

**TOWN OF GRAND ISLE  
SELECTBOARD  
MINUTES OF THE MEETING  
October 17, 2016**

**I. CALL TO ORDER:** Adam White called the meeting to order at 7:03pm.

**Board Members Present:** Adam White-Chair, Mark Cobb Sr.-Vice Chair, AnnaMarie DeMars and Bill Baron

**Board Members Not Present:**

**II. GUESTS: Grand Isle Recreation Committee  
Grand Isle Library  
Grand Isle Rescue – Bernie Tolmie**

**Community Members Present:** Ron Bushway, Brad Sheridan, William LeClair, Donna LeClair, Shevonne Travers, Kate C. O’Neill, Jeff Martin and Rachael Griggs

**Amend Agenda for Matters Not Listed:**

**Grand Isle Recreation Committee:** Shevonne Travers, Kate C. O’Neill and Jeff Martin gave an update of the upcoming Trunk or Treat and with a grand opening of the parks trail at the Turkey Trot in November. She listed the improvements and there was a discussion of the programs offered and interest in having a skating rink. The Recreation Department is in need of a new part-time employee.

**Grand Isle Rescue:** Bernie Tolmie from Grand Isle Rescue came to let the Selectboard know that they will be asking for an increase in their allocation for next year. He explained the main reasons are because of an increase in expenses and the need to replace the second ambulance. He said 60% of the calls are medical, 35% are trauma and the other percent support fire calls. The increase will be 15% increasing to \$17,500 from it’s current \$15,000 budget where it has remained for three years. Prior to that the budget was in the upper \$20,000’s.

**III. REVIEW AND APPROVE MINUTES:** Bill makes a motion to accept the minutes of October 3, 2016 as is. Mark seconds, all in favor, motion passes.

**IV. NEW BUSINESS:**

**Flags on Rt. 2:** Adam reported that it was too windy to safely remove the flags on Route 2 and plan to have them removed soon.

**Ink and Paper:** Bill would like to submit a bill for paper and ink cartridges he has used for the work he has done regarding the new Fire Station. The Selectboard agreed.

**Economic Development and Jan Marinelli:** Bill said as all recall that Jan Marinelli had requested \$1000. She was told she needs to get the proper number of signatures. He has been invited to an Economic Development meeting by Karen McCloud and would like to attend the meeting. Also Bill said he would like to work with Karen

McCloud and Jan Marinelli to get the right form with the correct number of signatures if she wishes to pursue the \$1000.

**G.I.V.F.D Burn Practice Trailer:** The Fire Department would like to upgrade the burn practice trailer used for training located at the Transfer Station by putting a roof over a section of the trailer. Brad Sheridan, Road Foreman would like the tires, metal and sticks in that area cleaned up first and offered to help with the use of some Town equipment.

**Library:** Kate C. O'Neill said the Library Commission met with South Hero Library members who want to meet again. They want to know if we (Grand Isle Library) would want to go all the way down to South Hero. Kate would like to have the towns people fill out a questionnaire to get their opinion on what they want. She said she would like give out the questionnaire at Town Meeting. Mark suggested a mailing and Kate said they were trying to save money by handing them out. The needs of the library and of a new building were discussed. Adam said he would talk with Melissa Boutin, Town Clerk, to get options on how to handle it during the general election.

**Next Selectboard Meeting:** The next Selectboard meeting is scheduled for November 7, the night before the general election. Due to the voting equipment in the Town Office Adam will reach out to the School to see if the meeting can be held there.

**Highway Update:** Brad Sheridan, Road Foreman gave a roadwork and culvert update. Ron Bushway, Road Commissioner reported on the road erosion on East Shore North West of Marycrest Beach.

V. **OLD BUSINESS: Fire Station Update: Bill reported on the update for the new Fire Station.**

- 1) Mechanical, Electrical and Plumbing (MEP) plans have been completed by Pearson Engineering. The plan documents are in excess of 100 pages. Nate Hayward, Hayward Design/Build suggested a review of the MEPs to determine our satisfaction with the plans.
- 2) MEPs and geo-tech results are being examined by various subcontractors.
- 3) Nate Hayward's goal is to have updated cost figures and a draft contract available by October 28, 2016. This is subject to review of the detailed MEPs by Town and Fire Department representatives.
- 4) Act 250 Permit has been issued; fifteen day appeal period ends on October 23, 2016.
- 5) The three firms that submitted proposals for the Clerk of the Works/Owner's Representative have been notified of the Selectboard's desire to conduct interviews with representatives from each firm...date and time to be determined.
- 6) Local Building Permit: Blank application received from Jeff Parizo, ZAO. Online permit application will be completed within the next two weeks.

- 7) Fire Safety Permit: submitted to the Vermont Division of Fire Safety on or about October 11, 2016. The Division of Fire Safety has 30 days to respond to the application. They can issue a permit within the 30-day window or may request further information which can extend the time allowed for review. Site work can be started prior to receiving a Fire Safety Permit, but no other construction can begin until the permit is issued.
- 8) Given the Act 250 permit appeal period and the pending Fire Safety permit and the understanding that, at best, ground breaking could not begin until mid to late November, the Selectboard agreed to a spring 2017 start date. Weather permitting, Nate Hayward's goal is to start construction in March 2017 and hold fall pricing through spring 2017.
- 9) Community letter: now that a start timeframe has been selected, a revised letter will be sent to residence of Grand Isle providing a fire station update.
- 10) Post construction Memorandum of Understanding (MOU) between the Town and Fire Department for use and occupancy of the fire station... first draft to be completed by January 1, 2016. MOU will require review by Town Attorney. All interested parties (i.e. Select board and Fire Department representatives) are encouraged to locate examples of other MOU's between municipalities and fire departments. Sample MOU's should be funneled to Bill Baron.

**Annex Update:** Mark reported that there is no DRB decision on the Annex to date. Donna LeClair, DRB Clerk said the Annex is on the agenda for the DRB meeting this coming Wednesday, October 19, 2016.

**Signage on Hyde Road and Route 2 Intersection:** Mark reached out to the people from AOT and discussed putting speed limit signs with a radar detection and display on Rt. 2 North and South of the Hyde Road intersection. AOT is ok with putting these signs on Rt. 2. The Selectboard prefers a solar option. They also discussed using emergency vehicle signs on Rt. 2 alerting to emergency vehicles approaching. The State Highway Department will be trimming trees on Rt. 2 north of the Hyde Road intersection.

**VI. REVIEW ORDERS and PAY BILLS:** AnnaMarie makes a motion to review orders and pay bills. Mark seconds, all in favor, motion passes.

**VII. EXECUTIVE SESSION:** Mark makes a motion to go into executive session at 8:34pm in regards to the Town laborer employment position inviting Brad Sheridan and Ron Bushway in their official Town capacities. AnnaMarie seconds, all in favor, motion passes.

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Bill makes a motion at 9:05pm to come out of executive session with the decision to have the Selectboard interview the top two candidates for the Town road department position. AnnaMarie seconds, all in favor, motion passes.

AnnaMarie makes a motion at 9:06pm to go into executive session to discuss Library personnel matter. Mark seconds, all in favor, motion passes. Kate C. O'Neill was invited in on this session.

Mark makes a motion to come out of executive session at 9:21pm referring the Library Commission to look into this matter on their own. AnnaMarie seconds, all in favor, motion passes.

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**VIII. ADJOURNMENT:** AnnaMarie makes a motion to adjourn at 9:24pm. Bill seconds, all in favor, motion passes.

Respectfully submitted,

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Rachael Griggs, Selectboard Secretary

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Adam White, Selectboard Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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