

TOWN OF GRAND ISLE
9 HYDE ROAD
GRAND ISLE, VERMONT 05458

GRAND ISLE DEVELOPMENT REVIEW BOARD

MINUTES OF MARCH 20, 2019

Present: Board Members--Bill Atherton, Francis LaFromboise, Joe Longo, Joseph Steffen, Kristy Wheel; Alternate--Panos Lekkas; ZAO—Scott Brown; Clerk--Donna LeClair

Absent: Alternate Board Member--David Capen

Guest: Emily Clark

6:00 PM The meeting was called to order at 6:00 p.m. by Chairman F. LaFromboise. Roll call was taken. D. Capen was absent. The Clerk introduced the Board to Emily Clark, present as an observer at this administrative meeting. The Chair welcomed Scott Brown, ZAO, and proceeded with the Agenda, asking if there were amendments or changes. There were none. **J. Longo made a motion to accept the Agenda as written. J. Steffen seconded. Board members voted in favor by voice vote.**

ADMINISTRATIVE BUSINESS

Updates of ZAO: Scott Brown, new to the position of ZAO, attended this DRB meeting for the first time and met and was welcomed by the Board members. He did not have information for the Board at this meeting. The Board let him know they would appreciate his working with them at future meetings stating they looked to the guidance of the ZAO.

Clerk: The Minutes of February 20, 2019, were approved by **F. LaFromboise's motion to approve the Minutes of February 20, 2019, as written. B. Atherton seconded. Board members voted in favor by voice vote.** At the same time, J. Steffen, absent at the last DRB meeting, signed the Rules of Procedure and Conflict of Interest Policy. Though D. Capen is the last to sign, he was present at the meeting on January 16 when it was reviewed and discussed, and Clerk will ask him to sign when he attends the next meeting.

Clerk indicated to the Board that the manila envelope before each of them is for a hearing on April 3, 2019. She further emphasized they must not discuss any part of it prior to the hearing. F. LaFromboise asked if someone would be point person for this hearing. J. Longo suggested J. Steffen who was absent from the last meeting. Steffen hesitated and asked if there is ever a co-point person which prompted F. LaFromboise to agree to be point person if J. Steffen is unable to do so. P. Lekkas asked what it means to be "point person" and F. LaFromboise explained that the point person takes over the hearing through to its being closed even if it is recessed to another date and time; the point person follows the hearing to completion.

The Board discussed whether to cancel a meeting date in April and J. Longo stated his belief that the DRB will start getting busier with better weather. Clerk advised that until the April 3rd hearing is held, it would probably be well to see whether that is recessed

to a date and time certain. The Board decided against canceling any DRB meeting dates at this time.

OLD BUSINESS: At the February 20, 2019, meeting, F. LaFromboise asked whether the subdivision on Reynolds Road had come before the DRB since he did not remember a hearing for it. Clerk stated it had not come before the DRB in the five years she has been Clerk but would look into it. She found that the subdivision in question had come before the Board in 2007 as Hearing #05-07SKP, #05-07PP and #05-07FP in the name of Henry Richardson, and he was on the Board at the time. The information answered the question.

Upcoming hearing dates were reviewed. F. LaFromboise said he will not be present for the May 1st hearing.

The Clerk stated to members of the Board that they would be well-advised not to watch the LCATV video of the Select Board meeting of last Monday night, even if they were accustomed to doing so since it pertained to the subject of the April 3rd DRB meeting. This prompted a discussion of ex parte communication with F. LaFromboise and J. Longo explaining the meaning and relevance as it would pertain to a DRB hearing. J. Longo said he thought our Rules of Procedure referenced that topic but at the time no one found a specific reference to the subject.

6:30 PM

F. LaFromboise made a motion to adjourn the meeting at 6:30 p.m. B. Atherton seconded. Those present voted unanimously in favor by voice vote.

Prepared by Donna LeClair, Clerk

DRB Chair / DRB Vice Chair / DRB Member

Date