

**TOWN OF GRAND ISLE
SELECTBOARD
MINUTES OF THE MEETING
December 4, 2017**

I. CALL TO ORDER: Adam White called the public hearing on the Town Bylaws to order at 6:45PM.

Board Members Present: Adam White-Chair, Bill Baron-Vice Chair, AnnaMarie DeMars and Jeff Parizo. Diane Cota via phone.

Community Members Present: Ron Bushway, Jim More, Dwight Bullis, Brandon Allen, Ben Rooks and Rachael Griggs.

Hearing on Town Bylaws: Adam White mentioned one item that hasn't been updated on page 5 under violations is the first sentence. The entire State Statute 4451(a) will be removed and inserted will be a reference to the statute.

AnnaMarie DeMars said she had a concern about 4.5.2 recreational vehicles because there isn't a limit on the number of vehicles that can be stored on personal properties. Shawn Mercy said we cannot regulate registered vehicles. After a brief discussion Adam White said the vote to approve the Town Bylaws will be held during the following regular Selectboard meeting.

Bill Baron motions to close the meeting on the Bylaws at 6:59pm. Diane Cota seconds the motion, all in favor and the motion passes.

CALL TO ORDER: Adam White opens the regular Selectboard meeting at 7:00pm.

Community Members Present: Ron Bushway, Dwight Bullis, Brandon Allen, Ben Rooks, Jim More, Amber Beauregard, Shawn Mercy, Phil Horican, Cagney Hamblett, Donna LeClair, William LeClair, Austin Menard, Wendy Rye, Mark Cobb, Kate C. O'Neill, Nate Hayward, Karen McCloud, Sue Lawrence, Mike Donoghue, Howard DeMars, Fran LaFromboise and Rachael Griggs

II. GUESTS:

Karen McCloud & Nate Hayward, Lake Champlain Islands Economic Development:

Karen McCloud and Nate Hayward came to give a brief update on this years progress, achievements and events of the LCIED.

They are looking for a new Executive Director because at the end of the year Jan Marinelli is leaving and will no longer be the Executive Director.

Karen McCloud will get a petition requesting \$1000 to be put on the Grand Isle ballot in March.

Recreation Department, Fish and Wildlife Game Warden Matthew Thiel & Ray Sheriff

Allen Relating to Hunting & Gun Use in Our Town: Brandon Allen and Ben Rooks were present from the Sheriff's Department. Ben Rooks is Matthew Thiel's deputy and represented the F&W Dept. AnnaMarie opened the conversation stating she believes the Recreation Park on Donaldson Road should be posted because it's not an appropriate place to hunt.

1. Deputy Rooks explained the two different options of posting, which would be regulated by the Town.

- a. Create a safety zone 500 feet from any structure where a firearm can't be fired. Permission can be given to for people to hunt there.
- b. Legally posting land would have to be registered with the Town and the land must be properly surveyed.
2. Kate O'Neill, representing the Rec Department reported that other towns are posting signs stating it is hunting season and they are leaving oranges vest for people to use. Hunting is legal in the State Park so the Grand Isle Rec department has signs up and orange vests available while using Donaldson Park.
3. It was agreed more discussion at another meeting is needed. Bill Baron said however this moves forward they will have to tread carefully.
4. Adam asked Kate O'Neill if this could be discussed at the next Recreational Department meeting.
5. AnnaMarie would contact Colchester if she would like.

Diane Cota ended her phone call at 7:18 due to a faulty phone connection.

Kate O'Neill, Library: Kate O'Neill said since the Town owns the building they are asking for permission for the Library to install a pull down screen for showing movies in order to save space. The Board agreed that the pull down screen could be installed. Kate also said they are thankful for the instillation of the outside light as it is very helpful.

G.I. Listers, VT Transco Error and Omission Letter: Sue Lawrence from the G.I. Listers Office reported that the Listers office did not know that Transco VT Electric Co-op ongoing construction and fiber optic lines could be added to the Town assessment. The grand list would increase roughly 8 million dollars. Jeff Parizo will ask Melissa Boutin, Town Clerk for the municipal tax numbers.

DRB Chair Howard DeMars, Boards Concerns as Published in The Islander: Howard DeMars asked to speak at this meeting regarding the letter published in The Islander on November 14, 2017 about a rift between the DRB and the ZAO. He spoke of the decision made by the DRB to not allow the recreation vehicles be stored on private property on US Route 2 and the involvement of the ZAO. After reading VT State Statutes 4.5.2, expressing his concerns and reading letters sent to the DRB, Mr. DeMars thanked the Selectboard for allowing him to speak. He then announced he is not going to be asking to be on the Development Review Board when his term is up in December (2017). Bill Baron and Adam White thanked Mr. DeMars for his gratitude and passion.

III. REVIEW and APPROVE MINUTES: Jeff Parizo motions to approve the Selectboard minutes of November 20 and November 27, 2017. AnnaMarie seconds, all in favor and the motion passes.

IV. NEW BUSINESS:

County Tax Meeting: Adam White said the next County Tax meeting is on Thursday, December 4, 2017 at 6:00pm in North Hero. He and Jeff Parizo will be attending.

