

GRAND ISLE SELECTBOARD MINUTES
Monday, June 4, 2018
Town Office Community Room
9 Hyde Road, Grand Isle, VT

I. CALL TO ORDER: Jeff Parizo called the meeting to order at 7:00pm

Board Members Present: Jeff Parizo - Chair, Diane Cota -Vice Chair, AnnaMarie DeMars, Eric Godin and Rachael Griggs

Community Members Present: Ron Bushway, Brad Sheridan, Bill LeClair, Donna LeClair, Denise Abbott Douglass, Bill Baron and Melissa Boutin

Amend Agenda For Matters Not Listed: AnnaMarie DeMars made a motion to move the discussion of Fred Reus Property to a later date. Jeff Parizo seconded the motion, all in favor and the motion passes.

Adopted Policies: Diane Cota made a few statements about the Rules and Procedure Policy that was adopted on April 2, 2018 on how the Selectboards meetings would be run.

- If anyone would like information on any of the Town policies they are at the Town Office. Melissa Boutin, Town Clerk and Linda Effel, Assistant Town Clerk would help locate them
- When issues arise and someone isn't sure if it's something the Selectboard or another Board can handle, they need to contact the proper Board that can best take care of the situation. It's always ok to ask questions.
- Topics need to be something that is our (Selectboard) responsibility. There are many departments and commissions that have their specific roles. We can only handle or do what we are elected to do. There are all kinds of information on what the Selectboard can do.
- We are certainly interested in issues but be aware we do not have authority in all areas
- The minutes can be viewed on the website five days after a meeting
- To get on the Selectboard agenda one should contact the Selectboard Clerk. Contact information is on the Town website. This is a State regulation and also allows for transparency so the public can attend a meeting
- If it's on the agenda and something we can take care of we would discuss it, if not you would be directed to the correct department
- Different departments know of rules and regulations we as the Selectboard don't know about
- The Selectboard Chair has the authority to add/delete agenda items. This does not happen with this Board. The agenda is sent to all Board members before being posted. If an item was to be added or deleted the Selectboard members would be notified before posting.

II. GUESTS: None

III. REVIEW AND APPROVE MINUTES: May 21, 2018: Diane Cota motions to accept the minutes of May 21, 2018. Eric Godin seconds the motion, all in favor and the motion passes.

IV. NEW BUSINESS:

Jay Buermann, Buermann Engineering, LLC Contract for Storm Water Inspection

Services: Jeff Parizo explained the contract for the new Fire Station. Bill Baron asked that he receive a copy to be put into the Operations Maintenance Manual.

Diane Cota motions to approve and sign the Buermann Engineering, LLC contract for Storm Water Inspection Services for the Grand Isle Fire Station until the year 2021. Eric Godin seconds the motion, all in favor and the motion passes.

Signing of Sheriff Contract: After discussion AnnaMarie DeMars motions to sign the Grand Isle Sheriff's contract for the fiscal year 2019. Rachael Griggs seconds the motion, all in favor and the motion passes.

Renewal of Curb Cut – George and Angela Robinson: Conditions are the same as the original permit dated May 4, 2009 and the \$20 fee has been paid.

Eric Godin motions to approve the renewal of the curb cut for George and Angela Robinson on Adams School Road. Diane Cota seconds the motion, all in favor and the motion passes.

Signing of Contract Property Map Agreement: This is the property map the Listers and ZAO use. The cost of \$1,650 is a little less than last year because the Google maps are not needed to be done every year.

AnnaMarie DeMars motions to accept and sign the contract of the Property Map. Diane Cota seconds the motion, all in favor and the motion passes.

Ordinance Regulating Conduct in Town Recreation Areas: Diane Cota started the discussion of the Town Recreation Areas Ordinance. After reviewing a few items it was decided that the Selectboard members would review the ordinance, make changes and table it to the June 18 meeting inviting the Recreation Committee to attend. Eric Godin will check ordinances of other towns.

MOU Fish Hatchery: Jeff Parizo said a discussion is needed on how we are going to use the balance of the annual payment of \$28,944 money after paying for road maintenance. The Fire Department will receive a separate annual payment of \$2,229. This MOU needs to be signed and presented before the end of June.

The decision on the land needs to be discussed before next year.

Diane Cota motions that we accept and sign the Memorandum of Understanding between the Town of Grand Isle and the Vermont Fish and Wildlife Department for 2018 to 2022. Eric Godin seconds the motion, all in favor and the motion passes.

V. OLD BUSINESS:

Fred Reus Property Discussion: Tabled until a later date.

Fire Station Update given by Bill Baron:

Bill Baron passed to the Selectboard draft copies of the Grand Isle Fire Station-Community Space User Agreement and the Agreement between the Town of Grand Isle and the Grand Isle Volunteer Fire Department, Inc. for the occupancy and use of the Grand Isle Fire Station.

June 4, 2018

The Selectboard will review both draft agreements.

