

**GRAND ISLE SELECTBOARD MINUTES**  
**Monday May 21, 2018**  
**Town Office Community Room**  
**9 Hyde Road, Grand Isle, VT**

**I. CALL EXECUTIVE SESSION TO ORDER:** Jeff Parizo makes a motion to called the Executive Session to order at 6:46pm. Eric Godin seconds the motion, all in favor and the motion passes.

**Board Members Present:** AnnaMarie DeMars, Diane Cota-Vice Chair, Jeff Parizo-Chair, Eric Godin and Rachael Griggs

**GUESTS: Elaine Chasse-Learning Adventure Annex Lease:**

Jeff Parizo makes a motion to come out of executive session at 7:03am with no action taken. Eric Godin seconds the motion, all in favor and the motion passes.

**II. CALL REGULAR MEETING TO ORDER:** Jeff Parizo calls the regular meeting to order at 7:07pm.

**Board Members Present:** AnnaMarie DeMars, Diane Cota-Vice Chair, Jeff Parizo-Chair, Eric Godin and Rachael Griggs

**Community Members Present:** Ron Bushway, Todd Boutin, Bill LeClair, Donna LeClair, Denise Abbott Douglass, Ben Ingalls and Melissa Boutin

**Amend Agenda For Matters Not Listed:** None

**III. GUESTS:**

**Denise Abbott Douglass – Dogs:** Denise Abbott Douglass said she had called Todd Boutin, Animal Control Officer to report an incidence regarding two dogs locked in a shed. Todd said he first checked it out then he called the Sheriff's Department for assistance. Todd also stated if he isn't available to take a call concerning animals he contacts Everett Dubuque who covers for him.

**911 Incident:** Denise Abbott Douglass reported about an emergency call in South Hero where the First Responders went to the wrong building. After discussion it was noted that the dispatch is out of Shelburne and E911 is being addressed by Grand Isle Listers.

**Todd Boutin-G.I.V.F.D. Chief:**

- Drawbridge construction workers blocking fire lane on the old Rt. 2.
- Grand Isle as well as North and South Hero Fire Departments use this lane to fill their tanker trucks with lake water
- Chief Boutin had contacted Joe Flynn, Head of Transportation and States Attorney Doug DiSabito. Waiting to hear back from them
- Right now it's still marked Fire Lane. Not sure if more signs are needed.
- Chief Boutin will contact Sheriff Allen so he will be aware if construction vehicles are blocking the road he will need to have them towed. This road needs to be kept open

- Announced the open house for the new fire station will be held on June 10 from 11:00am to 3:00pm
- Asking permission to park cars at the field south of the new station if weather permits
- If it rains would like permission to park cars in front of the Town buildings on Hyde Road
- Paving in front of new station bay doors to be done soon. Would like permission to park fire trucks in the old station for a day or two while the new pavement dries
- The Fire Department is still using the fuel tank at the old fire station storing fuel for the fire trucks as this is grandfathered in. They would like to continue using the tank it until something is done to the old station.

The Selectboard agreed to all the Chief's requests.

**IV. REVIEW AND APPROVE MINUTES: May 7 and May 14, 2018**

Diane Cota motions to approve the minutes of May 7, 2018. Eric Godin seconds the motion, all in favor and the motion passes.

Eric Godin motions to approve the minutes of May 14, 2018. AnnaMarie DeMars seconds the motion, all in favor and the motion passes.

**V. NEW BUSINESS:**

**Fred Reus Property:**

- AnnaMarie DeMars said she remembered when Mr. Ruse had another fire years ago at property he owns on the corner of Rt. 2 and Griswold Road. It took a long time to clean it up.
- AnnaMarie said she isn't sure what department this files under.
- The fire occurred January 4, 2018
- Jeff Parizo said this issue comes under Zoning
- Donna LeClair said according to the Bylaws he has one year to clean it up
- Donna said it's more then fire debris when it comes to clean up. Years ago an old tin shed blew over and the tenant took a bucket loader and moved the shed and contents including an old couch and household items to the back of the property. It now looks like a pile of brush covering it.
- The tenant still has old lawn mower tractors on the site and he is trying to sell them
- AnnaMarie DeMars will double check with Linda Effel, ZAO and will discuss it at the June 4, 2018
- AnnaMarie will contact Fred Reus and invite him to the June 4 meeting as well.

**VI. OLD BUSINESS:**

**Fire Station Update:** Rachael Griggs read the fire station update from Bill Baron:

- 1) Old Fire Station: All Fire Department items with the exception of two hydraulic hose reels and a small hydraulic pump have been removed. The interior has been swept. A question about the old sink fixture has surfaced. Apparently, the sink and cabinet were donated to the Fire Station many years ago by Willis Griggs. The Griggs may want the sink and cabinet if there is no longer a need to have these items in the station. There is a collection of antiquated hard suction hose

and wooden training structures located behind the old station. These items will be dealt with as the weather warms and the ground dries. Ron Bushway and Brad Sheridan will locate inside storage space for the surplus block remaining from the Fire Station project.

