

**GRAND ISLE SELECTBOARD
MINUTES
Monday May 6, 2019
Town Office Community Room
9 Hyde Road, Grand Isle, VT**

I. CALL TO ORDER: AnnaMarie DeMars called the meeting to order at 7:00PM

Board Members Present: AnnaMarie DeMars - Chair, Eric Godin - Vice Chair, Jeff Parizo, Diane Cota and Rachael Griggs

Community Members Present: William LeClair, Donna LeClair, Denise Abbott Douglass, Colleen Bushway, Jean Prouty, Glenda Leake, Ben Ingalls, Ron Bushway, Brenda Peyko, Adam White, Melissa Boutin, Todd Boutin and Dylan Degree

Amend Agenda For Matters Not Listed: Fire Station Solar Panels – Chief Todd Boutin, Office Cleaning Service Applications and Cell Tower Letter
Denise Abbott Douglass said she has two community related safety issues. The first is an unsecured refrigerator off the side of Champlain Boulevard Road with the door still on and it is unstable. Ron Bushway, Health Officer will move it to the Transfer Station. The second is we have two very low profile ATV's crossing Donaldson Road. She has notified the Sheriff's Department.

II. GUESTS:

Todd Boutin – G.I.V.F.D. Chief:

- **Fire Station Solar Panels:** Chief Boutin asked if there would be a discussion in the future for solar panels for the fire station roof which was built to hold the extra weight. After discussion it was decided to invite D.C. Energy to attend the May 20th Selectboard meeting to educate us and to see what makes sense.
- **Fire Station: Diesel Fuel Tank and A New Commercial Construction - Accessory Structure:** Chief Boutin said the station needs a new fuel tank to be installed at the new fire station with a roof over the tank. Adam White, Assistant Chief said they have been working with Jay Buermann Engineering. Because the footprint will be changed it will be necessary to edit our site plan and wastewater, storm water and Act 250 at a cost of between \$3,000 and \$3500. Todd said they would continue with Rowley Fuels who would provide a 275-gallon tank and electric pump free of charge. Also needed is a concrete slab at about \$150 plus \$75 delivery fee. The total cost would be approximately \$5,000-\$5500. Todd said driving down to Cota's is killing them and Cota doesn't deliver diesel fuel.
- Todd said they decided to build the station first then do the fuel tank after. He asked who is going to pay for it.
- Adam asked if the \$50 ZAO Permit Fee Waiver Request plus 20 cents per square foot for roof structure could be waived.

Jeff Parizo motions to waive the ZAO permit fee for the \$50 and the 20 cents per square foot fee for the fire station (roof structure). Eric Godin seconds the motion. No further discussion and the motion passes.

Melissa Boutin, Town Clerk went to her desk to get the information needed to see what amount of money is left in the general fund so far. Discussion will continue after reviewing the MOU between the Town and YOGI with Dylan Degree.

Dylan Degree – MOU with YOGI: Dylan went through the changes in the MOU. One topic discussed was the old cement building. It was agreed it should be taken down. Ron Bushway will check to see if someone could grind it down. Dylan said he would be sure there is a lock on the door for now. After further discussion he said he would send the Board the final draft to be signed. It will be reviewed at the May 20th meeting. The Recreation Committee will be invited to the May 20th meeting as well.

III. REVIEW AND APPROVE MINUTES: April 15 & April, 25 2019

Diane Cota motioned to approve the minutes of April 15, 2019 as written. Jeff Parizo seconds the motion. No further discussion. Eric Godin recused himself, four in favor and the motion passes.

Diane Cota Motions to approve the minutes of April 25, 2019 as written. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

IV. NEW BUSINESS:

Letter for Solar Array on Hanson Lane: Jeff Parizo reads the letter of support for a solar array at Hanson Lane for owner Corry Irish. This designation approves the site for solar development but at this time does not approve the projects specific plan, as that would be addressed at the CPG application process.

Diane Cota motions to approve signing the letter for Solar Array on Hanson Lane. Jeff Parizo seconds the motion. No further discussion, all in favor and the motion passes.

June 15 Bike Tour Discussion: Jeff said we will again have the Switchback Bike Tour for The Lake 80, 60 and 30 mile run in the Islands. He would like to invite them to come to the May 20 Selectboard meeting to be sure they have all their ducks in a row. Brenda Peyko brought up the danger of dirt on the roads and was asked if the Town had a sweeper. Glenda Leake suggested if the Bike Tour has concerns they should be responsible for sweeping the sides of the roads. Ron Bushway will talk with Brad Sheridan, Road Foreman but doesn't think there is much the Highway Department can do.

Fire Station Fuel Tank Continued: Discussion continued from above fire station fuel tank roof when Melissa Boutin passed out the balance with just a tad over \$5300 left. Chief Boutin said they came up with the decision not to exceed \$5500 but it depends on Jay Buermann's price as well.

Jeff Parizo motions to earmark what might be leftover in the repairs and maintenance fund for the Grand Isle Fire Department fuel tank and whatever needs left over and above that for 2020 we will pay for it out of that fund. Diane Cota seconds the motion. No further discussion. All in favor and the motion passes.

Brenda Peyko said she isn't sure how the meetings work but asked what has been done about the (Fred Reus) property that burned on Route 2. AnnaMarie said there is a certain amount of time he has to clean it up and that time has passed. She has tried to contact Mr. Reus but he has not returned her calls. Donna LeClair said Scott Brown, ZAO, has written him a letter. Jeff said at this point we are going to leave it up to the Town attorney.

