

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
July 18, 2016**

I. CALL TO ORDER: Adam White called the meeting to order at 7:02PM.

Board Members Present: Adam White-Chair, AnnaMarie DeMars and Bill Baron

Board Members Not Present: Mark Cobb Sr.-Vice Chair

Community Members Present: Diane Cota, Michael Inners, Brad Sheridan, Ron Bushway, Panos Lekkas and Rachael Griggs

Amend Agenda for Matters Not Listed:

II. GUESTS: Shawn Mercy, Planning Commission: Adam thanked Shawn Mercy for coming to answer questions concerning the Town Bylaws and Town Plan. The big question concerning the flammable liquid and storage and how they came up with the 10,000-gallon capacity. Shawn answered that they (Planning Commission) had no reference points or certifications to go on so they went back to the State. The State Fire Marshal has all the certifications, experiences, goes to the site to determine the capacity amount and signs the permits.

Bill listed a few of his concerns such as alignment, some type-o's and storm water management by-law, post-construction management, previous developed sites, post construction soils and supplemental materials to list a few. Bill wanted to be sure these are covered. Shawn Mercy said the alignment program is margin based and that is why it appears this way.

Adam said there weren't any major changes. He will be meeting with the members of the Selectboard, bringing his laptop and they will make changes meeting with each Selectboard member individual to go over the responsible section.

Shawn said there is more coming from the State and he will stay on top of it. He also will bring it (this discussion) up at the meeting tomorrow night (7-19-20).

III. REVIEW AND APPROVE MINUTES: Bill makes a motion to approve the minutes of June 28, 2016 with changes to the mention of MOU's between the Town and Fire Department. AnnaMarie seconds, all in favor, motion passes.

Bill makes a motion to approve the minutes of July 11, 2016 with changes to the mention of MOU's between the Town and Fire Department. AnnaMarie seconds, all in favor, motion passes.

It was agreed both MOU's be reviewed by the Town Attorney and make the change in the minutes for June 28 and July 11.

Adam said one question Jay Buermann had was to do with any vehicle maintenance done in house. One thing they did forget is the diesel fuel tank currently on this (present) site and that it wasn't accounted for in the new building design. There will be new standards and a design of the tank for the new building. David Roy, Wiemann and Lamphere

Architects and Jay Buermann, Buermann Engineering will look into this. If it's going to be a big issue this tank can stay where it is now for the time being.

IV. NEW BUSINESS:

Town of Grand Isle Right Of Way Permit: Adam reads the application from the Town of Grand Isle for the Right of Way curb cut permit at 17 Hyde Road. No culvert is needed and the site distance is OK per Brad Sheridan, Road Foreman and Jay Buermann, Buermann Engineering.

Bill makes a motion to approve the Right Of Way curb cut permit for the Town of Grand Isle for the proposed site of the Grand Isle Volunteer Fire Station at 17 Hyde Road. AnnaMarie seconds, all in favor, motion passes.

Town of Grand Isle Laying Pipe and Wire Permits: Adam reads the application from the Town of Grand Isle for laying pipes and wires permit on 17 Hyde Road. The time frame is between October 1, (2016) and July 31, (2017) to do it. This is from Brad Sheridan, Road Foreman, prepared by Jay Buermann, Buermann Engineering and will follow the design from Hayward Design Build.

Bill makes a motion to approve laying the pipe and wire permits for the Town of Grand Isle for the proposed site of the Grand Isle Volunteer Fire Station at 17 Hyde Road. AnnaMarie seconds, all in favor, motion carries.

Right of Way Permit, Bruce and Maryann Dubuque: Adam reads the application from Bruce and Maryann Dubuque, 8 Adams School Road, currently owned by Robert and Pamela Cota, for a new driveway on a right-of-way on the east side of the road. Road Foreman Brad Sheridan looked at it on June 30, (2016) and said no culvert is needed at this time. Driveway must have 20 feet radius each side of drive and must have negative 5% upgrade away from Town road for first 20 feet, site distance is OK.

Bill makes a motion to approve the Right of Way Permit for Bruce and Maryann Dubuque. AnnaMarie seconds, all in favor, motion passes.

Planning Commission Survey: There will be a letter sent out including a new Town survey. Adam will ask Melissa Boutin, Town Clerk to see if the best way to send it is per household or per voter. It will be put on the Town Web site and drop boxes will be at the Town Office and the Transfer Station. There was discussion if the survey can be completed and submitted on line. Adam will look into it.

V. OLD BUSINESS:

Fire Station Update:

1. Bill said he had completed the letter going out to the community. The Fire Department had a few questions so Bill will check with Chief Todd Boutin and get the letter to the Board for their signature.
2. Public Information Officer: Since the discussion with Donna LeClair Bill will get the information together and run it by Donna then to the Selectboard for final approval to get information out to the public.
3. Sprinkler system variance Letter: The Variance request letter has been mailed to Bill Brown; Division of Fire Safety in Williston and Bill will follow up with him by the end of this week and share information with the Selectboard. He said the variance letter plays a large role in the building design.
4. David Roy, Wiemann and Lamphere Architects met with Fire Chief Todd Boutin,

Assistant Fire Chief Matt Reisdorff and Adam filled in for Bill to talk about some of the internal aspects of the building and how the Fire Department members use the building. They also discussed the issues such as small changes to the decon room, placing electrical outlets and drain in the laundry room and where to place objects. The heating system is switched to a pellet gasification system.

5. Bill said he sent a draft MOU on the construction phase to the Selectboard and Chief Boutin and is waiting for feedback from everyone.
6. Bill has put a RFQ draft proposal together for a Clerk of the Works and is looking for any feedback as it's getting close to the time to send them out.
7. DRB meeting (for the new Fire Station) is Wednesday evening, July 20 at 7:00PM.
8. Internal Documents: Adam suggested setting up a Google Drive to communicate with everyone where they can place their thoughts and everyone can be kept up to date. He will look into Google Drive to see how it operates and then will contact VLCT to be sure it doesn't violate open meeting laws.

Annex Update: Adam said Mark has signed the papers.

Ron Bushway asked Bill if there is someone Bill could contact to see if something could be done on Route 2 where the sides of the road were mowed and the small trees were pruned and chopped off vertically. Bill will take some pictures and contact ADT to see if they can be cleaned up.

Dog Ordinance Review: Adam said the Town Attorney has asked for another week to review so that will give everyone another week to review the new ordinance.

Economic Development: Bill talked with Karen McCloud, Economic Development Board member who invited him to attend an Economic Development Board meeting. He plans to do so in the future to express our concerns. He also wants to take this opportunity to rebuild a relationship with Jan Marinelli and show we support the work she does. Adam mentioned that this is a new Economic Development Board.

VI. REVIEW ORDERS and PAY BILLS: AnnaMarie made a motion to review orders and pay bills. Bill seconds, all in favor, motion passes.

VII. EXECUTIVE SESSION: Bill makes a motion to go into executive session at 8:06PM to discuss Island Circle. AnnaMarie seconds, all in favor, motion passes.

Bill makes a motion to come out of executive session at 8:44PM with the only action taken is to seek further information and clarification on the issue of Island Circle from the Town Attorney.

VIII. ADJOURNMENT: AnnaMarie makes a motion to adjourn at 8:45PM. Bill seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____