

**TOWN of GRAND ISLE VERMONT  
SELECTBOARD  
MINUTES of the MEETING  
July 2, 2018**

**I. CALL TO ORDER:** Diane Cota called the meeting to order at 7:00pm

**Board Members Present:** Diane Cota-Vice Chair, AnnaMarie DeMars, Eric Godin and Rachael Griggs

**Board Members Not Present:** Jeff Parizo

**Community Members Present:** Ron Bushway, Brad Sheridan, Barbara Capen, Michael Inners and Bill Baron

**Amend Agenda For Matters Not Listed:**

- Move Storm Water Permit-Roads and DC Energy Quote to July 16, 2017
- Fire Station Update was able to attend and the update will be given at the end of the meeting.

**GUESTS: Barbara Capen and Michael Inners – Library Information:**

- Barbara Capen said the Grand Isle Library Book sale is going to be held this coming weekend, Friday and Saturday. She said people will be asking what is happening with the Library. What can we tell them?
- Eric Godin said we don't have any information as of yet on the library building or the old fire station.
- The Planning Commission is assessing the old fire station and will be attending the July 16 Selectboard meeting to discuss the Highway Department Building.
- The other issue is the election of two Library Trustees.
- Rachael Griggs said Karen Allen had previously asked to be on this agenda but there was confusion regarding the posting of the first ad.
- AnnaMarie DeMars said she thought the ad was posted on FPF and Diane said that FPF is not one of the three designated posting places around Town.
- Karen also asked why the Selectboard wants to see all application letters when they already know who they want.
- Michael Inners said at the last Library meeting the three remaining Library Board members selected one person on the spot right after one person resigned. He feels the process has been compromised.
- Eric Godin said we have to follow the State Statues to the letter.
- Diane Cota said both vacancies needed to be posted completely. The previous posting was for one vacancy, not two.
- Michael Inners suggested letting the Town vote in November to elect two people to fill the two terms until March. Before election day they would have to apply for petitions to be put on the ballot and the residents would again vote two people to carry out the remaining times of the two terms.
- Michael Inners said there is frustration with the slow pace of movement for the new Library.
- AnnaMarie DeMars said they (PC) are doing the best they can.
- Diane Cota said the Town Garage has been condemned and it has to be built first.

- Eric Godin is to check with VLCT for clarification on posting and if all the applications should be reviewed by the Selectboard and not just the Library Board.

**II. REVIEW AND APPROVE MINUTES:** Eric Godin motions to accept the minutes of June 18, 2018 and June 27, 2018. AnnaMarie seconds the motion, all in favor and the motion passes.

**III. NEW BUSINESS:**

**Fred Ruse Right of Way:** Diane Cota read the application permit for a driveway expansion on the Fred Ruse property located on the corner of Griswold Road and Rt. 2. After discussion it was decided the work was done without a signed permit. Eric Godin said he sees it as they definitely did the work without following procedures and started the work without the permit.

It is to be noted in the minutes that the Selectboard has an objection to how the permitting policy was followed or not followed. It was agreed that Eric and AnnaMarie would sign the permit tonight and Diane Cota and Rachael Griggs will discuss this with Linda Effel tomorrow, July 3.

**Support Letter for Island Haven:** Diane Cota read a letter of support for Shawn Mercy and Island Haven.

AnnaMarie DeMars motions to sign the letter of support for Shawn Mercy and Island Haven. Eric Godin seconds the motion, all in favor and the motion passes.

**Markers for Benches and Tree:** Diane Cota brought in the markers for the Benches and the Tree. She asked Brad and Ron if they would attach the brass plate for Donnie and Fay Chamberlin before the Historical Society program to be held next Wednesday. The rest of the plaques and markers will be at the Town Office and will be installed at a later date.

**IV. OLD BUSINESS:**

**Storm Water Permit – Roads:** Moved to July 16 meeting.

**DC Energy Quote for two additional cameras at the Town Office:** Moved to July 16 meeting.

**Fire Station Update:** Moved to end as Bill Baron had a fire call.

**Highway Department Update:**

Brad Sheridan, Road Foreman was in charge of paving Adams School Road and Moccasin Road, which is complete.

Roadside mowing is on going and is using the new tractor.

