

**TOWN of GRAND ISLE  
SELECTBOARD  
MINUTES of the MEETING  
June 18, 2018**

**I. CALL TO ORDER:** Jeff Parizo called the meeting to order at 6:43pm.

**Board Members Present:** Jeff Parizo-Chair, Diane Cota-Co-Chair, AnnaMarie DeMars, Eric Godin and Rachael Griggs

**Community Members Present: None**

**GUEST: Elaine Chasse – Learning Adventure**

**II. EXECUTIVE SESSION: Annex Lease**

Diane Cota made a motion to go into executive session at 6:43 to discuss the revisions of the Annex Lease. Eric Godin seconds the motion, all in favor and the motion passes.

**III. ADJOURN EXECUTIVE SESSION:** Eric Godin makes a motion to come out of executive session at 6:50 with the decision to amend the lease as it stands to remove the 5% number and extend the term of the lease 2 two years with the rate of the increase to be revisited by both parties at the renewal of the lease. The lease covers from July 1, 2018 to June 30, 2020. Diane Cota seconds the motion, all in favor and the motion passes.

Eric Godin motions to approve the amended two-year (Annex) lease agreement that it will run from July 1, 2018 to June 30, 2020. Diane seconds the motion, all in favor and the motion passes.

Rachael Griggs will type the changes to the lease agreement. The original lease will be at the Town Office for Jeff Parizo and Elaine Chasse to sign.

Jeff Parizo states we are going off the record at 6:52.

**IV. CALL REGULAR MEETING TO ORDER:** Jeff Parizo calls the regular meeting to order at 7:00pm.

**Board Members Present:** All Selectboard members are still present.

**Community Members Present:** Ron Bushway, Denise Abbott Douglass, Lisa Cassidy, Amy L. Thompson, Melissa A. Boutin and Bill Baron

**Amend Agenda For Matters Not Listed:** Storm Water Permit and Bike for the Lake Tour that happened on Saturday

**V. GUESTS:** None

**VI. REVIEW AND APPROVE MINUTES: June 4, 2018:** Eric Godin makes a motion to approve the minutes of June 4, 2018. Diane Cota Seconds the motion, all in favor and the motion passes.

**VII. NEW BUSINESS:**

**DC Energy - Security Cameras for Town Office:** Jeff Parizo presented the contract from DC Energy for installation of two security cameras for the Town Office. Rachael Griggs asked if a camera could also be added to cover the entrance of the Listers' Office. Melissa Boutin, Town Clerk said the system

can handle four cameras and would also like one installed to cover outside the entrance doors. The Selectboard approved and Jeff will contact DC Energy for a new quote.

**Storm Water Permit-Roads:** Eric Godin is working on the roads permit and is waiting for the number of Town Roads. The roads and culverts are done. He said the State is forcing all towns to comply. The Highway Department will need to budget for this. The State is forcing all Towns to do Storm Water Permit and ours will be about \$1350 for the roads. The application fee is a one-time fee. Mostly it will be an annual fee every year. The fire department will be for the Town and Highway department for the roads.

**Bikers on the Weekend:**

- Jeff Parizo said last week he spoke to a man putting signs on the Town Roads about the upcoming Bike Tour for last Saturday.
- Jeff said he saw the person putting up the signs on the road of Hyde and Reynolds
- The gentleman said he had notified the Sheriff. Jeff said the Sheriff's department doesn't dictate what happens on our roads, we control our roads.
- Wondered why the Town wasn't notified of the tour and was told he was sure they talked to the Selectboard about it. Jeff told him he is the Selectboard Chair and have never seen them before.
- Things Jeff said he had heard is trash being left on lawns by bikers and riding more than three abreast on Town roads.
- Jeff said he told him we are not against the tours but would like the people that organize them to contact the Selectboard before a tour happens
- The Board would like them to attend a meeting to discuss some of the Town's concerns. Also suggested is to alert residents that the tours are going to be happening by contacting the Islander and place postings around Town.
- Rachael Griggs will contact Friends of North Champlain and Local Motion and invite them to a Selectboard meeting. We want to make sure they would have a talk with the bikers about cleanup and remind them they are not suppose to ride three or more abreast.

**VIII. OLD BUSINESS:**

**Recreation Ordinance:** Lisa Cassidy and Amy L. Thompson were in attendance representing the Recreation Committee. After discussing the Ordinance Regulation Conduct in Town Recreation Areas, a few changes were made. Diane Cota said she would make the changes in the ordinance and email the final draft to Lisa Cassidy. After the approval of the Recreation Committee the Selectboard will sign it and the Recreation Committee will post it at Town Recreation areas.

Diane Cota makes a motion to accept the Ordinance Regulation Conduct in Town Recreation Areas written on May 18, 2018 with the changes that were discussed. Eric Godin seconds the motion, all in favor and the motion passes.

A few of the changes mentioned are:

- Use at your own risk at the Rec Park and Marycrest Beach
- Bring your own wood for fires as pallets are not to be burned because of the nails left behind
- No smoking
- No glass

The ordinance will be posted and available at the Town Office as well.

AnnaMarie DeMars said she spoke with Sheriff Ray Allen requesting more patrol at Marycrest Beach and was told his department will oblige.

**Conflict of Interest Policy:** Each Selectboard member said has read the Conflict of Interest Policy. The changes made include inserting “Town of Grand Isle” in place of “Municipal Facilities”.

Rachael Griggs makes a motion to approve the Conflict of Interest Policy for the Town of Grand Isle on June 18, 2018. Eric Godin seconds the motion. Eric wanted to state all other Boards and Committees were able to see this before we agreed to pass it. All in favor and the motion passes.

