

**GRAND ISLE SELECTBOARD  
AGENDA  
Monday, February 3, 2020 @ 7:00 PM  
Town Office Community Room  
9 Hyde Road, Grand Isle, VT**

**Please Note:**

The door will be unlocked 15 minutes before each meeting to give community members time to settle in for the meeting begins.

**I. CALL TO ORDER:**

Board Members Present:  
Board Members Not Present:  
Community Members Present:  
Amend Agenda for Matters Not Listed:

**II. GUESTS: \*\* Ben Ingalls Unable to Attend**

\*\* EMD Updated Report - Diane  
Jean Prouty - Historical Society Update  
\*\* AT&T Representatives - Jennille Smith and Attorney Will Dodge Regarding  
Recommendation Letter for Cell Tower  
\*\* Posting Agenda's and Minutes to Newly Created Town FPF and FB Accounts  
\*\*LCATV Letter  
\*\*Liquor License Requests

**III. Highway Department Update:**

**Buildings Facilities Manager Update:**

- Update and Approve Contractor List – Ron Bushway BFM

**IV. REVIEW AND APPROVE MINUTES: January 20, and January 27, 2020**

**V. NEW BUSINESS:**

Selectboard Letter for Town Report – AnnaMarie  
Discussion: Public Participation Guidelines at Selectboard at Meetings:  
Projector and Screen Quote for Town Meeting.  
\*\* Town Meeting Moderator  
\*\* Notifications of Date and Time Change for Town Meeting  
East Engineering quote for Library/Town Office  
\*\*LCATV Letter  
\*\*Liquor License Requests

**VI. OLD BUSINESS:**

New Town Highway Garage Update - Jeff  
\*\* Posting Agenda's and Minutes to Newly Created Town FPF and FB Accounts

**VII. REVIEW AND SIGN WARRANTS:**

**VIII. ADJOURNMENT:**

**GRAND ISLE SELECTBOARD MEETING  
MINUTES of  
Monday February 3, 2020**

I. **CALL TO ORDER:** AnnaMarie DeMars, Chair calls the meeting to order at 7:00PM

**Board Members Present:** AnnaMarie DeMars - Chair, Eric Godin - Vice Chair, Jeff Parizo, Diane Cota and Rachael Griggs

**Community Members Present:** Ron Bushway, Jennille Smith, Will Dodge, Jean Prouty, Denise Abbott Douglass, Colleen Bushway, Lucille Campbell and Melissa Boutin

**Amend Agenda for Matters Not Listed: \*\* Indicates Amended Matters**

II. **GUESTS: \*\* Ben Ingalls Unable to Attend:**

**\*\* EMD Updated Report:** Diane Cota reported the EMD report needs to be updated every year and will check with VLCT for the date.

**Jean Prouty – Historical Society Update:** Jean Prouty said she has three things to go over with the Selectboard.

- Jean brought a check for \$247 to reimburse the Town for paying DC Energy for conduit
- The Historical Society is advertising for another Dossier and would like to put in the amount the position will pay. Jeff said the Selectboard is in the process of reviewing pay schedules and will continue at our January 17<sup>th</sup> meeting. He asked if they could wait until after the next meeting to run the ad.
- Jean asked if the liability insurance is on all the buildings now especially the corner school. AnnaMarie said she will call to verify and send a copy of the liability for the Log Cabin and the Block School House to Jean.

**\*\* AT&T Representatives – Jennille Smith and Attorney Will Dodge Regarding Recommendation Letter for Cell Tower:**

AT&T's Attorney Will Dodge reviewed the recommendation letter from the Town of Grand Isle for the AT&T cell tower to be located at the Grand Isle County Sheriff's property at 10 Island Circle Road. Will said that Town Attorney Joe McClain's main change is to insert the phrase "on balance" in a couple places to underscore what we are asking the Selectboard to do.

- To balance the relative impacts of the proposed tower at the Sheriffs' Department vs the one that we had proposed for Lovers Lane
- To include what we thought you would like addressed
- Include a full set of site plan drawings
- Address the issue about the setback and assuring that the tower is able to collapse upon itself and not on Rt. 2 or the building itself
- We have analyzed all the scenic byway points under the scenic byway maps and confirm no visibility from any of them
- Demonstrate why that 180 feet as opposed to 140 feet is needed
- If the Town were to accept this recommendation tonight this is not the last time to have a chance to have an input on this
- The Town will get a full copy of the petition

- Notice of petition will be sent to all adjoining landowners who, like the Town will have 30 days to submit comments or to intervene in the case
- If comments and concerns are received, we will address them before the PNC makes a decision. PUC will weigh in and then if everything is set would issue a Certificate of Public Good.
- If all is approved construction would begin sometime this summer

Rachael Griggs has recused herself from the discussion and has moved away from the table.

Jeff said he has been assured by Sheriff Allen that AT&T can access through Island Circle. Jennille said there hasn't been any opposition to access off Island Circle however construction would be simplified if coming through Town property. Jeff would like to have the two attorneys draw up the agreement to allow access through the (Town property) stump dump and have the agreement in place soon so they wouldn't have to come back in two months for this agreement. Will said he is in agreement.

Jeff Parizo motions to allow the Selectboard Chair to sign this recommendation letter for AT&T FirstNet Wireless Communication Facility at 10 Island Circle, Grand Isle, VT. AnnaMarie seconds the motion. No further discussion. AnnaMarie DeMars, Eric Godin, Jeff Parizo and Diane Cota vote in favor.

Will Dodge said as soon as he gets home tonight AT&T will withdraw (cell tower application) from the Lovers Lane location and will make sure the Selectboard has a copy.

Rachael Griggs returns to the table.

