

Grand Isle Consolidated Water District

Minutes of Regular Meeting November 14, 2018, 7:00pm

Board Members Present: Judi Reposa, Andy Phypers, Michael Inners, Janine Banks and Lynda Morgan-Gardiner.

Board Members Not Present: David Borthwick-Leslie, Shannon Bundy.

SOS Members Present: Warren Steadman

Green Mountain Engineering: Brad Washburn

Community Members Present: Court Perry and David Banks

Additions to the Agenda

None

Review of Meeting Minutes

Andy motioned to approve the September 12, 2018 meeting minutes and Janine seconded the motion. All Commissioners were in favor except Lynda abstained and the motion passed.

Questions from User's

- 1) Sweet, Shirley Ave, connection agreement. Single family home, 3 bedrooms, 540gpd. Lynda motioned to approve the connection and it was seconded by Andy. All were in favor and the motion passed.

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) We have received the master meters but N&C can't do replacement till spring.
- 2) Finished flushing lines. Took longer this year due to other projects delaying the process. Estimate 300,000-350,000 gal of water is used. In general we don't have a sediment buildup problem.
- 3) Lover's Lane. SOS is working to consolidate everything at the site.
- 4) Observed blasting recently. Blasting company was within 2 ft of our line, but blast directed away from pipe and all was fine.
- 5) Pecor easement. Needed before we can turn the water on.

Engineer's Report

Brad spoke about the proposed Capitol project list we are working on. We are already working on replacing the ductile iron piping in the plant. GME is working on estimate and looking for funding options. We will need permit to construct. GME will do in the next month. \$2500 GME bill. \$5500 GME bill for generating estimates on 5 other capitol projects. Michael motioned to approve the charges and allow them to proceed and it was seconded by Judy. All were in favor and the motion passed.

Treasurer's Report

Andy discussed:

- 1) The Quick books program we are using for payroll has a glitch. To remedy the problem and have a smooth payroll (with associated requirements), Andy motioned to get a quickbooks upgrade for \$8 per month and Judi seconded it. All approved.
- 2) He is talking to banks to get information on CDs. We have funds that should be gaining interest in CDs to generate some income. He is talking to Community Bank and TD Bank. Will have more info and plans at the December meeting.

Old Business

1. AT&T Lovers Lane Cell Tower Proposal – Still proceeding, but AT&T waiting for others to come in before they move forward.

New Business

1. Engineering work proposal for estimation of future capital project costs. (see Engineering report)
2. Annual meeting preparation. (The meeting needs to be warned.)

Budget: Pretty much on track. Meters are over budget but paid for by the connection agreements.
Newsletter ideas were discussed: Benefits of metering, capacity approval (when it comes).
Andy is planning to remain a resident for the next several months so we have only 1 board position open for the elections (Lynda and Janine are up for re-election and said they would run).

Andy made a motion to adjourn the meeting at 8:08PM and Judi seconded it. All were in favor.

Janine Banks _____ Date: _____
GICWD Clerk



SIMON OPERATION SERVICES, INC.

November 14, 2018

Mr. Michael Inners
Grand Isle Consolidated Water District
Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of October, 2018.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us toll free at 1-888 767 -1885.

Sincerely,

Warren Steadman
Joe Danis

cc: Facility copy

143 S. Main Street, Waterbury, VT 05676 1-888-767-18

**GRAND ISLE CONSOLIDATED WATER DISTRICT
MONTHLY ACTIVITIES REPORT
OCTOBER 2018**

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Water and Groundwater Protection Division
2. The four inch valve that feeds the Grand Isle School failed causing a 250 gpm leak. The leak occurred in the early evening and much of the village was without water as the leak was isolated. Service was returned to most of the village as the water was able to be turned on after the leak was found to be on the downstream side of the valve. The 4 inch valve was replaced the the next day.
3. The information that Professor Davis from UVM needed for his DBP project grant was sent. We will hear if the grant was awarded in December.
4. A new gasket was installed at the inspection hatch on the top of GAC filter #1.
5. Seasonal meters that SOS is responsible for have been removed.
6. SOS personnel observed while blasting near our water distribution lines occurred at the Marianne Dubuque subdivision. Our main distribution from the Bell Hill Tank is in the center of this sub-division.
7. The backwash tanks were pumped by Drummac as required by the wastewater permit. (Semi-annual)
8. SOS personnel witnessed the tap at 107 Pearl Street. The service line and meter installation was inspected and the water turned on.
9. The meter was repaired at 97 East Shore South and the wires to the meter were repaired at 16 Sandy Cove.

B. ACTIVITIES IN PROGRESS

1. The master meters have finally arrived and Neagly & Chase have been contacted to schedule installment.
2. Flushing has taken longer than usual. It should be completed early in November.
3. The service line to the Pecor property on Sloop road was located for the Realtor. The water will not be turned on until the proper easement has been received for the service line..
4. The exposed meter pits that are at risk will either be covered by hay or the meters will be removed.

C. ACTIVITIES PLANNED OR NEEDED.

1. The backwash turbidimeter will be replaced this Fall. A new controller has been ordered. Installation will be coordinated with DC Energy who will complete the electrical and control work. SOS will mount the turbidimeter and plumb the feed lines.
2. Media level in the Kinetico filters will be checked.
3. Winter tank water levels will be adjusted as the weather turns colder.

D. BILLINGS AND COLLECTIONS

1. Accounts receivable as of November 6 is \$37,593.60
2. One lien was released in October. Five are in effect.
3. 105 second notices were sent out November 6.