

## **Grand Isle Consolidated Water District**

### **Minutes of Regular Meeting July 11, 2018**

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Present at meeting: Commissioners Michael Inners, Janine Banks, Lynda Morgan-Gardiner, Judi Reposo, David Borthwick-Leslie, Shannon Bundy and Andy Phypers, SOS Operators Warren Steadman and Joe Danis and members Vicki Collins, Mary LeeLaird and Janet Horocan.

#### **Additions to the Agenda**

- 1) Requirements for Private Lines Policy vote – Old Business

#### **Review of Meeting Minutes**

- 1) Judi motioned to approve the June 13, 2018 meeting minutes and Andy seconded the motion. All Commissioners were in favor with Andy abstaining.

#### **Questions from User's**

- 1) Connection Agreement application – 107 Pearl St. Precott. Three bedroom house, routine. Check present. Motion made to approve the connection by Janine, seconded by Judi and all were in favor.
- 2) Account #6025 has a \$2500 bill due to a large leak and the owners were present to discuss it with the Board. Warren recapped the issue that the plumber did not winterize the water meter and the meter had failed. We believe it froze over the winter. When the plumber turned the water on, it leaked 445,000 gallons of water from the bottom of the meter before it was noticed. Discussion ensued. Shannon voiced her opinion for them to discuss with the plumber and ask his insurance to cover the cost. Shannon proposed the owner actively pursue with the plumber's insurance directly and we will hold the bill until she gets a resolution. The owner agreed and also agreed to pay the base and debt service as she normally would.
- 3) Michael has been corresponding with another high usage customer with a jump from 20000 to 50000 gallons. Warren is investigating it and will dig the meter pit and see if water is flowing through the meter or not.
- 4) There are two more high usage complaints that Warren & Joe are investigating.

#### **Operator's Report**

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) Account #3003. Another high usage issue. Due to inaccessibility to the meter, we estimated the bill this winter. Their recent bill was 183,000 gallons. Meter pit was opened and no water running through, so there is no reason to believe there is a leak now. No further investigation needed at this point.
- 2) Hyde Point East used 90000 gallons in the third quarter but does not think that it is fair to be charging him for two bases/debts. He asked Warren to let the board know. He is out of town.
- 3) Shannon asked about #3 and #2 on the report and Warren & Joe clarified them for her.
- 4) SOS has collected the third EPA monitoring sample. Sampling will continue throughout the summer. SOS is also sampling for Cyanobacteria toxins and submitting to the state.
- 5) SOS recommends not checking/changing the valves up near the drawbridge in an effort to not disturb the traffic any more than the drawbridge replacement project already is doing. The bolts are dry, so not of much concern. The Board agreed.
- 6) SOS wants to replace an old ductal iron pipe in the plant. It is rusting and it includes an old valve that should be replaced. SOS would like to have GME start the drawings for the project. Consensus was to proceed with the project.
- 7) A lien was placed on an account for a few hundred dollars.

#### **Engineer's Report**

Alan Huizenga from Green Mountain Engineering sent an email stating there was nothing to report.

**Treasurer's Report**

- 1) Andy says regarding the budget, we are trending well, cutting expenses and we are on track for the year.
- 2) Andy is moving to NH soon. Needs a replacement for him, the sooner the better.

**Old Business**

- 1) Private Line Procedures: Grammatical corrections were made. Janine made a motion to accept the modified procedures as a Policy and Andy seconded. All were in favor. Janine will email them to the Board as part of the minutes. They are attached to these minutes.

**New Business**

- 1) Should we begin meeting at the water plant instead of the hatchery? Discussed and it was decided to think about it until the next meeting and discuss again.

Shannon made a motion to adjourn the meeting at 8:25PM and Andy seconded it. All were in favor.

Respectfully Submitted,

Janine Banks \_\_\_\_\_ Date: \_\_\_\_\_  
GICWD Clerk



SIMON OPERATION SERVICES, INC.

July 11, 2018

Mr. Michael Inners  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of June 2018.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us toll free at 1-888 SOS - 1885.

Sincerely,

Warren Steadman  
Joe Danis

**cc: Facility copy**

# GRAND ISLE CONSOLIDATED WATER DISTRICT

## MONTHLY ACTIVITIES REPORT

### JUNE 2018

#### A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Water and Groundwater Protection Division
2. The Grand Isle Fire Department conducted a walkthrough the facility as part of their pre-planning process.
3. SOS personnel witnessed taps and road bores at 122 East Shore South and 126 East Shore South. Both homes are on the east side of ESS while the distribution main is on the West Side of ESS.
4. SOS personnel interconnected with Grand Isle District 4 and supplied water to their system while they trouble shot their control system. Water was supplied to them for about 8 hours.
5. Quarterly meter readings were completed June 13<sup>th</sup>.
6. SOS personnel discussed water line location with Lafayette Corp who are installing road signs for the Drawbridge Project. They will be hand digging over the water line.
7. SOS personnel responded to an alarm at Bell Hill. There was a power loss at the site. VEC was called and confirmed there was a power problem in the area. Power returned a few hours later. There was not power loss at the main facility building.
8. The backwash tanks have been pumped by Drummac. This is a semi-annual requirement. The lead GAC filter was backwashed at the same time.
9. A tap for the Wormser property at 57 Town Line Road was witnessed by SOS personnel. (The tap is actually on East Shore South.)

#### B. ACTIVITIES IN PROGRESS

1. LT-2 raw water samples are being submitted every two weeks.
2. The sampling for the EPA testing is in progress. The samples are taken every two weeks and then delivered to Fed EX for overnight shipping.
3. SOS personnel attended the Cyanobacteria workshop at the Health Dept and will begin weekly sampling the week after the 4<sup>th</sup> of July.

#### C. ACTIVITIES PLANNED OR NEEDED.

1. The antenna for the Lover's Lane to Plant communication system is to be raised from the Bell Hill building to the power pole.
2. We have discussed replacing the remaining master meters with Neagly & Chase. They are working on a plan for scheduling the work. One of the meter replacements, the West Shore Road MM will require that the water will be off for the duration of the work, most likely a few hours.
3. The new shed needs to be painted.

#### D. BILLINGS AND COLLECTIONS

1. Accounts receivable as of July 6, 2018 is \$138,439.76
2. One lien was recorded in June
3. One check was returned for non-sufficient funds in June.

## Policy

### Grand Isle Consolidated Water District

#### Requirements for Private Lines (Service lines with more than one connection)

GICWD will sometimes allow for more than one connection on the line. The Board's decision as whether or not they will allow a private line depends on many factors. In order for permission to be granted to construct a private line, the following steps must be taken but not limited to:

1. The District's Engineering firm must agree that the line will meet GICWD flow and pressure standards and approve all materials used to construct the line.
2. The Board must approve the line including the Engineer's recommendation.
3. All connections to the line must have a Board approved connection agreement.
4. Easements must be provided to GICWD for the line and for each of the connections.
5. All property deeds of the connected properties must contain language that describes who is responsible for repairs to the Private Line. (GICWD is not responsible for repairing private lines.)

11 July 2018