

# Grand Isle Consolidated Water District

## By-Laws

Amended December 2016

### Section 101. General Law; Application

101.1 The inhabitants of that part of the Town of Grand Isle, Grand Isle Fire District No. 1, Grand Isle Fire District No. 2 and Grand Isle Fire District No. 3, having been constituted the Grand Isle Consolidated Water District by vote of said Town and Fire Districts, on May 23, 1995, do adopt these permanent By-laws for their governance and administration.

101.2 These by-laws and all amendments thereto shall be construed as supplementing all general laws of the State of Vermont applicable to municipal corporations and consolidated water districts.

### Section 201. Annual and Special Meetings

201.1 Starting in 2017 the annual meeting of the District will be held on the second Wednesday in December of each year.

201.2 Special meetings of the District shall be called by the District Clerk or the Board of Water Commissioners as provided by law.

201.3 Unless contrary provision is made by law, notice of annual and special District meetings shall be given by recording the warning thereof in the office of the District Clerk and thereafter posting the same in at least five public places within the District, including at least one public place in each member municipality, for no less than 10 days before the date of said meeting, and by publishing the warning thereof in a newspaper of general circulation within the District no less than 10 days before the date of said meeting.

201.4 The warning for all annual and special District meetings shall specify the time, date and place thereof, and shall identify by separate articles the matters of business to be considered and acted upon.

201.5 Roberts Rules of Order (current edition) shall control the conduct of all annual and special District meetings unless other provision is made by these By-laws or general law.

201.6 Australian ballots shall be used only when required by law or in the event the District shall vote to adopt such a system of voting.

201.7 The current checklist of the member municipalities shall be deemed conclusive as to voter eligibility within the District.

### Section 301. Officers

301.1 At each annual meeting, the District shall elect from its inhabitants:

- a) A Clerk

b) A Treasurer

301.2 The District Clerk and the District Treasurer elected under section 301.1 shall hold office for a term of one year or until their respective successors shall be elected and qualified.

301.3 Vacancies in any District office shall be filled in the manner provided by law.

301.4 An office shall be declared vacant in the event the incumbent therein shall remove himself or herself from the District.

301.5 Annually the Board of Water Commissioners shall elect one of their members Chairman, and shall set the date and time of the Board's regular meetings for the year next ensuing. Special meetings of the Board of Water Commissioners shall be called in the manner provided by law.

301.6 A majority of Board of Water Commissioners members present at a meeting thereof shall constitute a quorum for the transaction of business.

301.7 The act of a majority of a quorum of Board of Water Commissioner members present at a meeting thereof shall be deemed the act of the board.

301.8 Water commissioners shall be elected by member municipalities and shall hold office for a term of three years following expiration of staggered terms established at the organizational meeting of the District.

**Section 401. Finances**

401.1 The fiscal year of the District shall commence on the first day of January.

401.2 The budget of the District, consisting of anticipated revenues and expenditures, shall be approved at the annual meeting thereof, or at a special District meeting called and held for that purpose.

401.3 The Grand Lists of the member municipalities, as pertains to the District, shall serve as the Grand List for the District.

401.4 In the event a tax shall be levied for any purpose, at least 30 days of notice of the due date thereof shall be given in writing to all persons affected thereby.

401.5 If any tax, assessment, rate, rent, charge or fee shall be delinquent following notice and demand for payment, interest, costs and penalty thereon shall accrue to the maximum extent permitted by law.

401.6 Special benefit assessments upon all property within the District shall be approved and levied in the manner provided by law.

401.7 By separate ordinance the Board of Water Commissioners shall establish rules and regulations relating to the operation of public water supply systems owned or operated by the District.

401.8 The District shall exercise all lawful powers and authority with respect to the extraterritorial acquisition and sale of water for any purpose.

401.9 In using and occupying any lands and highways to construct, maintain or repair any water works or components thereof, the District shall be responsible for restoring such lands and highways to their preexisting condition.

401.10 The Board of Commissions shall contract with a public accountant, licensed in this State, to perform an annual financial audit of all funds of the District.

**Section 501. Amendments**

501.1 These By-laws may be amended by majority vote at any annual or special District meeting, provided that notice thereof containing the full text of such amendment be given in the manner established in Section 201.3.

I hereby certify that the foregoing is a true and complete set of By-laws of Grand Isle Consolidated Water District, amended at the Annual meeting thereof held on 12/14/2016.

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Janine Banks, Clerk, Grand Isle Consolidated Water District

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Retyped 1/8/2016 by Janine Banks, Clerk, GICWD