**Fire Station Update:** Bill Baron gave the following Fire station update:

- 1) Surplus siding and block: The Selectboard gave permission to store surplus block and siding in the old Fire Station.
- 2) Project status: fit and finish punch list items are being completed by Nate Hayward and the appropriate sub-contractors. Bourne’s Energy Agreement requires signature. Jeff Parizo will review documents with Melissa Boutin. Note: Bill Baron will review document with Melissa Boutin.
- 3) Budget: the project will exceed the budgeted amount by an estimated \$7,000.00 to \$9,000.00. GIVFD, through funds raised for construction of the station, will cover this expense.
- 4) Efficiency Vermont: The Town received a check for \$5,000.00 from Efficiency Vermont.
- 5) Reimbursement: Selectboard approval required to reimburse Bill Baron for the following expenses: Bollard covers, \$1,205.35; Soaker hose, \$32.39; PVC caps, \$12.67. Total: \$1,250.41. Selectboard approved reimbursement to Bill Baron in the amount of \$1,250.41.
- 6) Paving: Premier Paving has been issued a contract for installing the overlay course of pavement. Note: this additional paving was outside the original project scope for the new Fire Station. GIVFD may need to park fire apparatus in the old Fire Station for a day or two after the installation of the overlay (giving time for the overlay to cool and harden). Brad Sheridan will coordinate the paving work with Chief Boutin and Bill Baron. Please note: the Selectboard approved the use of the old Fire Station by the Town Highway Department for equipment storage once the paving has been completed at the new Fire Station.
- 7) O&M manual: Ray Mitchell and Bill Baron will be compiling information.
- 8) Footpath: Bill Baron sent a letter to Geoff Green, Act 250 District Coordinator concerning the planned pathway from behind the new Fire Station to the Town Office. To date, there has been no response from Mr. Green.
- 9) Bill Baron will update the MOU between the Town of Grand Isle and the GIVFD to include clarification on the use of electronic items (TV, LCD projector) in the community meeting room and deletion of the requirement for a two yard dumpster. Updated MOU distributed to Selectboard for review. Bill Baron will provide copies to GIVFD Chief Todd Boutin and Asst. Chief Joe Clark.
- 10) Diana Cota and Bill Baron will review and update the current draft of the community space user agreement. Draft agreement will be vetted through Chief Boutin and Assistant Chief, Joe Clark.
- 11) GIVFD held an open house on Sunday, June 10, 2018. The event was well attended and many positive comments were received.

Diane Cota made a motion to reimburse Bill Baron the amount of \$1,250.41 for expenses of bollard covers, soaker hose and PVC caps. AnnaMarie seconds the motion, all in favor and the motion passes.

Melissa Boutin will contact the Lawn Care Company about mowing the Fire Department lawn and let them know not to mow the grass toward the buildings.

### **Highway Department Update:**

- **Michelle Atwood and Shawn Willis - Permit for laying of pipes and wires at 122 East Shore South:**
- Jeff Parizo presented the permit. Rachael Griggs said the process for laying the pipes and wires under the road was started before the permit was approved. It was then delayed until the permit is approved.

Eric Godin makes a motion to approve the permit for laying pipes and wires under the road at 122 East Shore South for Michael Atwood and Shawn Willis as written by Brad Sheridan, Road Foreman. Diane Cota seconds the motion, all in favor and the motion passes.

- Roll-off Truck: Jeff Parizo signs the invoice from JB International for the roll-off truck for the Highway Department in the amount of \$142,071
- Mowing tractor is to be delivered this week
- Paving (Town roads) to begin on June 25
- Culvert at West Shore Road is complete
- Stone leveling on West Shore Road is finished

### **Buildings Facilities Manager Update:**

- Light fixtures at the Annex are to be replaced with energy efficient fixtures
- Melissa Boutin, Town Clerk said she and Assistant Town Clerk, Linda Effel will help file the rebate application

Diane Cota makes a motion to have DC Energy replace the light fixtures at the Annex with energy efficient fixtures. Eric Godin seconds the motion, all in favor and the motion passes.

- Ron Bushway, Buildings Facilities Manager will notify Elaine Chasse, Learning Adventure owner
- After July 1 the broken floor tiles in front of the sink at the Annex are to be replaced. Eric Godin suggested the contractor present several samples for Elaine Chasse to choose from, as there aren't any of the original floor left.
- Meeting with Mike LaRose from State of VT Weights and Measures to get a permit to use the scales at the Transfer Station
- Ron Bushway showed everyone the original plaque for the Hyde Log Cabin that was stolen many years ago. It was found under a porch of a camp the owner was cleaning out. Ron had it cleaned and it will go back on the Cabin.

**IX. REVIEW AND SIGN WARRANTS:** Diane Cota makes a motion to allow Jeff Parizo to sign the warrants. Rachael Griggs seconds the motion, all in favor and the motion passes.

### **X. EXECUTIVE SESSION: Real-Estate Discussion**

Rachael Griggs motions to go into Executive Session at 8:20pm to discuss real estate citing 1 V.S.A. §313(a)(2) that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage. Diane Cota seconds the motion. Jeff Parizo recuses himself and leaves the building. Four in favor and the motion passes.

Diane Cota makes a motion to come out of executive session at 9:04pm with no decision made. Eric Godin seconds the motion, all in favor and the motion passes.

06-18-18

**XI. ADJOURNMENT:** AnnaMarie DeMars makes a motion to adjourn at 9:05pm. Eric Godin seconds the motion, all in favor and the motion passes.

Respectfully submitted,

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Rachael Griggs, Selectboard Clerk

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Diane Cota, Selectboard Vice-Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_