

**Town of Grand Isle  
Minutes of Planning Commission  
December 19, 2017**

**Board Members Present:**

Shawn Mercy, Chair  
David Graham, Vice-Chair  
Dwight Bullis  
Jeff Parizo  
Melissa Boutin

**Absent:**

Andy Paradee

**Guests:**

- A. Meeting is called to order at 7:03PM by Shawn Mercy, Chair.
- B. Removal of agenda items: No changes
- C. Guest(s): No guests
- C. Review & Approve Minutes: 12/05/17 – A motion is made by David Graham to accept the minutes. The motion is seconded by Shawn Mercy. Members vote. Jeff Parizo abstained due to his absence. All others are in favor. Motion carried.
- D. Capital Budget Worksheet: The document has been put together as a whole and copies are distributed to everyone present. Some time should be spent reviewing. Regroup at the next PC meeting on 01/02/18 with questions, comments or concerns. Noted: reserve funds should be used first when an item is scheduled for purchasing.
- E. Infrastructure Status:
  - #1 – Last evening at the Selectboard meeting, Shawn Mercy requested spending some funds to hire both a civil and structural engineer for the purpose of evaluating the town building currently being occupied by the Grand Isle Volunteer Fire Department, Inc. There has been discussion at both the Planning Commission level and the Library Trustees for the building to be rehabbed and utilized to meet the needs of a much larger library facility. All in attendance felt bringing more to the table up front would be valuable. Shawn seemed hopeful there would be some information available by the end of February.
  - #2 – At 8:00 AM on Thursday, 12/21/17 there is a plan to visit Swanton's highway department. Anyone interested is invited to go along. Attending so far is Brad Sheridan, Ron Bushway and Jeff Parizo.

#3 – The building improvements in the town clerk’s side of the municipal building are scheduled to begin the first week of January, 2018.

**F.** Other Meeting Attendance:

- 1) At the Selectboard meeting last night all three PC members who terms are expiring on 12/31/17 were re-appointed as recommended by the PC. They are as follows: Dwight Bullis (2 yr), David Graham (2 yr) and Shawn Mercy (3 yr).
- 2) Acting Zoning Administrator was named as Linda Effel due to Shawn Mercy’s personal obligations. Her term is one year from 01/01/18 thru 12/31/18.
- 3) By 2019 the Selectboard needs to have a “Conflict of Interest Policy” in place. It would be utilized by all employees and Boards. Right now they are looking at VLCT and other towns/cities that already have one. The DRB (Development Review Board) currently has one of their own. Once the Town adopts one, the DRB’s would be replaced.
- 4) David Graham of the Recreation Committee speaks about a working group being formed next week for laying out the park property. Additional ball fields for soccer, baseball, lacrosse, and expanded parking will display the need for requesting more land from the State of Vermont.

**G.** Matters not on the Posted Agenda: N/A

**H.** Agenda for next meeting on January 2, 2018:

Removal of agenda items  
Guest(s):  
Capital Budget Plan  
Infrastructure Status  
Review & Approve 12/19/17  
Update from any other meeting attendance  
Adjournment

The next meeting of the Commission is scheduled to be held 7PM on Tuesday, January 2, 2018 at the Town Office.

A motion is made by Jeff Parizo to adjourn. The motion is seconded by David Graham. Members vote. All are in favor. Motion carried. Meeting adjourned by Shawn Mercy at 7:55PM.

Respectfully Submitted: Melissa A. Boutin, Planning Commission, Scribe