

Grand Isle Free Library  
February 11, 2019

I. Karen called the meeting to order at 6:30 pm.

Board Members Present: Karen Allen, Colleen Bushway, Howard DeMars, Glenda Leake, Kate O'Neill

Library Director: Rhonda Richard

Community Members present: AnnaMarie DeMars

Matters to amend agenda:

II. Secretary's Report:

Minutes of December 12, 2018 meeting: copies of the minutes were available for the board to review. Glenda moved to accept the minutes as written. Howard seconded the motion. Passed unanimously.

III. Treasurer's Report

Colleen provided the report as of end of December 2018 which reflected half of the year. She also provided information through January and into February. Kate noticed that the book budgets seemed not to have been spent at this point. Rhonda is working on an order. There was a discussion of the amount still available for cleaning. As Rhonda has been doing the cleaning since she was hired, she and Colleen would work to put in a request for reimbursement of her time, under the cleaning line item. We will keep \$150 in the library budget for anticipated carpet cleaning later this spring.

The Northfield Savings Bank CD has matured; they have offered to roll it over into a 9 month CD at a rate of 2.25%. Colleen will confirm that interest rate as it seems to be much higher than other banks are providing. The Citizen's Bank CD matures in April. We have time to consider how to handle that.

VT Library Association dues are due, Colleen will renew dues for all board members and the library itself.

Howard moved to accept the Treasurer's report as written; Glenda seconded the motion. Passed unanimously

IV. Library Director's Report:

Coverage will be needed on March 16th so that Rhonda can participate with the county librarians to run the job fair.

Rhonda discussed the need for the library to apply for a DUNS number and then a SAM registration in order to apply for any federal grants. Karen says she will help the library apply for these.

V. New Business:

a) Karen will contact Melissa to find out what the grand list amount is in an effort to calculate the affect that this year's increase to the library budget will have on homeowner property taxes. We will then write an article/letter to publish in the Islander and post on Front Porch Forum explaining the budget that is up for voter approval. Glenda read an email sent to her mother in support of the library. She is going to approach the Islander about printing the letter. The Library Board will also ask if others (patrons, library users) would be willing to provide letters of support for the library in general and its importance to the community.

Rhonda provided draft minutes of the February 4<sup>th</sup> Selectboard meeting to call the Board's attention to the discussion initiated by Rachael Griggs about the library budget. Karen had reviewed the agenda for that meeting and there was no mention of a discussion about or involving the library. The Library Board had concerns about how a discussion about the library that was not warned by way of the agenda might be viewed with regard to Open Meeting Laws. The Library Board would certainly have had representation at the Selectboard meeting had there been any public notice indication that the discussion was contemplated. We will contact the Selectboard to ask to be added to their February 11, 2019 meeting agenda. In addition to pointing out our concern about Open Meeting Laws, we will also address the numerous inaccuracies in Rachael's statements about the Library and its personnel.

VI. Old Business:

a) A sale that was in effect when the rolling carts were ordered meant that we were able to purchase nine for the amount we had allocated for 8.

The bin to hold the trash can has not yet been purchased but will be soon. The trash can has not been blowing around too much of late.

b) Rhonda is developing a plan for reorganization of the books which may include pulling some from circulation and/or storing some off site.

Howard moved to adjourn the meeting at 8:15 pm. Colleen seconded the motion. Passed unanimously. The next meeting will be held on March 11, 2019.

Respectfully submitted,  
Kate O'Neill  
Secretary