

Draft Minutes for Library Trustees Meeting October 12, 2015

GRAND ISLE FREE LIBRARY

Minutes, October 12, 2015

Trustees present: Lucy Gordon, Carolyn McCray, Colleen Bushway

Trustees absent: Kate O'Neill, Karen Allen

Others present: Grand Isle Librarian, Kathy Tulissi, Representative from the Friends Group, Barb Capen, Library patron, Lucille Campbell

Meeting opened at 6:05 P.M.

I. Friends of the Grand Isle Library report: Barb Capen Reported that the last of the children's books left over from the book sale were donated the school district to give away to children. Members feel that a four day sale is too much and stressed the volunteers. The book sale netted \$1043.00 so all considered it a success. Barb polled the members for how the money could be used. Ideas were: fundraising mailings, DCF books, public programs, items that Kathy might need. Barb reported that Amy Stegner is stepping back. Barb will contact the members in the spring to see if they want to continue the group. Carolyn reported that the Friends Group has \$1824.25 on hand.

II. Secretary's Report: Copies of the Minutes from the August 10, 2015 were available, allowing time for the trustees to review and comment. Carolyn moved to accept the Minutes as written. Colleen seconded the motion. Passed unanimously.

III. Treasurer's Report: Treasurer's report was passed out and reviewed. Carolyn stated that the reason Comcast appears twice each month is that she gets two bills, one for card catalog IP line and the other for the bundle package: phone internet and cable. Colleen moved to accept the report as presented, Carolyn seconded the motion. Passed unanimously.

I. Librarian's Report: Kathy presented her report Vince Feeney's presentation on the Irish Wave in Vermont was well attended.

Library Sub Anne Jobin-Picard did a fine job; Kathy will use her again if needed. Lee English music with toddlers going well

Two programs are planned for the fall. Sheriff Allen on Oct. 17 with drone; Bee-keeper Nov. 7th. Kathy has a chance at getting a slightly used projector

I. Old Business:

- a. Day with Authors. Kathy spoke with Brett Corbin; he declined the invitation to speak
- b. In regards to the Folino painting – Kathy will write a note to the Folino family telling them to come get it.
- c. Fundraising lessons learned: A lot of people asked what exactly the funds were being raised for.

Discussion centered on future letters - we should explain what the funds will be used for

I. New Business:

a. Review Policy: Discussed Safety Policy. Should we ask town for a new EXIT sign for over the door and one for the designated emergency exit window? Maybe we should get a rope ladder and small hatchet to break the window with in case window exit needs to be used.

b. Future meetings: Lucy announced that this is her last meeting as she is moving out of state. Her term

is up in March, do we need to replace her now or wait. Colleen offered to cover putting meeting agendas together for future meetings. Other business or topics:

1. Colleen looked into the future IRS changes regarding donation reporting. The way Kathy is sending letters for all donations covers the IRS regulations – we do not have to change anything.
2. The board gave Kathy the go-ahead to purchase a used projector. If the Friends group doesn't cover it, the Software/Automation as Destiny was less this year than budgeted.
3. Colleen will help with Thank You notes to donors.
4. Colleen offered to collate the survey results.
5. If anyone has done continuing education please let Kathy know for State Standards.

Lucy Gordon adjourned the meeting at 7:10 PM. The next meeting is December 14, 2015

Respectfully submitted,

Colleen Bushway