

Grand Isle Consolidated Water District

Minutes of Regular Meeting February 12, 2020, 6:30pm

Board Members Present: Linda Morgan-Gardiner, Janine Banks, Michael Inners (arrived at 6:42pm), Judy Reposa, Court Perry, Ken Mirvis (via video call arriving at 6:47)

Board Members Not Present: Tim Olver

SOS Members Present: Operators Joe Danis and Warren Steadman

District Members Present: David Banks

Janine Banks Called the meeting to order at 6:32pm

Additions to the agenda

None

Review of Meeting Minutes

The minutes for December 2019 (motioned by Court, seconded by Judi) and January 2020 (motioned by Judi and seconded by Court) were approved by all.

Questions from User's

None

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on the following items.

1. Joe reported on a leak at the plant Saturday, February 8. He explained that a fitting on Kinetic Filter #1 split while the plant was running. The floor leak detector shut the plant down and sent alarms to the operators. The filter was isolated and the plant put back on line. Repairs were made on Monday.

2. Joe reported that an engineer had called asking about hooking on to the system. A six lot subdivision is being investigated for Hanson Lane. Joe explained the process for getting GICWD approval to hook on to the system.

3. Warren informed the Board of a potential issue with a mobile home on Cooper Bay Mobile home park. It was reported that a current trailer owner will be moving out of their home soon and may be abandoning the trailer. Their current bill has been paid. There may be some usage and the current Base Rate may not get paid. We have asked to be informed so the water can be shut off.

4. Joe reported that a Blow Off on Donaldson Road had been knocked over requiring repair. The contractor's Bill and the Invoice for the repair part has been sent to the car owner's Insurance company for reimbursement.

5. Joe reported that the new HMI computer has arrived. It was discovered that the CITEK program may not be supported on the new computer that has Windows 10 Operating System. DC Energy has recommended that we purchase the software and the support needed for the upgrade. The cost would be \$2581. Michael recommends that he discusses with DC the options to see if the current CITECSCADA program will work on the new computer with Windows 10. Michael hopes that we can avoid the extra cost as this was not budgeted for this year. Waiting would allow the upgrade to be included in next year's budget. Court moved to have Michael discuss the situation with DC Energy and decide whether or not to proceed with the purchase. All voted yes.

Engineer's Report

Green Mountain Engineering was not present. They sent by email that they had nothing to report.

Treasurer's Report

Michael reported that he, Melissa and Warren had met and had reviewed current expenses. He also reported that since the piping project had come under budget that the reserve fund had been increased to \$412000. He also reported that the treasurer's laptop at the plant is very slow and Ken suggested we consider upgrading with a digital drive. Joe also noted along the lines of the slow computer that the internet is slow and the current phone/internet contract is expensive. He will get a quote from Comcast.

Old Business

Town Website vs. GICWD.com updated

Tim has this in motion. The town will work with us to export our page and documents to us.

Commissioner Stipend

Janine reported that she had researched what Chairmen and Treasurers had been paid in the past. She reported that only the Board Chair was paid an extra \$500. After discussion, a motion was made by Linda and seconded by Court to add a \$500 stipend for the Treasurer. (Ken and Michael abstained, Janine, Judy and Linda voted yea. Further discussion ensued about the Clerks stipend. It was decided that since Tim, the Clerk was not present his stipend would be discussed when he was present. He will also be asked to track his time.

New Business

Set rates for 2020

Michael moved to set rates the same as last year. Ken seconded. All were in favor.

Pending Lawsuit

Michael reviewed the lawsuit against GICWD. The bank is suing GICWD to forgive the current lien on 90 Whites' Lane. The current amount owed is \$3054. Michael has volunteered to pursue the issue by informally discussing options with the Bank's lawyer. Court made the motion and Judi seconded it to have Michael discuss the suit informally with the Bank's lawyer and request they proceed with the foreclosure subject to our lien, but if we have to go to court, he would get co-council and would file a counter claim to have the lien paid now. All were in favor and the motion passed.. The Board voted to authorize Michael to represent the Board in this issue.

Meeting Adjourned 7:51pm..



SIMON OPERATION SERVICES, INC.

February 12, 2020

Mr. Michael Inners

Grand Isle Consolidated Water District

Grand Isle, Vermont 05458

Dear Michael,

Enclosed please find the following reports and activities for the water treatment facility for the month of January 2020.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call me toll free at 1-888 SOS - 1885.

Sincerely,

Joe Danis

Warren Steadman

cc: Facility copy

143 S. Main Street, Waterbury, VT 05676 1-888-767-18

GRAND ISLE CONSOLIDATED WATER DISTRICT

MONTHLY ACTIVITIES REPORT

JANUARY 2020

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report was sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Groundwater Protection Division.
2. The following annual samples have been submitted: VOC, Cyanide, IOC, Fluoride, Iron & Manganese.
3. Three calls about frozen meters were received. New meters were installed at all locations.
4. While drilling to replace a power pole, VEC severed a service line. SOS personnel called Mike Santor who dug and repaired the line.
5. A leaking meter was replaced at 181 East Shore South.
6. A high wet well level alarm was received that required operator involvement. A level control was found to have been changed causing the alarm. We are not sure what caused the change as it is on a seldom used menu. It may have been due to a glitch in the system. We are now reviewing all menus regularly.
7. A car accident on Donaldson Road knocked down a blow-off stand pipe. Santor construction was called and dug to repair the blow-off. A new Hymax was necessary to complete the repair. The Sheriff's Department provided a copy of the accident report and a claim has been submitted to car owner's insurance company.
8. Letters were sent to the two accounts that have mother-in-law apartments requesting confirmation that they're still mother-in-law apartments.

B: ACTIVITIES IN PROGRESS

1. DC Energy has reviewed the power switch box project and is ordering the necessary parts..
2. Rusted bolts in the piping in the filter building are being replaced.
3. The new HMI Computer has been ordered.

C: ACTIVITIES PLANNED OR NEEDED

1. Media level in the Kinetico filters will be checked and media added where necessary.
2. Both storage tanks are due to be inspected during 2020.

D: BILLINGS AND COLLECTIONS

1. Accounts receivable as of February 5 was \$47,831.93.
2. In January there were two new liens added and one released.
3. There are currently 9 liens in effect for a total of \$17,392.10 in arrears.