Conflict of Interest Policy Drafted by VLCT: Adam White will make copies for the Selectboard members as well as those holding elected or appointed positions. A meeting date has been set for Selectboard meeting on Monday January 29, 2018

V. OLD BUSINESS:

Fire Station update: Bill Baron gave the following Fire Station update:

- 1) Project is four to six weeks behind schedule for exterior work, on schedule for interior elements. Landscaping and finish grading will be held in abeyance until spring 2018.
- 2) Siding contractor started work...installing window and door flashing.
- 3) Generator has arrived at Brookfield; Automatic Transfer Switch (ATS) received and installed. Generator will be delivered after generator pad, fuel line and wiring have been installed...mid-December. Grant deadline for submittal of invoices is December 31, 2017.
- 4) Budget on track, but very tight. Bill Baron will be meeting with Nate Hayward within a weeks' time to review budget, change orders and allowance items.
- 5) Nate Hayward, Hayward Design Build, requested progress payment in the amount of \$325,162.00. Selectboard approved payment subject to review by Linc Prescott, Clerk of the Works and Bill Baron.
- 6) Next project meeting will be held on Tuesday, December 5, 2017. Participants to include: Nate Hayward, Linc Prescott, David Roy, Todd Boutin, Joe Clark, and Bill Baron (sub-contractors as needed).
- 7) Memorandum of Understanding (MOU): GIVFD (Boutin and Clark) elected not to have the document reviewed by an attorney. Selectboard agreed to rescind previous approval supporting review of the MOU by the Town Attorney. Both the Town and GIVFD recognize the MOU as a working document subject to future review and change. Chief Boutin suggested one alteration, which will better define responsibility for payment of utilities. Bill Baron will incorporate the change into the current version of the MOU. Document should be signature ready by next Selectboard meeting.
- 8) O&M cost estimates being developed...will be presented for inclusion in December budget discussions. Ray Mitchell and Bill Baron will be compiling information for a comprehensive O&M manual.

Adam White motions to approve the amount of \$325,162.00 to be paid to Hayward Design Build subject to review by Bill Baron and Link Prescott, Clerk of the Works. AnnaMarie seconds, all in favor and the motion passes.

Jeff Parizo motions to rescind the vote that occurred at the November 20, 2017 meeting to have the MOU go forward to the Town attorney to review. AnnaMarie DeMars seconds, Adam White abstains and three in favor, the motion passes.

Highway Update: Ron Bushway, Road Commissioner said there isn't much to report.

Dirt roads are graded.

Wings are on the trucks.

Island Excavating is to be doing the bank stabilization soon on East Shore Road North near Robinsons.

Adam White asked when the change of flow of traffic at the Transfer Station would happen as the traffic is backing up. Ron said the there would be signs by the time the scales are in.

Buildings Facilities Manager Update: Ron Bushway reported the installation of the outside light at the Library is complete.

Lead inspection at the Annex was done last Tuesday.

Adam White said the issues with the smoke (training) trailer are complete. The signs are on order for the Transfer Station gate.

Bill Baron asked about recycling. Ron said the prices are down but we are still on the plus side. Also composting was mandatory July 1, 2017. The composting containers for food are set up with sawdust to add with the food scraps. He said some people are using the composting bins but not many.

Town Policies: AnnaMarie DeMars wants to be sure upcoming appointment openings will be advertised so Town residents know there is an opportunity to serve on Boards and Committees.

Bylaws Vote: After a brief discussion Adam White asked for a motion to vote on accepting the Town’s Bylaws. Jeff Parizo abstain from any vote.

Bill Baron motions to approve the Planning Commissions proposed amendments to the March 20, 2017 Grand Isle Zoning Bylaws and Sub Division regulations as voted at it’s meeting on July 18, 2017 with the additions and deletions recommended by the Selectboard and NRPC. AnnaMarie DeMars seconds. Adam asked for a vote, Jeff Parizo abstains, Bill Baron and Adam White in favor and AnnaMarie votes no. Adam states the vote will have to be rescheduled to take place at the December 18, 2017 Selectboard meeting.

VI. REVIEW ORDERS and PAY BILLS: There were no questions.

VII. EXECUTIVE SESSION: Bill Baron motions to go into executive session at 8:54pm to discuss the Town office repairs inviting in Ron Bushway as Buildings Facilities Manager. Jeff Parizo seconds the motion, all in favor and the motion passes.

Jeff Parizo motions to come out of executive session at 9:24pm with the decision to continue to go with whomever the lowest bidder is for the Town office repair project in which we will have Ron Bushway in his capacity as Buildings Facilities Manager authorize the bid to go with whomever is the lowest bidder as well as Ron will draft up a contract between the Town and the lowest bidder for this project.

Bill Baron seconds, all in favor and motion passes.

VIII. ADJOURNMENT: AnnaMarie motions to adjourn at 9:24pm. Jeff Parizo seconds, all in favor and the motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Secretary

Adam White, Selectboard Chair

Date: _____

Date: _____