

**Town of Grand Isle  
Minutes of Planning Commission  
January 2, 2018**

**Board Members Present:**

Shawn Mercy, Chair  
David Graham, Vice-Chair  
Dwight Bullis  
Andy Paradee  
Melissa Boutin

**Absent:**

Jeff Parizo

**Guests:**

- A. Meeting is called to order at 6:59PM by Shawn Mercy, Chair.
- B. Removal of agenda items: Remove Guests as there is none in attendance.
- C. Guest(s): None
- C. Review & Approve Minutes: 12/19/17 – A motion is made by David Graham to accept the minutes. The motion is seconded by Dwight Bullis. Members vote. Andy Paradee abstained due to his absence. All others are in favor. Motion carried.
- D. Capital Budget Report: The document is being reviewed and edited for final review. The next PC meeting on 01/16/18 should have the final version. Noted: reserve funds should be used first when an item is scheduled for purchasing.
- E. Infrastructure Status:
  - #1 – Shawn Mercy has not been able to yet speak with David Roy simply due to the holidays. He is hopeful to have some information for the next Selectboard meeting on 01/15/18.
  - #2 – There was a trip made to Swanton by Brad Sheridan, Ron Bushway and Jeff Parizo on Thursday, 12/21/17. The building is 60 x 140 with a wash bay, office area, mezzanine and a concrete pad which was built for @ \$650K...much lower than Grand Isle projected. They also have a salt shed with a lean-to. Grand Isle established a reserve years ago that has enough money to fund the salt shed and lean-to as well. Swanton is willing to share a copy of the plans which is a saving of about \$50K. David Graham mentions paying a “courtesy fee” to the original architect if Grand Isle uses the same plans. PC will gather as much information to pass onto the SB to take the project further.

- F.** Other Meeting Attendance:
- 1) No Selectboard meeting last night due to the 1<sup>st</sup> being New Year's Day.
  - 2) David Graham of the Recreation Committee informs the board of a sub-committee that has been formed. They met last night to discuss justifying the request of 100 plus acres from the State of Vermont. If more land was obtained to expand the recreation park there is the potential for cross country running, skiing, and walking trails. Also mentioned is a disc golf course. Nothing else is discussed.
- G.** Matters not on the Posted Agenda: The town clerk received an envelope addressed to the Planning Commission labeled ZAO resignation. Shawn Mercy opens and all members read letter from Jeff Parizo. The Planning Commission will advertise, interview and recommend a person to the Selectboard. An ad will be placed in the Islander and on the town website for a period of two weeks. Interviews will be set up immediately following the applicant deadline. A final recommendation will go to the SB for Monday, February 5<sup>th</sup>. In the interim, Linda Effel was named Acting Zoning Administrator at the SB meeting on 12/18/17 due to Shawn's personal workload and other commitments.
- H.** Agenda for next meeting on January 16, 2018:
- Removal of agenda items
  - Guest(s):
  - Capital Budget Report
  - Infrastructure Status
  - Review & Approve 01/02/18
  - Update from any other meeting attendance
  - Adjournment

The next meeting of the Commission is scheduled to be held 7PM on Tuesday, January 16, 2018 at the Town Office.

A motion is made by Dwight Bullis to adjourn. The motion is seconded by David Graham. Members vote. All are in favor. Motion carried. Meeting adjourned by Shawn Mercy at 7:47PM.

Respectfully Submitted: Melissa A. Boutin, Planning Commission, Scribe