- 2) Project status: fit and finish punch list items are being completed by Nate
- 3) Hayward and the appropriate sub-contractors. Island Excavating finished the final finish grading, seeding and mulching. Lawn areas may require another application of grass seed. Extremely high winds and lack of rain in the days following seeding and mulching may have compromised this portion of the project. Bronson Johnson Seamless Gutters will be providing an estimate for gutter and snow guard installation.
- 4) Budget: the project will exceed the budgeted amount by an estimated \$7,000.00 to \$9,000.00. GIVFD, through funds raised for construction of the station, will cover this expense.
- 5) Efficiency Vermont: Has finalized the energy efficiency rebate in the amount \$5,000.00. The approved incentive agreement has been returned to Efficiency Vermont for processing and payment.
- 6) Paving: It appears Premier Paving will be issued a contract for installing the overlay course of pavement. Please confirm with Ron Bushway, Road Commissioner, and Brad Sheridan, Road Forman. Note: this additional paving was outside the original project scope for the new Fire Station. GIVFD may need to park fire apparatus in the old Fire Station for a day or two after the installation of the overlay (giving time for the overlay to cool and harden).
- 7) Tree planting at the new Fire Station will be managed by Eagle Scout candidate, Nate Scandore as part of his Eagle Scout Project. Bill Baron will offer guidance and the Town will provide financial support (in accordance with the tree planting budget for the new Fire Station). One of the trees will be dedicated to Alan Arthur. Nate will begin planting trees on Monday, May 21, 2018 with hopes of having all planting finished by EOD Saturday, May 26, 2018.
- 8) Ray Mitchell and Bill Baron will be compiling information for a comprehensive O&M manual.
- 9) Bill Baron will be writing a letter to Geoff Green, Act 250 District Coordinator concerning the planned pathway from behind the new Fire Station to the Town Office. The pathway makes no sense at this time and should be held in abeyance until the planning process is complete for the Poratti property and the old Fire Station. Bill Baron may need support from the Planning Commission.
- 10) Bill Baron will update the MOU between the Town of Grand Isle and the GIVFD to include clarification on the use of electronic items (TV, LCD projector) in the community meeting room.
- 11) GIVFD is planning an open house on Sunday, June 10, 2018.

Chief Todd Boutin asked if the Fire Department could keep the items behind the old fire station until some plan is set for the building.

The Selectboard agreed the items would stay until plans are made for the old building.

## **Highway Department Update:**

### **Auto Car:**

Ron Bushway, Road Foreman reported they were still waiting for an estimate from Charlebois. Discussion will continue on how to proceed at the next Selectboard meeting on June 4, 2018.

### **Bourque/Farris Laying of Pipes & Wires Permit:**

Jeff Parizo read the description of the work submitted by Brad Sheridan, Road Foreman.

Diane Cota motions to approve the laying of pipes and wires permit at 23 Quaker Road for Christine Bourque and Adam Farris. Jeff Parizo seconds the motion, all in favor and the motion passes.

## **Buildings Facilities Manager Update:**

**Operations Manual Discussion:** The Board discussed putting information on the Operations Manual as well as having a designated plumber available to check and service as needed. Ron Bushway, BFM should find a service to do this.

**Security Quote for Hyde Log Cabin:** Jeff Parizo read the quote for a security system to be installed at the Hyde Log Cabin and Block School House from DC Energy Innovations for a total of \$1856. It is noted this is for 12 hours to do the work and if all goes well will only bill for the hours it takes. The system will be monitored via a phone line. A basic phone service will need to be activated. The work would start sometime after the first of July 2018.

## **Discuss Annex Maintenance Repair List and Annex Energy Audit and Walk Through Discussion:**

- Ron Bushway, BFM, Todd Boutin, GIFVD Chief and Rachael Griggs had toured the Annex building last month with Learning Adventure owner Elaine Chasse
- Rachael wrote a list of repairs that need to be done at the Annex
- After discussing the list with Ron items were put in order of priority
- Purchasing two new CO detectors, one in the first floor room that doesn't have one as well as one upstairs. They are to be located in outlets close to the floor.
- Repairing or replacing the exit fire door
- Weatherizing doors, windows and electrical outlets
- Also discussed hiring a contractor and getting estimates of the costs.
- Earmark rent money to be used for repairs

Ron Bushway, BFM also reported:

- Lights installed at Hyde Log Cabin
- PestPro treated for carpenter ants at the Log Cabin and Block School House. Will come again in three week to retreat both buildings
- Held Free Metal Day at the Transfer Station. Filled three dumpsters
- Scales at Transfer Station should be working soon. Suggested cost is 25¢ per pound
- Ron will call Weights and Measures for inspection on the scales
- There will be a trial period for a few weeks to get people use to using them
- Car has been removed from Town property on Hyde Road east of the Town Office. Highway department will put down more rocks

05-21-18

**VII. REVIEW AND SIGN WARRANTS:**

Diane Cota makes a motion for Jeff Parizo to sign the warrants.  
Rachael Griggs seconds the motion, all in favor and the motion passes.

Jeff Parizo said he received the Storm Water Annual Inspection Form for the new Fire Station and would like to send it to the Town Attorney for his review then put it on the June 4 agenda.

Eric Godin makes a motion to send the Storm Water Annual Inspection Form for the new Fire Station to the Town Attorney for his review. Diane Cota seconds the motion, all in favor and the motion passes.

**VIII. ADJOURNMENT:** AnnaMarie DeMars makes a motion to adjourn at 8:40pm. Eric Godin seconds the motion, all in favor and the motion passes.

Respectfully submitted,

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Rachael Griggs, Selectboard Clerk

\_\_\_\_\_  
Jeff Parizo, Selectboard Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_