

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
August 29, 2016**

I. CALL TO ORDER: Adam White called the meeting to order at 7:00PM.

Board Members Present: Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

II. GUESTS: None

Community Members Present: Ron Bushway, David Borthwick-Leslie, Panos Lekkas, John LaBarge, Jeff Parizo, Shawn Mercy, Diane Cota, Carolyn Prasch and Rachael Griggs

Amend Agenda for Matters Not Listed:

III. REVIEW AND APPROVE MINUTES: Bill makes a motion to accept the Selectboard minutes of August 1, 2016 with corrections. AnnaMarie seconds, all in favor, motion passes.

IV. NEW BUSINESS:

DRB Full Member Appointment and DRB Alternate Member Appointment Switch: Bill makes a motion to appoint Lawrence Carron as a full member of the Development Review Board and Francis Lafromboise as an alternate member of the Development Review Board. Mark seconds, all in favor, motion passes.

Lake Champlain Estates ROW: John LaBarge explained how he purchased his property on Yacht Road in 1972 and that since then there have been problems with people wanting to open Yacht Road. Only LaBarge and Roland and Sandra Shappy have access to Yacht Road. Mr. LaBarge asked the Selectboard with the DRB to close Yacht Road. All other residents have access from Sloop Road, Lake Shore Road and East Shore South Road. An issue also came up with the water district.

Adam asked Ron Bushway, as Road Commissioner if Yacht Road is a private road. Ron said it was already established that it is a private road. David Borthwick-Leslie suggested the Selectboard look back and get the DRB's ruling on Yacht Road and suggested contacting the water district for their ruling as well.

Adam said the Board would send John LaBarge copies of the rulings and put Mr. LaBarge on the agenda for a meeting in September.

AD for Vacant Cleaning Position for Town Offices: The Selectboard will place an ad for the cleaning position for the Town Offices in the Islander and FPF.

Setting 2016-2017 Tax Rate: The municipal tax rate for 2016-2017 will be .2791, which from last year to this year will be an increase of .0033. Not related to the Selectboard but people may want to know, the educational tax rate for homestead is 1.5675 which is down .028. Non-resident is up a little to a total of 1.5152. Combined homestead rate for this coming year will be 1.8466, which is down .025 (2+1/2 cents) from last year.

Mark makes a motion to set the tax rate at .2791 for the 2016-2017-tax year. Bill seconds. Bill wanted to point out for the record at our March 2016 meeting; we advised folks that

the overall municipal budget was up about 1.7%. We felt that with the adjustment in the grand list, because of some new construction we will be pretty close to breaking even being up only .0033 cents. He said he thinks we had a fair assessment.
All in favor, motion passes.

Lease Proposal for Town Office Copiers: Melissa Boutin, Town Clerk had notified the Selectboard that the lease with SimQuest for two copiers is coming up. She looked at a local company out of Shelburne and found their rates are much cheaper. Also the service will be much faster. She will get the figures to the Board for their review.

Milfoil Concern at Marycrest Beach: Bill received a report that a small patch of Milfoil was discovered at the westerly side of Marycrest Beach. Adam will check into whom to notify.

Public Thank You to the Road Crew: Bill wanted to publicly thank Brand Sheridan, Road Foreman and his staff for mowing a portion of the Poratti property in advance of digging some geo-tech test holes, which is going to occur tomorrow. Also having the presences of mind for calling Dig-Safe and get that lined up at the last minute. Mark mowed the remainder of the property. While doing so he found an old well hole. Ron Bushway will notify Brad Sheridan to fill in the hole accordingly. Mark found all the property markers and suggested putting up the tall metal green post for easier visibility.

VLTC Reasonable Supervision Testing Training: Bill said this training is a federal requirement for anyone who supervises or manages commercial motor vehicle operators. This includes Selectboards, Town Managers and Road Foremen. Ron Bushway, Road Commissioner was asked to check with Brad Sheridan, Road Foreman to see if one or both could attend the meeting that is to be held in Shelburne.

Capital Improvement Plan Update: Shawn Mercy spoke with Bethany Remmers, NRPC. Pretty much everything is set and ready to meet with the Selectboard. The presentation will be at the Monday, October 3rd Selectboard meeting. Adam requested that the Board be given a copy of the report a week or more in advance to be able to hold the meeting with questions ready.

The Selectboard members have signed the Town survey and a copy will be mailed to each household. The three drop-off places will be the Town Office, Library and Transfer Station. Bill asked if the community letter about the fire station could be mailed with the survey. He said it would save money. Adam will check with Melissa to see if they can be mailed together.

V. **OLD BUSINESS:**

Fire Station Update: Bill Baron gave an update on the Fire Station Building:

1. Received DRB approval.
2. Jay Buermann, Buermann Engineering, has applied for two different types of storm water permits. One during construction and one for post construction. Also Jay Buermann sent a wastewater permit to DEC.
3. According to DEC in all likely hood we will not need a hazmat permit for handling hazardous materials but will need a hazmat handling identification number.