- III. Highway Department Update:** Ron Bushway said they had to replace a new heater fan in the bucket loader and it took quite a long time. Brad Sheridan hurt his shoulder Friday lifting the overhead door. Dr. said it's ok for him to drive but to be careful. He will have more test.

**Buildings Facilities Manager Update:** Ron Bushway said he checked and sprayed the door locks at the Annex that were sticking

- **Update and Approve Contractor List – Ron Bushway BFM:** Ron said we have changed to Cota Propane. He will post the (updated contractor) list and will ask department heads to notify him first in case it's something he can fix first.

- IV. REVIEW AND APPROVE MINUTES: January 20, and January 27, 2020:**  
Diane Cota motions to approve the minutes of January 20 and January 27, 2020. Eric Godin seconds the motion. No further discussion, all in favor and the motion passes

**V. NEW BUSINESS:**

**Selectboard Letter for The Town Report:** AnnaMarie said she put together the letter from the Selectboard for the Town Report. The Board will review and give edits to Melissa.

**Discussion: Public Participation Guidelines at Selectboard at Meetings:** Jeff said we should add these guidelines to our Rules and Procedures and it should be signed every year.

Jeff Parizo motions to pass the new Public Participation Guidelines and add it to the Rules and Procedure under item F. Eric Godin seconds the motion. Discussion of additions followed. Eric said it sounds like it needs to be reamended and added to the Feb. 17 meeting agenda. The motion was not completed.

**Projector and Screen Quote for Town Meeting:** Jeff said he received a quote for a screen and projector as he thinks it's important to have our own. Colleen Bushway said the Library has a projector that we can borrow for Town Meeting. Jean Prouty said the school has a screen. It was decided not to purchase either item. AnnaMarie will check with the school to borrow a screen. Eric said he will again use his laptop and run it at Town Meeting. AnnaMarie will ask the school for a key and open the school.

**\*\* Notifications of Date and Time Change for Town Meeting:** Diane said now that Town Meeting will be held on Saturday Feb. 29 instead of Monday night it would be nice to have the date, time and location on the new school's sign. AnnaMarie will also ask the school to add this to the school's sign.

**Town Meeting Moderator:** Ben Ingalls was voted at last year's meeting to be the moderator but is unable to attend this year. AnnaMarie asked Ron Bushway to be moderator and Jeff said he nominates Ron as the moderator for Town Meeting this year. Eric said you can make Ron moderator but will have to wait until the beginning of Town Meeting because our official moderator was elected and is not advocating his position this year. Ben needs to write something saying for this year Ron Bushway will act as moderator.

**East Engineering quote for Library/Town Office:** Jeff explains the civil engineering quote.

- It is basically \$25,000.
- Redesign the wastewater system Act 250 and the storm water system.
- Even if the bond doesn't go through this work stays with the land.
- Melissa said she is curious as to why this \$25,000 wasn't added into the budget. We are looking at things very tightly and \$25,000 is going to be hard to just come up with.
- Colleen Bushway said at the Library meeting on the 10<sup>th</sup> the Library Board will be discussing this and what they might be willing to be put towards this.

It was decided to move this to the Feb. 17 meeting agenda.

**\*\*LCATV Letter:** AnnaMarie said she received an invitation letter from LCATV to see if the Grand Isle Selectboard would like to participate in a televised budget participation. Jeff said we do have to invite LCATV to Town Meeting. Rachael has already contacted LCATV to cover Town Meeting.

**\*\*Liquor License Requests:** Jeff Parizo read the requests for a 2020 liquor license renewal application for second class license to sell malt and vinous beverages. Applicant is Emmons' Supermarket Inc. dba A&B Island Supermarket 193 US Rt. 2, Grand Isle VT dated January 28, 2020, all fees are here, two checks @ \$70 apiece.

Jeff Parizo motions to approve this 2020 liquor license renewal application for second class license to sell malt and vinous beverages for Emmons' Supermarket dba as A&B Island Supermarket. AnnaMarie DeMars seconds the motion. No further discussion, all in favor and the motion passes.

**VI. OLD BUSINESS:**

**New Town Highway Garage Update:** Jeff reported:

- He met with Ron, Brad and architect David Roy who is doing the mechanical engineering aspect that we approved
- Hope to have a meeting this Thursday at 3:00, weather permitting
- Hope to have the bid documents done by February 14 so we can put it out to bid and hope to get bids back middle of March
- Once David Roy is done with these things, we are good
- David will be doing the permits. Town already gave us a building permit
- The fire safety permit will be the last and most expensive permit

A special meeting is set for Monday, February 24<sup>th</sup> at 6:30 to prepare for Town Meeting.

**\*\* Posting Agenda's and Minutes to Newly Created Town Front Porch Forum and FaceBook Accounts:**

Rachael said Charles Hollon, the Town's IT, will be posting a link for agendas and meetings on FPF and FB. All people have to do is click on the link and it will take them to the Towns departments to read them. Colleen Bushway said there are three available laptops at the Library that people can use.

**VII. REVIEW AND SIGN WARRANTS:** Eric Godin moves that the Selectboard authorize the Chair, AnnMarie DeMars to sign warrants for the week. Jeff Parizo seconds the motion, no further discussion, all in favor and the motion passes

**I. ADJOURNMENT:** Eric Godin moves to adjourn the meeting at 8:57P.M. Diane Cota seconds the motion, no further discussion, all in favor and the motion passes.

Respectfully submitted,

Rachael Griggs  
Rachael Griggs, Selectboard Clerk

AnnaMarie DeMars  
AnnaMarie DeMars, Selectboard Chair

Date: February 17, 2020

Date: 2-17-20

02-03-2020