DRAFT

CEMETERY MEETING MINUTES

FEBRUARY 11, 2020

Meeting was called to order at 3:34 p.m. by Ilyo McCray, Vice Chairman.

Present: Lucille Campbell, Val Hunter, Sue Lawrence, Ilyo McCray

Sue moved to approve the January 14, 2020, minutes, Val seconded. Motion passed.

Val moved to approve the January 17, 2020 minutes, Sue seconded. Motion passed.

Update to road extension: One estimate has been received. Val will have a second estimate when the weather improves. Discussed using material dug out for the road as fill in the low sections. Further discussion tabled until we have both estimates.

Caretaker job description does not need to include digging hole for cremains.

A Commissioner to fill the vacancy will need to be appointed for one year as no one has filed to run or submitted a letter of interest. Sue will put another notice in The Islander and on the Town website; Lucille will do a second notice for Front Porch Forum.

Sue presented the financial report. The Hanson Fund money has come. No lots have been sold. The Key Bank account has been closed. Peoples’ Bank CD account was $101,235.21 as of Dec. 31, 2019; Peoples’ Bank money market account as of Dec. 31, 2019 was $38, 321.98.

Discussion regarding a cemetery database and laptop or tablet to enable on-site recording of grave information in the cemeteries. Sue reported Chris and Adam from NEMRC said the current cemetery module can be put on a second unit at no additional cost. They suggested a tablet rather than a laptop. Cost would be in the $1000 range. Ilyo will look into what is available and the cost.

Discussion of Cemetery lot prices and the cost charged to Town taxpayers who are not residents. Sue made a motion that taxpayers and residents will pay the $400 per single lot rate; non-residents will pay $700 per single lot. Lucille seconded; all in favor.

Sue asked for direction as to back records and paperwork. Val moved that Sue purge duplicate records as needed. Lucille seconded; motion passed.

Announcements of upcoming meetings: VOCA on May 2 in Waterbury Center; Vermont Cemetery Assoc. annual meeting in New Hampshire, no interest in going; Milton Historical Society Mar. 28 with Tom Giffin of VOCA.

Next meeting is March 10, 2020 at 3:30 p.m.

Sue moved to adjourn, Val seconded, passed.

Meeting adjourned at 5:02 p.m.

Respectfully submitted,

Lucille Campbell, Recording Secretary