

Grand Isle Consolidated Water District

Minutes of Regular Meeting June 14, 2017

Present at meeting: Commissioners Michael Inners, Andy Phipers, Janine Banks, Lynda Morgan-Gardiner and David Borthwick-Leslie (arrived after the first item in Questions from Users was voted upon), SOS Operators Warren Steadman and Joe Danis and member Rick Surprenant.

Michael Inners opened the meeting at 7:01PM. It was held at the Ed Weed Fish Hatchery in Grand Isle, VT.

Additions to the Agenda

- 1) Brief Asset Management Grant discussion needed under Old Business.

Review of Meeting Minutes

- 1) Andy motioned to approve the May 10, 2017 meeting minutes and Lynda seconded the motion. All four Commissioners were in favor and the motion passed.

Questions from User's

- 1) Ron Irish requested a return of connection fee. He decided not to connect as he has no good place to run the service line. April 12th he gave us the connection agreement/fee. He still has a well, so has water on the property. Andy made a motion to return the connection fee to him and Janine seconded it. All four Commissioners were in favor and the motion passed. Joe will have Melissa send a check.
- 2) Rick Surprenant presented a Connection Agreement for 4 Landing Lane, Grand Isle, for an apartment planned over a new garage that is being built. The allocation was previously approved. He has the completed connection agreement and a check. (Rick has informed the property owner that he must tell us when he builds the house). Janine made a motion to accept the connection agreement and Andy seconded it. All five Commissioners were in favor and the motion passed.

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) Warren relayed that they repaired a meter in a user's basement and the basement was a hazardous situation. Account #1032. Warren stated that SOS personnel will not enter the premises again and that they will come to the board if the need arises again.
- 2) Account #6039. It was discovered that the service line had been moved and a faucet had been installed before the meter. Letter sent to correct this, allowing the homeowner to wait until fall after the seasonal home is shut down for the winter.
- 3) Warren informed the Board that the big expense budget items (turbidimeter purchase, tank cleaning and the replacement of two master meters) have been completed and the earmarked money spent. Master meters came to only \$8800. And the installation was a big part of the cost. We still have \$8800 left in the budget item for master meter replacements, so Warren suggests replacing another master meter. The decision will be made in the fall.

Engineer's Report

Green Mountain Engineering did not supply a written report and they were not present at the meeting.

Treasurer's Report

- 1) Andy said the numbers presented in the Budget Worksheet all make sense to him.
- 2) The switchover from the Merchants Bank to Community Bank went smoothly.

Old Business

- 1) Asset Management Grant. Michael noted that we are short on hours working on this grant on our end so we'll get less than the \$20,000. We honestly reported our hours, it is permissible to be under, but it means we will receive approximately \$3,000-4,000 less from the grant.

New Business

- 1) None.

Motion to adjourn was made at 7:36PM by Janine and seconded by Andy. All 5 Commissioners were in favor, none opposed.

Respectfully Submitted,

Janine Banks _____ Date: _____



SIMON OPERATION SERVICES, INC.

June 14, 2017

Mr. Michael Inners
Grand Isle Consolidated Water District
Grand Isle, Vermont 05458

Dear Mike,

Enclosed please find the following reports and activities for the water treatment facility for the month of May 2017.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS -1885.

Sincerely,
Mark
Mark Simon

cc: Facility copy

**GRAND ISLE CONSOLIDATED WATER DISTRICT
MONTHLY ACTIVITIES REPORT
MAY 2017**

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were “absent”. Monthly backwash data was taken and the monthly report sent to Watershed Management Division. The monthly Water Operations report was sent to the Water And Groundwater Protection Division.
2. The two Master Meters located in the vault on East Shore North were replaced by Neagly and Chase.
3. Statewide Aquastore completed washing and resealing the seams on the Bell Hill tank.
4. The tap for the new Fire Department building was made and witnessed. Island Excavating did the tap.
5. A tap for a new owner on White’s Lane was made by Santor Construction. A meter was installed and inspected for this seasonal property.
6. The Backwash tanks were pumped by Drummac. This is a semi annual requirement. After the tanks were pumped #2 GAC filter (the first filter in line) was backwashed.
7. The service line was marked at the request of the home owner who wants to plant trees.
8. While turning on the water at 3 Drawbridge Lane, a seasonal property, it was noticed that due to some repair plumbing the meter needs to be relocated to insure all water to the building goes through the meter. A letter has been sent to the owner.
9. The meter at 599 West Shore Road has been moved to make it more accessible. The new location has been inspected and a new touch pad installed.

B. ACTIVITIES IN PROGRESS

1. The dead end distribution lines are being flushed as part of the annual flushing program.
2. Updating the Water Point Network is in progress. (The distribution maintenance program on the Ipad)

C. ACTIVITIES PLANNED OR NEEDED

1. Meters will be read beginning the week of June 12.
2. Valve cycling will begin this spring.
3. Sampling for the Cyanotoxin program will begin the first week in July.
4. Required sampling for Lead and Copper is scheduled for July. (Required to sample every three years)

D. BILLINGS AND COLLECTIONS

1. Accounts receivable as of June 9 was \$12,554.55
2. Forty disconnect letters were sent on May 23. Ten 24hour disconnect notices were posted on June 6. All of these accounts either paid or made payment plans. None of these accounts were shut off.