- 1) Old Fire Station: All Fire Department items with the exception of two hydraulic hose reels and a small hydraulic pump have been removed. There is a collection of antiquated hard suction hose and wooden training structures located behind the old station. According to Chief Boutin, the Selectboard mentioned no urgency in removing any remaining GIVFD items from inside or outside the old station. Ron Bushway and Brad Sheridan will locate inside storage space for the surplus block remaining from the Fire Station project.
- 2) Surplus siding: Approximately 20 sheets of Morin siding ranging in length from 18' to 25' were being stored at the South Hero Fire Station site. The siding was surplus to the Grand Isle project. The siding was destined for metal recycling. Bill Baron picked up the siding and has temporarily located it at Dicks Repair Shop. Ideally, the siding should be stored indoors and be available for any future repairs to the Grand Isle Fire Station. The Selectboard gave permission to store the surplus block and siding in the old Fire Station. Bill Baron will coordinate with Ron Bushway and Brad Sheridan.
- 3) Project status: fit and finish punch list items are being completed by Nate Hayward and the appropriate sub-contractors. Bronson Johnson Seamless Gutters installed gutters and snow guards. Selectboard approved payment in the amount of \$3,140.00 to Bronson Johnson Seamless Gutters. Bill Baron will forward invoice to Melissa Boutin. Bourne's Energy Agreement requires signature. Jeff Parizo will review documents with Melissa Boutin.
- 4) Budget: the project will exceed the budgeted amount by an estimated \$7,000.00 to \$9,000.00. GIVFD, through funds raised for construction of the station, will cover this expense.
- 5) Efficiency Vermont: has finalized the energy efficiency rebate in the amount \$5,000.00. The approved incentive agreement has been returned to Efficiency Vermont for processing and payment. Efficiency Vermont staff conducted a final inspection of the building on May 23, 2018. Payment will follow within 30 days.
- 6) Paving: Premier Paving has been issued a contract for installing the overlay course of pavement. Note: this additional paving was outside the original project scope for the new Fire Station. GIVFD may need to park fire apparatus in the old Fire Station for a day or two after the installation of the overlay (giving time for the overlay to cool and harden). Brad Sheridan will coordinate the paving work with Chief Boutin and Bill Baron. Please note: the Selectboard approved the use of the old Fire Station by the Town Highway Department for equipment storage once the paving has been completed at the new Fire Station.
- 7) Tree planting: Nate Scandore, Eagle Scout candidate, and 12 members of Troop 617 completed the tree planting project on Saturday, May 26, 2018. One of the trees will be dedicated to Alan Arthur. Thank you to Dwight Bullis for donating a large quantity of wood chips used to mulch two rows of Northern White Cedar trees.
- 8) O&M manual: Ray Mitchell and Bill Baron will be compiling information.

June 4, 2018

Rachael Griggs motions to approve payment of \$3140 to Bronson-Johnson Seamless Gutters and Snow Guards on the Fire Station. Diane Cota seconds the motion, all in favor and the motion passes.

Highway Department Update:

Auto Car: Brad Sheridan presented three quotes for the new Auto Car for the Selectboards review.

Diane Cota motions to accept the quote from J & B Truck Center of Colchester to purchase a Western Star 4900FA Chasse and equipment to go with it for the amount of \$141,000, includes our trade in. Eric Godin seconds the motion, all in favor and the motion passes.

Expected delivery date is spring, 2019.

- Ron Bushway said the large stones were moved on Hyde Road to deter parking on Town property
- Swale was dug at the Town Office parking lot
- Scales are set up at the Transfer Station and will be inspected and licensed by the State
- Will need to hire someone with a lift to hang the flags along Route 2 as well as remove them in the fall. It has become too dangerous to put them up with a ladder
- Discussed the cement barriers on the State Park Road. They need to be moved closer to the road. They are State property. Jeff will have a conversation with the State Park manager.
- The tractor for the Highway Department is due to be shipped by end of June

Buildings Facilities Manager Update by Ron Bushway BFM:

- Septic tank has been pumped at the Hyde Log Cabin
- Flag Pole in front of Cabin has been erected
- Gravel has been moved
- Ron said he was told carbon monoxide is lighter than air and there is no propane at the Annex Building
- Ron was asked to secure the bench located outside at the Log Hyde Cabin

DC Energy Security Quote for Hyde Log Cabin and Block Schoolhouse:

Jeff Parizo made a motion to approve the quote in the amount of \$1856 from DC Energy Innovations to install the security system after July 1, 2018. Eric seconds the motion, all in favor and the motion passes.

Annual Monitoring fee is \$186 per year.

VI. REVIEW AND SIGN WARRANTS:

Rachael Griggs had checked with Melissa Boutin, Town Treasurer about two items.

- The cost of \$1080 was for replacing the broken glass tabletop and was paid for by Alan Landry's insurance company. This is not an expense for the Town.
- Question about a \$990 payment for a pressure washer and was told this was not a rental. The Town purchased this piece of equipment.

Eric Godin motions to except the warrants. Diane Cota seconds the motion, all in favor and the motion passes.

June 4, 2018

VII. EXECUTIVE SESSION:

Mowing Contract:

Diane Cota makes a motion to go into executive session at 9:03pm to discuss the mowing contract. Eric Godin seconds the motion, all in favor and the motion passes.

Diane Cota motions to come out of executive session at 9:09pm with the decision to pay Totally Green Lawn Care the extra to bring the total to \$6000 for the 2018 season. Eric Godin seconds the motion, all in favor and the motion passes.

Sealed Bid for Block School House Roof Repair:

Eric Godin motions to go into executive session at 9:10pm to discuss the sealed bid for the Block School House roof repair. Jeff Parizo seconds the motion, all in favor and the motion passes.

Jeff Parizo said we are coming out of executive session with no decision about the bid for the Block School House roof repair.

VIII. ADJOURNMENT: AnnaMarie DeMars motions to adjourn at 9:20pm. Diane Cota seconds the motion, all in favor and the motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Clerk

Jeff Parizo, Selectboard Chair

Date: _____

Date: _____