**Buildings Facilities Manager Update:**

- **Annex Building:** Ron Bushway, BFM said Elaine Chasse asked if the new lights for Learning Adventure could be done while they are on vacation. Ron is to schedule this with DC Energy.
- The tile replacement will be completed as well.
- Melissa Boutin, Town Clerk completed the rebate paperwork and the rebate was granted. Total cost is \$6334, rebate amount is \$2556, and net cost is \$3778.

08-02-2018

- Previously the Board discussed putting rent money toward repairs.

**Mowing at Fire Station (mowing grass against the building) & updated cost to add Fire Station mowing to quote.**

- Melissa Boutin will be talking with the company who mows the lawns.
- Ron Bushway spoke with the owner of company about blowing the grass away from the Hyde Log Cabin and the Block School House.

**V. REVIEW AND SIGN WARRANTS:** Eric Godin motions to sign warrants for this week. Rachael Griggs seconds the motion, all in favor and the motion passes.

**VI. EXECUTIVE SESSION: Real Estate Discussion:** Eric Godin motions to go into executive session at 7:46pm to discuss real estate citing 1 V.S.A. §313(a)(2) that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage and inviting Ron Bushway, Road and Brad Sheridan in to join the Board. Diane Cota seconds the motion. Four in favor and the motion passes.

Diane Cota pauses the executive session at 8:00pm to come out of Executive Session with no decision and will go back into it later.

**Fire Station Update:** Bill Baron gave the following update.

1. Project status: fit and finish punch list items are being completed by Nate Hayward and the appropriate sub-contractors. Bill Baron will check with Chief Boutin to determine if all remaining work has been completed.
2. Budget: the project will exceed the budgeted amount by an estimated \$7,000.00 to \$9,000.00. GIVFD, through funds raised for construction of the station, will cover this expense. Nate Hayward has requested a payment in the amount of \$35,745.00. Selectboard will need to approve (note: approved 4-0 by Selectboard on June 18, 2018) and make payment subject to review and reconciliation by Melissa Boutin and Bill Baron. Please note: Nate Hayward's request for \$35,745.00 is confusing. Bill Baron believes this to be the final payment, but Nate's accounting detail seems to indicate an outstanding balance of \$30,038.00. Nate is currently on vacation. Bill Baron will reconcile records with Nate upon his return.
3. Paving: Premier Paving has been issued a contract for installing the overlay course of pavement. Note: this additional paving was outside the original project scope for the new Fire Station. GIVFD may need to park fire apparatus in the old Fire Station for a day or two after the installation of the overlay (giving time for the overlay to cool and harden). Brad Sheridan will coordinate the paving work with Chief Boutin and Bill Baron. Please note: the Selectboard approved the use of the old Fire Station by the Town Highway Department for equipment storage once the paving has been completed at the new Fire Station.

08-02-2018

4. O&M manual: Ray Mitchell and Bill Baron will be compiling information.
5. Footpath: Bill Baron sent a letter to Geoff Green, Act 250 District Coordinator concerning the planned pathway from behind the new Fire Station to the Town Office. To date, there has been no response from Mr. Green.
6. Bill Baron will update the MOU between the Town of Grand Isle and the GIVFD to include clarification on the use of electronic items (TV, LCD projector) in the community meeting room and deletion of the requirement for a two yard dumpster. Updated MOU distributed to Selectboard for review. Bill Baron will provide copies to GIVFD Chief Todd Boutin and Asst. Chief Joe Clark. Note: still need to review changes with Chief Boutin and Asst. Chief Clark.
7. Diana Cota and Bill Baron will review and update the current draft of the community space user.

Diane Cota motions to approve to pay Nate Hayward, Hayward Design Build, \$35,745 subject to review and reconciliation by Bill Baron, Melissa Boutin and Nate Hayward. Eric Godin seconds the motion, Diane Cota, AnnaMarie DeMars and Eric Godin in favor. Rachael Griggs abstains and the motion passes.

Eric Godin motions to go back into executive session again inviting Ron Bushway and Brad Sheridan in.

Eric Godin said we are coming out of executive session at 8:51pm with our next action being to contact the Town Attorney with a question.

**VII. ADJOURNMENT:** AnnaMarie motions to adjourn the meeting at 8:52pm. Eric Godin seconds the motion, all in favor and the motion passes.

Respectfully submitted,

\_\_\_\_\_  
Rachael Griggs, Selectboard Clerk

\_\_\_\_\_  
Diana Cota, Selectboard Vice Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_