Rugh worked on tweaking the language to the letter for Wiemann and Lamphere releasing them of the liability. Bill said we have an architect who is recognizing there is a potential problem here and wants to be relieved of liability. What liability do we have as a Selectboard in accepting a design that could potentially be a significant safety issue? For those four elements this is why he wants to revisit the roof design.

Adam asked Bill if he wants to show the concerns on the current fire station. Bill said they could go over and take a look. Selectboard members Adam White, AnnaMarie DeMars and Bill Baron left the Town Office to go to the Fire Station to view current concerns.

Returning, Adam said they went out looking at the current fire station. David Roy addressed concerns he had with the current roof design. He mentioned draining issues with both the gable design extending out over the front having two roofs coming together forming a V the water could potentially pool where the two roofs meet and run off in the back of the building. Also water would pool and possibly form an ice bump. With switching to the shed roof there would not be a liability issue.

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Diane Cota asked David Roy if changing the roof design would cause a set back. David Roy said switching to a shed roof wouldn't set us back and financially we wouldn't have an issue and designing it would still be within our contract, no overage on that. David Roy said it would be small little things, just talking with the Fire Department like placement of utilities, placement of certain rooms and equipment.

Adam said from the Selectboard to the Fire Department to Wiemann and Lamphere make sure if we need more time to take it. At the last meeting we were shown designs that no one had seen until that evening. There were a lot of interruptions with two fire calls and people coming in and out. There was a lot of information that was quickly looked at. Since then we have had three weeks to look at other fire stations in the State, to do our own private research, to talk with one another and have David Roy come tonight.

Bill makes a motion that the Selectboard rescinds it's decision to go with a gable roof design over the three westerly bays based on function, safety, long term maintenance and liability for the town concerns and proceed with the shed roof design proposed by Wiemann and Lamphere for the three westerly bays. Adam seconds, Adam, Bill and AnnaMarie vote yes, Mark votes no. The motion passes.

David Roy asked to establish a couple dates to meet with the Fire Department and continue discussions on the new building.

Bill continues with the update stating he has drafted two MOU's between the Selectboard and the Fire Department. One is defining the terms and conditions and finances on time during construction. This will be shown to the Town Attorney for approval. There will be a separate MOU drafted between the Selectboard and the Fire Department on long-term relationship between the Town and the G.I.V.F.D. It was determined that the Town Attorney would review both MOU's.

Annex Update, Sign DRB Application: Mark said he has to clean up the document and will have it for the next meeting. Adam said we have waived all DRB fees.

Discussion of Island Circle Visit: Adam reported that Island Industrial LLC has asked the Town to consider taking over Island Circle. Tonight the Selectboard, Brad Sheridan, Road Forman and Ron Bushway, Road Commissioner and Tim Parizo, Island Industrial LLC owner, walked the property to see its condition. Recently it has gone from a gravel road to a paved road. Tim Parizo was asked questions. Discussion will be continued at next weeks meeting and that there will be an executive session because we do have some items from our Town attorney as well as the attorney from VLCT.

Dog Ordinance Review: Adam edited the dog ordinance and will send electronic copies to the Board, Ron Bushway Health Officer and Todd Boutin, Animal Control Officer for review and look at any changes especially impoundment and increases in fees. Also adding "from the person being bitten" to "the person or domestic animal being bitten". Currently the only person that can file a complaint is the person being bitten. He changed that to include Law Enforcement, Constable, Health Officer and Animal Control Officer. He mentioned that the contract is in place with Lucky Puppies to bring in dogs at any time. Panos Lekkas asked would be responsible if a dog goes on a neighbor's property and attacks the property owner's dog. He was told the responsibility is on the dog owner who went on the neighbor's property and it is in the new ordinance.

Town Office Carpet RFP: Adam said we did not receive any new RFP's for the carpet in the Town Office. Melissa Boutin, Town Clerk, will be asked to go with the one we first heard from and get some price quotes. Adam also said he will work on the bid for scraping and repainting the roof of the Hyde Log Cabin.

Economic Development Update: At a previous Selectboard meeting Bill was asked to speak with someone on the Board of Directors of our local Economic Development Authority. He reached out to Karen McCloud who is on that Board, and explained the situation from our perspective about the \$1000. She has agreed to research why there is a request for \$1000, where it goes and will get back to him. Bill also indicated to her that as a Selectboard we would like to rebuild a relationship with Jan Marinelli on a positive note and that we support Economic Development wholeheartedly. Karen McCloud has invited Bill to attend a future Board meeting. It was agreed that it would be good for Bill to go or someone to go with him representing the Selectboard.

Bill said thinking of our upcoming meeting in March it would be good to get pictures to do a power point. Also get pictures of the three people who did get the Service Award this year. AnnaMarie suggested some of these are in the Town Report as well.

VI. REVIEW ORDERS and PAY BILLS: AnnaMarie makes a motion to review orders and pay bills. Bill seconds, all in favor, motion passes.

VII. EXECUTIVE SESSION: None Held

VIII. ADJOURNMENT: AnnaMarie makes a motion to adjourn at 8:31PM. AnnaMarie seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____