

## **Grand Isle Consolidated Water District**

### **Minutes of Regular Meeting December 13, 2017**

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Present at meeting: Commissioners Michael Inners, Andy Phypers, Janine Banks, Lynda Morgan-Gardiner and Shannon Bundy and SOS Operators Warren Steadman and Joe Danis and member David Banks.

Michael Inners opened the meeting at 7:47PM. It was held at the Ed Weed Fish Hatchery in Grand Isle, VT.

#### **Additions to the Agenda**

- 1) 559 West Shore Rd. Connection agreement was received tonight.

#### **Review of Meeting Minutes**

Andy motioned to approve the November 8, 2017 meeting minutes and Lynda seconded the motion. All Commissioners were in favor and the motion passed.

#### **Questions from User's**

- 1) Connection agreement submitted for 559 West Shore Rd. So. Hero, with \$3500 check. 420 gpd. Shannon made a motion to accept the connection and the motion was seconded by Janine. All Commissioners were in favor and the motion passed.

#### **Operator's Report**

SOS's full report is attached to these minutes, discussion ensued on a few items.

- 1) Trouble with generator again. They replaced all the fuel lines. Discussion regarding our maintenance contract with them and why we were charged for this repair. Shouldn't that have been covered by the contract? Warren will look into this.
- 2) VTRNS wants us to wait till spring to do any more work in the distribution line valves. If the budget is in the black at the end of the year, Warren suggests we put the money left over from this project into the reserve fund.
- 3) Working on the problem of the pumps dropping out causing a flow alarm. SOS has a potential source of the problem and Brad is researching it to find a solution. (It appears the Kinetico filters are depressurizing the GAC during their backwash cycles.)

#### **Engineer's Report**

Green Mountain Engineering was not present at the meeting, but their emailed update is as follows:

Hello –

GME has no news to report for the month besides that we have been working on the capacity study and are still on track to submit a draft to you by the end of the year. We are planning on attending the January meeting (pending your authorization) to discuss the study and any questions you may have.

Have a happy holiday season and as always, feel free to contact me with any questions.

Brad

**Brad Washburn, P.E.**

Project Engineer

Green Mountain Engineering, Inc.

1438 South Brownell Road

P.O. Box 159

Williston, VT. 05495

#### **Treasurer's Report**

- 1) Andy is meeting with Melissa tomorrow.

- 2) The tax sale at 25 Adams School Rd. did not go through as the taxes were paid, the town attorney agreed our lien is equal to the town's and our lien still stands now that no sale happened.

**Old Business**

None

**New Business**

- 1) Development of Capital Projects list – Work on in early January.
- 2) Salary Adjustment for GICWD Accountant. Andy recommends a \$2 /hour raise. Shannon suggested \$20 even per hour. Andy motioned to approve a \$20/hour rate for the GICWD Accountant and Shannon seconded it. All Commissioners were in favor and the motion passed.
- 3) Large User definition review. It was the consensus that review of the definition should be done every couple of years to make sure it continues to meet our goals. No changes were deemed necessary at this juncture.

**Executive Session**

The Board entered into Executive Session to discuss a legal issue at 8:45PM. The session ended at 8:58PM.

Motion to adjourn was made at 8:58PM by Shannon and seconded by Lynda. All Commissioners were in favor.

Respectfully Submitted,

Janine Banks \_\_\_\_\_ Date: \_\_\_\_\_



SIMON OPERATION SERVICES, INC.

December 13, 2017

Mr. Michael Inners  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of November 2017.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS -1885.

Sincerely,  
Mark  
Mark Simon

cc: Facility copy

143 S. Main Street, Waterbury, VT 05676 1-888-767-18

## **GRAND ISLE CONSOLIDATED WATER DISTRICT MONTHLY ACTIVITIES REPORT NOVEMBER 2017**

### **A: ACTIVITIES COMPLETED**

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Water and Groundwater Protection Division.
2. The emergency generator tripped on over speed. Milton Cat came a second time. All the fuel lines were replaced this time. The generator has been running O.K.
3. Seasonal meters that SOS removes have been removed and are stored in the plant.
4. An allocation for Provost (20 Kayak Rd & 35 Donaldson) was provided. Provost is building on Kayak road but is crossing the property at 35 Donaldson. He will pay for both connections and insure that GICWD has appropriate easements before any work is done.
5. SOS personnel witnessed a tap at 14 Sloop Road. They will not be turning water on until spring so no meter was issued.
6. The following meter repairs were made:
  - Rewired meter and touchpad at 108 East Shore South
  - Replaced touch pad at 17A Faywood
  - Replaced touch pad at 23 Pearl Bay Lane
  - Reconnected the wires at 36 Pearl Street

### **B. ACTIVITIES IN PROGRESS**

1. LT-2 raw water samples are being submitted every two weeks. So far there have been no e-coli detected.
2. Verizon has not finished their work on the Bell Hill. There was a problem with some of the replacement antennas. They will be back to finish as soon as they can.
3. Flushing of main distribution lines will be finished in early December.

### **C. ACTIVITIES PLANNED OR NEEDED.**

1. The antenna for the Lover's Lane to Plant communication system is to be raised from the Bell Hill building to the power pole.
2. V-Trans has requested that we wait until next spring to continue with valve repairs. (Weather related)
3. Winter operating levels at the Bell Hill Tank will be adjusted as cold weather approaches.
4. Media levels in the Kinetico filters will be checked.

### **D. BILLINGS AND COLLECTIONS**

1. Accounts receivable as of December 4, 15,723.70.
2. On November 17, 54 disconnect notices were sent out. On December 5<sup>th</sup> six 24 hour notices were placed on doors.