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4. Meeting with Michael Dorchers, Director of Division of Fire Safety on the sprinkler system variance. After an appeal process he has granted the variance.
5. There were some additional stipulations for fire protection for the proposed Fire Station.
 - a. Will need to beef up the firewall separating the administrative and community wing from the apparatus bay from a one-hour to a two-hour rating.
 - b. Add an egress door in the meeting room.
 - c. The building will need a monitor alarm system.
 - d. Will need to install a fire suppressor system over the kitchen stove.
6. John Stewart, Stewart Construction reached out to us to see if he could be of assistance.
7. Act 250 application is back in Jay Buermann's hands. He's waiting for a couple of items to be filled out by David Roy and Nate Hayward and should be available in a day or two.
8. David Roy would like to meet with the Selectboard and Fire Department representatives for the final walk thru of the plans.
9. Once the plans are approved Nate Hayward will take the plans and update the cost estimates.
10. Nate Hayward, Hayward Design Build is in parallel working on his contract and will finalize it once he receives the plans.
11. The contract will be given to our attorney to review.
12. A meeting for the final walk thru is set for Thursday, September 1, 2016 at 7:00pm.
13. Will need to work through the MOU's with the Fire Department for pre-construction and post construction and have the attorney look at it.
14. Engineer will be on site tomorrow afternoon to dig some test pits with the help of Brad Sheridan, Road Foreman with the Town excavator to do a little more geo-tech exploration on the site.
15. Letter to the public discussed previously to be mailed and will also be posted on FPF and the Islander.
16. Install the temporary sign on the property that use to be on Rt. 2.
17. Paying some bills and Bill said he is trying to caution everyone on cost-creep.
18. Mark asked if generally we aren't looking at any large expenditure.
19. Bill said the pellet heating plant might be a little more expensive but long term will save money.
20. Mark questioned how the Act 250, \$12,000 prime Ag soils mitigation bill that came with the property and how that's being addressed. Can we ask for a waiver, since we are a municipality? Bill will ask Jay Buermann.
21. Clerk of the works requests for qualifications will hopefully be in the mail in a day or two.

Annex Update: Mark said all paperwork has been submitted and the DRB hearing has been set for September 7. Hopefully in 60 days this will be wrapped up and then have a joint meeting with the School Board.

Island Circle and Guard Rails at Island Circle:

1. Ron Bushway, Road Commissioner was asked if Brad Sheridan, Road Foreman found out if guardrails were needed. Brad had spoken with Jim Coda from V-TRANS and the answer was guardrails are required on both sides of the road where the pond is.

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2. Mark said the guardrails would be included in the requirements before taking over the road.
3. Brad's recommendation was to wait three years before taking over the road.
4. Mark said when the offer of irrevocable dedication and the deed work all gets done and if we decide tonight to take this road over then our attorney and Parizo's attorney will work out the irrevocable offer of dedication verbiage.
5. The process is once the deeds are negotiated we sign them now and they go into the vault for three years.
6. Mark questioned if we plow the road now or wait three years.
7. Ron said we wait three years until we take it over. If something happens between then they (Island Industrial Corp.) would have to repair them.
8. Bill questioned if there is some kind of failsafe in the language, no matter what repairs are made, that allows us to walk away if we want. Mark said he will look into it for that answer.
9. Mark said that this is the standard business in other Towns and we have to start following examples indicated. With Nut Free Chocolates it's unclear how long they will be there and if they move another business could be coming in and taking over that building. Also in the future the space where Kim's Snack Bar is might someday have a business on that property. We need more than tourism in our town.
10. Panos Lekkas asked what the benefit is for the Town and if taking over the road is good for the town since jobs are already there. As far as he is concerned there is no other company coming because the Town takes over the road.
11. Jeff Parizo said the lots are maxed out. There is one more lot available and believes it is around one acre.
12. Shawn Mercy questioned posting the road and said his concern would be hampering Cota's Propane's weight limit and limiting his large trucks from providing the community with propane.
13. Adam said at the September 12 meeting they will come back with answers Shawn asked about weight limits as well as Bill's concern about language that we will be able to walk away if we want to.

Animal Control Ordinance: Adam provided Ron Bushway, Health Officer, Todd Boutin, Animal Control Officer and members of the Selectboard a draft copy that the attorney sent which he was not pleased with. He wanted to know why the Attorney did not include what happens with a dog bite between a dog and a domestic animal as requested. Right now only the person bitten can file a complaint or a dog bitten, only the owner can. We wanted to include that Law Enforcement Constable, Animal Control Officer and Health Officer would also be able to filing a complaint. A complaint isn't necessary a dog attack. It could be a noise complaint or a dog off leash. We can only look at what has been documented as a complaint. The big issue the attorney had is because we are adding more then what the State Statute has, adding Law Enforcement Constable, Animal Control Officer and Health Officer it have to go to the Town. In the November election the people will have to be asked if you are they OK with updating. It will be good to put it out there so people will know we do have a dog ordnance.

The Board discussed the attorney fees and decided because the attorney made changes they didn't ask for Adam will email him with concerns of the high cost.

Town Bylaws and Town Plan Updates: Adam had sent copies with changes to the Selectboard members and asked for input. They will meet October 3 at 6:30 & 6:45 to finalize the Town Bylaws and Town Plan.

VI. REVIEW ORDERS and PAY BILLS: AnnaMarie makes a motion to review orders and pay bills. Bill seconds, all in favor, motion passes.

VII. EXECUTIVE SESSION: None held.

VIII. ADJOURNMENT: AnnaMarie made a motion to adjourn at 8:50PM. Bill seconds, all in favor, motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

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