

## **Grand Isle Consolidated Water District Minutes of Regular Meeting November 13, 2019, 6:30pm**

Board Members Present: Michael Inners, Janine Banks, Shannon Bundy, Tim Olver, Lynda Morgan Gardiner and Court Perry.

Board Members Not Present: Judi Reposea was excused.

SOS Members Present: Operators Warren Steadman.

Green Mountain Engineering: Not present

Community Members Present: Lee Kemsley, Jenn Wood and Ken Mirvis.

The meeting was called to order at 6:30pm.

### ***Additions to the Agenda***

None

### ***Review of Meeting Minutes***

October minutes have not been compiled yet but will be available for the December meeting.

### ***Questions from User's***

1. A Connection agreement: Connection Agreement from 247 East Shore North. Building another building with a tap and shower. Wants a separate connection agreement as it may turn into an apartment. Shannon motioned to approve the Connection Agreement and Tim seconded the motion. All Commissioners were in favor and the motion passed.
2. Janine had noted to Warren a while ago that Westside Village water tasted musty. SOS will be flushing the Village's systems soon.

### ***Operator's Report***

SOS's full report is attached to these minutes, discussion ensued on a few items.

1. The carbon transfer went very well. Filter inside has a couple rust spots but GME thinks it is mostly surface rust but noted there is one spot that looks like it involves the tank itself. Recommends we get a professional to examine the spot(s) next time we change the carbon out. Shannon noted that Fab-Tech works with semi-conductors and we could hire them to examine it next time.
2. Sunday a rupture disk blew when the plant was put online. Not sure why. They are still investigating and may have Champlin VFD (variable frequency drive) reps come back and slow the pressure increase rate. Considering replacing the disk on a regular basis as regular maintenance as opposed to waiting till it fails.
3. The program that allows SOS to access the computer that operates everything (HMI) was a free program for individuals but the company is now insisting we have a service contract (\$600/yr). Will look into other options and get quotes. Tim will also take a look at our system and see if he can make some recommendations.
4. Generator: Got a couple quotes, both around \$1000 for annual maintenance so Warren wants to stick with Milton Cat as it is their generator.
5. Harris Computer Systems has our billing software and we had to get a service contract with them this year to upgrade our software. \$3,000+ is the bill for next year. Phyllis recommends we don't get the service contract next year. Consensus was agreement.

### ***Engineer's Report***

Green Mountain Engineering (GME) was not present but sent the following report via email:

Good Afternoon –

As an update for work completed since the last monthly meeting, we provide the following:

Alan and Brad attended the GAC changeout event and were very impressed with the efficiency of the operation. It took 4(+) years to finally do the changeout, which was 3(+) years longer than the original small scale pilot test predicted, which is obviously a much better result. The interior of the vessel was visually inspected by GME and SOS and there were some signs of rust at one location, which did not appear to be significant. It is recommended that the vessel be inspected by a professional during the next changeout.

Warren also met with Alan and Brad to discuss future capital improvements projects. He indicated that the board was interested in compiling construction estimates for these projects for future planning. Alan provided budgets via email for Green Mountain Engineering to perform some planning level construction estimates and analysis for these project. If the board would like to move forward, GME would like to get the required field work completed as soon as possible.

GME will not be attending the monthly meeting. Please feel free to contact me with any questions.  
Brad

Michael noted there are several construction projects needed, mostly along route 2, to find the lines, map them and bring them up to standard. Estimate for GME's engineering would be approx \$5500. They would provide us with some numbers for the projects. Consensus is we will start this next year, after budget is prepared.

***Treasurer's Report***

1. Shannon is wondering why certain checks written are not showing up on P&L. Discussion ensued. Clarification is needed. Otherwise we are on track with our budget, over in certain areas, but under in other areas. 2020 Budget meeting is Monday at 6pm at the water plant.

***Old Business***

1. AT&T Lovers Lane Cell Tower Proposal. Michael noted he now has a conflict of interest if any future involvement crops up for us. We would need a new lead. At this point we are out of it, although we are their preferred location technically, they are pursuing the Cobb property as it is not a public entity and it has a larger area for AT&T to work with.

***New Business***

1. Discussion ensued about Commissioners who can't attend a meeting phoning in. Consensus is to allow phone ins, but it was noted this should be on an irregular basis and not on a planned, regular basis. Along these lines Shannon again brought up her preference to not pay Commissioners who are not attending a meeting. Put on Dec Regular meeting agenda.

Court made a motion to adjourn the meeting at 8:00PM and Tim seconded it. All Commissioners were in favor and the motion passed.

Janine Banks \_\_\_\_\_ Date: \_\_\_\_\_  
GICWD Clerk



SIMON OPERATION SERVICES, INC.

November 13, 2019

Mr. Michael Inners  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of October 2019.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS -1885.

Sincerely,  
Joe Danis  
Warren Steadman

**cc: Facility copy**

143 S. Main Street, Waterbury, VT 05676 1-888-767-18

## **GRAND ISLE CONSOLIDATED WATER DISTRICT MONTHLY ACTIVITIES REPORT OCTOBER 2019**

### **A: ACTIVITIES COMPLETED**

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Groundwater Protection Division.
2. Calgon replaced the carbons in filter #2. Upon inspection, a few rust spots were noted. Green Mountain Engineering were present and inspected the inside of the filter with SOS personnel. After discussion it was decided that the rust posed no immediate hazards and Calgon proceeded to fill the filter with carbon. GME will submit a more comprehensive report with a recommendation concerning the rust.
3. SOS personnel witnessed the service hookup for the new account on Lover's Lane. Instead of tapping the main line in the middle of Lover's Lane the two inch line that was originally used by the Southwicks was used. This was the line that was installed when the Southwicks originally hooked on at Faywood before the Lover's Lane existed.
4. Milton Cat replaced the Diesel Generator heater and completed the annual service on the Generator. This included installing a new battery which was recommended because of it's age.
5. Dewyea Computer Services was called after the Teamviewer program refused to lets us log-in remotely. He informed us that while Teamviewer has not previously required us to pay for the service, he expects us to be forced to pay in the near future. It has and still is been free for personnel use but they are beginning to clamp down of situations like ours.
6. Seasonal meters that SOS personnel store in the plant have been removed.

### **B: ACTIVITIES IN PROGRESS**

1. The annual flushing program is in progress.
2. We are working with Neagly and Chase to schedule the piping project in the plant.

### **C: ACTIVITIES PLANNED OR NEEDED**

1. Hay will be acquired to cover the meter pits that are vulnerable to the cold
2. Media level in the Kinetico filters will be checked and media added where necessary.

### **D: BILLINGS AND COLLECTIONS**

1. Accounts receivable as of November 6 was \$43,502.94
2. One lien was released in October after full payment.
3. Second notices were sent out November 8, 2019