

## **Grand Isle Consolidated Water District Minutes of Regular Meeting July 10, 2019, 6:30pm**

Board Members Present: Michael Inners, Janine Banks, Shannon Bundy, Lynda Morgan-Gardiner, Court Perry, Tim Olver and Judi Reposa.

Board Members Not Present: None.

SOS Members Present: Operators Warren Steadman and Joe Danis.

Green Mountain Engineering: Not present

Community Members Present: Emily Clark and Liz Scott.

The meeting was called to order at 6:03pm.

### ***Additions to the Agenda***

None

### ***Review of Meeting Minutes***

Shannon motioned to approve the June 12, 2019 regular meeting minutes and Judi seconded the motion. All Commissioners were in favor so the motion passed.

### ***Questions from User's***

Janine talked about an email from Sunset Cove homeowner asking about our debt retirement timeline. Sunset Cove homeowners pay only debt and water usage. When a property is sold, new homeowners will also be charged a base rate so they are equal with other District members. Janine will clarify this with the homeowner.

### ***Operator's Report***

SOS's full report is attached to these minutes, discussion ensued on a few items.

1. SOS is working with the owner of Champlain Estates regarding our valves and valve boxes needing repair after the road repair is completed. Warren noted that the distribution lines need to be kept clear of trees.
2. Permit for the plant piping replacement has been issued. Warren is concerned about the disinfection of the new piping. The requirements described in the permit are prohibitive and would require us to be shut down for at least two days. We have discussed the situation and presented arguments for changing the requirements. GME will discuss the situation with the state.
3. Our lawn mowing situation was discussed. Our mower is broken. Joe is currently mowing the plant lawn and our property on Lovers Lane with his personal zero turn and charging us \$30 for use of the mower. His time is covered by the SOS contract under grounds maintenance. Consensus is to get a quote from another mowing company just for due diligence and a final decision will be made at the next meeting.

### ***Engineer's Report***

Green Mountain Engineering (GME) was not present and did not send an update.

1. Michael said they have been working on the pipe replacement permit.

### ***Treasurer's Report***

1. Shannon will be meeting with Melissa to discuss a few deviations from the P&L and budget.
2. We are over budget for unanticipated repairs and may want to budget for this next year.

### ***Old Business***

1. AT&T Lovers Lane Cell Tower Proposal. No change. They are still looking at both sites.
2. Green Mountain Water Environment Association water education grant. The flier they sent to us asking us to include in our next bill covers what not to put down the drain and/or into septic and sewer systems. It has been sent to the board for approval. Will include a note explaining why we included it in the September newsletter.
3. 1 East Shore North – Discussion ensued on options for the tenant to pay water bill going forward so he can maintain water service at his rental unit. We have a lien on the property for the past due bill. Court made a motion to approach the current tenant offering a \$60/mo prepayment option and Janine seconded it. All were in favor and the motion passed. Warren will send a draft of the letter to the board for their input.

***New Business***

1. Liz Scott has a question about her 550 W. Shore Rd. property. She has been a paying member of the district for many years but never hooked up to the system. She wants to hook up now and wants to know what to do. She already has a service line and will have her plumber contact Warren or Joe and they will take it from there.
2. Request to take over Westside Village water system. Court has recused himself from this issue. A letter was provided to us (attached) stating GME approved the line plans etc. Joe mentioned that one blow off there does not work and will need to be dug to be fixed most likely. Consensus was for SOS to inspect the two blow offs and the meter pit prior to acceptance of this request and look into the possible need for a deed. Consensus was that the Board wants to make sure we are not taking on lines or a distribution system that currently needs repairs. Decision tabled to next month.

Shannon made a motion to adjourn the meeting at 7:55PM and Judi seconded it. All were in favor.

Janine Banks \_\_\_\_\_ Date: \_\_\_\_\_  
*GICWD Clerk*



SIMON OPERATION SERVICES, INC.

July 10, 2019

Mr. Michael Inners  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458  
Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of June, 2019.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us toll free at 1-888-767-1885.

Sincerely,

Joe Danis  
Warren Steadman

CC: Facility copy

**GRAND ISLE CONSOLIDATED WATER DISTRICT  
MONTHLY ACTIVITIES REPORT  
JUNE 2019**

**A: ACTIVITIES COMPLETED**

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations Report was sent to the Surface Water and Groundwater Protection Division.
2. During the normal weekly generator run, the generator shut down due to a high temperature alarm. Milton Cat diagnosed the problem as a failed water pump. The part was ordered and installed. The generator is now back in service. A standby generator was not required as the chance of an extended power loss was minimal.
3. Meters were read after the office computer in Waterbury failed and was replaced. A service contract needed to be purchased from Sensus to install the operating program which had not been updated for a number of years.
4. The backwash tanks were pumped as per the semi-annual maintenance requirement.
5. The West Shore distribution line was flushed after Eagle Camp complained about the taste of the water. The flushing cleared the problem. Since this is a six inch line with only a few connections before Eagle Camp and there was very little flow since spring flushing, we recommended that in the future they let us know when the camp is due to open and we will flush the line then.
6. Santor Construction added gravel and graded the driveway at the water plant.

**B: ACTIVITIES IN PROGRESS**

1. Letters were sent to customers whose meters could not be read. Problems included meters that did not read, seasonal meters that were installed backwards and bushes on the outside of homes blocking access to touchpads.
2. SOS is consulting with GME about the disinfection requirements listed on the draft construction permit for the piping in the plant.
3. SOS is keeping track of the construction of the duplex on Ciara Drive. The existing curbstops had to be located after they were covered over during pervious excavation. Two meters, one for each unit, were provided. The first unit is to be completed and sold in July.

**C: ACTIVITIES PLANNED OR NEEDED**

1. The corroded electrical fittings in the main electrical switch panel will be taken care of later this year.
2. Neagly & Chase will be contacted to provide an estimate for the replacement of the plant piping once the State Permit is approved.
3. The mainline valve that supplies water for the District 4 interconnect needs to be dug and checked. The last time it was operated there was evidence of some leakage.

**D: BILLINGS AND COLLECTIONS.**

1. Accounts receivable as of July 2 was \$144592.17
2. There were no new liens placed on properties or any released.

Westside Village Owners' Association, Inc.

8A Village Court

Grand Isle, VT 05458

May 11, 2019

Commissioners  
Grand Isle Consolidated Water District  
PO Box 9  
Grand Isle, VT 05458

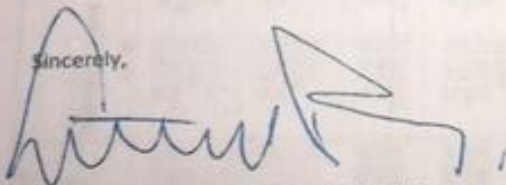
Re: Water Distribution System – Westside Village

Dear Commissioners:

This letter is to officially request that Grand Isle Consolidated Water District assume full ownership of the Westside Village water distribution system including all mains, services, and other appurtenances up to and including all curb stops and blow-offs. The system was designed and the installation overseen by Green Mountain Engineering per their drawings for Westside Village, 18 Unit Senior Housing Complex, Bell Hill Road, Grand Isle, VT with drawings numbered 1 thru 6 dated March 2003.

Grand Isle Consolidated Water District was previously granted an easement and right of way for ingress and egress for access and control of this system in June of 2008 and remains in full force and effect.

Sincerely,



Westside Village Owners Association, Inc.  
Courtland E. Perry, President