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V. **OLD BUSINESS:**

Fire Warden to Contact Fire Department re: Burn Permits: Diane Cota brought up the idea of contacting the fire department when a burn permit has been issued. After discussing the problem Chief Boutin said he would like to receive a text or email when a burn permit is issued. If a call is made to 911 the fire department must respond. If a permit has been issued and the department hasn't received the information from Ron Bushway, Fire Warden, the fire department would have to put the fire out.

Locations of AED's at Town Buildings / Historical Society: Ben Ingalls, EMD reported that they have all the AED's. Ben and Ron Bushway will install them in the Town buildings. Jean Prouty said the boxes shouldn't be mounted on the Historical buildings walls. It was decided the AED would not be in a box; instead it will be in a bag and would set on a shelf in the Hyde Log Cabin. There was a discussion on using the AED. Jean Prouty said she and other Historical Society members do not want to be trained. Ben explained a written DNR has to be presented or resuscitation is started and the hospital is called. If the hospital states there is a DNR, we stop. Chief Boutin explained that once an AED is opened verbal instructions walk you through it.

Jeff Parizo motions to have Ben Ingalls responsible for making sure all the AED's in all the buildings will be properly checked. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

Ron was asked to contact D.C. Energy to be sure the phones would work in an emergency.

Ben said pediatric pads are not included in the AED's but he recommends them. Also recommended to have for a person trained in CPR to have pocket masks as well as disposable razors should also be included in each bag in case someone has a very hairy chest.

Jeff motions to purchase the materials (pediatric pads, CPR pocket masks and disposable razors) Ben talked about having them in each AED bag we have. Diane Cota seconds the motion. Discussion continued - Denise Abbott Douglass mentioned the Good Samaritan law that would protect anyone who is helping a person in an emergency. No further discussion, all in favor and the motion passes.

Ben said once the AEDs are installed Recue members have offered to hold a training for anyone interested.

Benefits Package Review and Update: AnnaMarie said she and Eric haven't had a chance to get together and finish this. This will be moved to the May 20, 2019 meeting.

Mill brook Building – Town Garage Proposal / Town Garage Estimate Cost: Jeff said he has not received the information yet and asked to move it to the May 20, 2019 meeting.

DRB Hearing, Town Garage – Discussion: Jeff said the DRB hearing is May 15 at 6:00 and would appreciate it if the Chair of the Selectboard would be there to support him. AnnaMarie said she would attend. If any other Selectboard members want to attend they are to contact Rachael by Monday May 13 and she would warn the meeting.

Water Allocation; Town Garage \$3500: Jeff said they already have an allocation for the old Town garage and he hopes the Consolidated Water Board would dead end the one at the old Town garage and roll it into the new garage. He is hoping we won't have to use it but should vote for the \$3500 in case it is needed.

Diane Cota motions we allocate \$3500 (if needed) for water hookup at the new Town garage. Eric Godin seconds. No further discussion, all in favor and the motion passes.

East Engineering - Proposal-Library: Jeff said he has the proposal but things have changed. The old fire station foundation has cracked more than he thought it would this winter with no heat. It's a complete tear down and start over. It can't meet the energy codes for the foundation the way it is so everything has to come out. We will still be using the same footprint. The question now is if we look at a new building. Jeff said everything in the Town office is inadequate. This building can be rearranged for the Listers, Zoning and DRB Clerk. His suggestion is to remodel the existing Town office, add a breezeway to a new building to house the Town office, community room and a new Library. Glenda said the Library needs the whole space in the conception drawing and the movable walls were something discussed here but not the Library.

Ron Bushway said their needs to be a discussion with the Library Board because the old fire station was given to the Library. Diane said now the building needs to be torn down. There will be a special meeting re: Library Building Discussion with the Library Board and the Selectboard on June 13 at 6:30pm.

Office Cleaning Service Applications: AnnaMarie opened the two applications for a cleaning service to clean the Town offices. One was more of a resume' without any price. The second applicant enclosed costs but no insurance information. AnnaMarie will contact the second applicant and ask if they have the million-dollar liability. This will be discussed again at the May 20 meeting.

Cell Tower Letter: A letter from the Selectboard and Planning Commission to PUC is telling them our thoughts on it and asking for the Town of Grand Isle to have standing in any further Telecommunication permits. The AT&T proposed project on Lovers Lane has been pulled.

VI. Highway Department Update:

(Attorney) Letter – Private Roads: A letter has been sent to the Town attorney about writing an ordinance that the Town will not take over any private roads.

Road Speed Map – Discussion: There was discussion on the speed limits on all town roads. It was suggested all Town roads to be 35mph. If we are to change some of the roads speed limits the Sheriff's department may be able to do the check at no charge. AnnaMarie will contact Sheriff Allen and invite him to come to the June 3, 2019 meeting.

- Ron said cold packing is ongoing
- Recycling needs to be discussed as prices have gone way up
- Jeff said it's time to get the new flags and have them put up. Melissa will get the information for Jeff.

Buildings Facilities Manager Update:

- Ron reported Pest Pro will be spraying around the Town Office to deter snakes
- Chad Lucier would like to mow around Town buildings on Sundays and the Annex and Hyde Log cabin on Thursdays.

VII. REVIEW AND SIGN WARRANTS: Jeff Parizo motions to have AnnaMarie DeMars sign warrants. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes.

VIII. ADJOURNMENT: AnnaMarie DeMars motions to adjourn at 9:10pm. Jeff Parizo seconds the motion. No further discussion, all in favor and the motion passes.

Respectfully submitted,

Rachael Griggs, Selectboard Clerk

Date: _____

AnnaMarie DeMars, Selectboard Chair

Date: _____

2019-05-06