

## **Grand Isle Consolidated Water District**

### **Minutes of Regular Meeting August 9, 2017**

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Present at meeting: Commissioners Michael Inners, Andy Phypers, Janine Banks, Lynda Morgan-Gardiner, David Borthwick-Leslie and Shannon Bundy, SOS Operators Warren Steadman and Joe Danis.

Michael Inners opened the meeting at 7:00PM. It was held at the Ed Weed Fish Hatchery in Grand Isle, VT.

#### **Additions to the Agenda**

None

#### **Review of Meeting Minutes**

Andy motioned to approve the July 14, 2017 meeting minutes and Linda seconded the motion. All Commissioners were in favor so the motion passed.

#### **Questions from User's**

- 1) Connection agreement for 6 Wilfreds Way. Is a routine application for a 3 bedroom home. Warren noted there are 9 more lots coming in that area as well. Andy motioned to approve the connection agreement application and Linda seconded the motion. All Commissioners were in favor so the motion passed.

#### **Operator's Report**

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) D3 was further detailed by Joe.
- 2) Mark Simon is not renewing as designated operator for us, so Joe, Warren and Kevin are now listed as designated operators.
- 3) A7. VTDNR visited to update our backwash wastewater permit. They are a bit behind issuing permit renewals and a draft should be to us in a couple of months. Our permit expired in March and we sent in the application to renew it in February.
- 4) The State will be on site performing our annual periodic Sanitary Survey 10am on Aug. 22<sup>nd</sup>. Commissioners are encouraged to attend if available.
- 5) B1. The drives that run the wet well pumps are causing issues with the pumps dropping out and setting off an alarm. We have to keep resetting it. This should not be happening. Dwayne from DC Energy has been working to solve it with the company, but no resolution. Dwayne recommends we send their engineering department a letter explaining the issue and that it needs to be remedied. GME will send the letter. No damage to plant, but it keeps Joe having to reset it.

#### **Engineer's Report**

Green Mountain Engineering did not supply a written report and they were not present at the meeting.

#### **Treasurer's Report**

All balances, good cash reserves, and Melissa is moving the audit report along.

#### **Old Business**

- 1) Ordinance amendment for unauthorized service line connections. Motion to table the two Ordinance amendments to the September meeting. All were in agreement.
- 2) Baur Connection, Star Rd. We need to send a certified letter as we have sent two letters and have received no contact from the property owner. Warren will compose another letter, circulate it and mail it certified. Warren suggested we put a lien on the property for the \$3500.00 connection fee so prospective buyers are forewarned of the situation. The Board agreed and also decided to start charging debt service because they are physically connected to our service line and that is our policy. Warren will include this in a new certified

letter being sent. Andy motioned to approve the \$3500 connection agreement lien and the debt service charge implementation as of this quarter and Linda seconded the motion. All Commissioners were in favor so the motion passed.

**New Business**

- 1) Domain Name. "GICWD.com" is available for an approximate charge of \$15 per year. Andy motioned to purchase the domain name and David seconded the motion. All Commissioners were in favor so the motion passed. Michael will take care of it.

Motion to adjourn was made at 7:55PM by Janine and seconded by Andy. All Commissioners were in favor, none opposed.

Respectfully Submitted,

Janine Banks \_\_\_\_\_ Date: \_\_\_\_\_



SIMON OPERATION SERVICES, INC.

August 9, 2017

Mr. Michael Inners  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of July 2017.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS -1885.

Sincerely,

Mark

Mark Simon

**cc: Facility copy**

# GRAND ISLE CONSOLIDATED WATER DISTRICT

## MONTHLY ACTIVITIES REPORT

### JULY 2017

#### A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were "absent". Monthly backwash data was taken and the monthly report sent to Watershed Management Division. The monthly Water Operations report was sent to the Water and Groundwater Protection Division.
2. The chlorine injection line in the water plant was repaired after a fitting failed.
3. The meter was replaced at 545 West Shore Road after the old one failed.
4. SOS personnel worked with the new owner at 3 Lightning Road to hook up a temporary meter while they are building a new home.
5. The water was temporarily shut off to 4 Ciara Drive after the owner found 6 inches of water in their basement. It was later found out that the water backup was caused by a broken drain line due to construction across the street.
6. The meter was pulled at the Scandore residence on Bell Hill. There were none of the white flakes in the screen that the owners were complaining about. This confirmed that the problem was somewhere in the house, most likely the water heater.
7. Alison Laury from the Agency of Natural Resources Wastewater division visited the plant to update their files on our backwash system. They are working on our new permit that had expired in March. (SOS sent the renewal application to the Agency in February.)
8. A number of meter repairs were made including:  
A touch pad was installed at 8 Sloop Rd.  
A bent CS riser was repaired on Longmeadow Drive  
The wiring to the meter was repaired at 24 Coopers Bay S.  
The bent curbstop at 30 Lakeshore BLVD

#### B. ACTIVITIES IN PROGRESS

1. DC Energy is working on a problem that we have been having with the Wet Well VFD Drives. The Drives are dropping out causing alarms that need to be reset. DC Energy has been working with the VFD Manufacturers Tech Support.
2. An additional letter has been sent to the property owner of 8 Star Road concerning his service connection.
3. Weekly samples of raw and finished water are being collected for the Cyanotoxin program.
4. Mainline valves are being cycled as time permits.

#### C. ACTIVITIES PLANNED OR NEEDED.

1. Required sampling for Lead and Copper is scheduled for August. (Required to sample every three years)
2. Bolt replacement on mainline valves are being is being scheduled. The first two will be on Faywood Drive.
3. The antennas for the Lover's Lane to Plant communication system is to be raised from the Bell Hill building to the power pole

#### D. BILLINGS AND COLLECTIONS

1. Accounts receivable as of August 4, 2017 was \$24,987.64.
2. There were no new liens placed on property and two previous liens were released.
3. Two customers that had not stuck to their payment plans had their water shut off. Both called within an hour and one paid the full amount. The second paid a portion and their water was turned on. Another letter is being sent with the warning if their payment was not received on schedule their water would be shut off.