

**GRAND ISLE SELECTBOARD  
AGENDA  
Monday March 16, 2020 - 7:00 PM  
Town Office Community Room  
9 Hyde Road, Grand Isle, VT**

**Please Note: The door will be unlocked 15 minutes before each meeting to give community members time to settle in for the meeting begins.**

- I. CALL TO ORDER:**
- II. FIRST ORDER: Nominate and Elect Selectboard Chair and Vice Chair:**
  - Board Members Present:
  - Board Members Not Present:
  - Community Members Present:
  - Amend Agenda for Matters Not Listed:
  - \*Lawnmowing Contract: \*Library Update: Trash:
- III. GUESTS: Greg Ducette: Discuss Reimbursing Zoning Permit Fee.  
Tonya Poutry: Islander Newspaper – Coronavirus Information**
- IV. Highway Department Update:  
Buildings Facilities Manager Update:**
- V. REVIEW AND APPROVE MINUTES: March 2, 2020**
- VI. NEW BUSINESS: \*Lawnmowing:  
Designate meeting time/place, posting locations, newspaper  
Discuss Increase EMD Term:  
Discuss Appointed Positions  
Appoint Appointed Positions:
  - Tree Warden
  - NRPC Representative
  - Northwest Solid Waste District
  - Emergency Management Director and AssistantSign Road and Bridge Standards  
Review and Sign:
  - Conflict of Interest Policy
  - Rules and ProceduresCoronavirus Update – Ron Bushway  
\*Trash – Ron Bushway**
- VII. OLD BUSINESS:  
Wiemann and Lamphere Design for Library/Town Office Building:  
Discuss Sale of Old Fire Station Building  
Special Events Ordinance:**
- VIII. REVIEW AND SIGN WARRANTS:**
- IX. ADJOURNMENT:**

**GRAND ISLE SELECTBOARD MEETING  
MINUTES of  
Monday March 16, 2020**

**I. CALL TO ORDER:** AnnaMarie DeMars, Chair calls the meeting to order at 7:00PM

**Board Members Present:** Rachael Griggs, Diane Cota AnnaMarie DeMars, Jeff Parizo and Adam White

**II. FIRST ORDER: Nominate and Elect Selectboard Chair and Vice Chair:**

Jeff Parizo re-nominates AnnaMarie DeMars as Chair of the Selectboard, AnnaMarie DeMars seconds the motion. Rachael Griggs nominates Diane Cota as Chair of the Selectboard, Diane Cota seconds the motion.

AnnaMarie asks for discussion and after discussion the Board votes.

AnnaMarie says there is a motion on the table to appoint herself as chair and ask for those in favor, Jeff Parizo and AnnaMarie DeMars vote yes. Rachael Griggs, Diane Cota and Adam White oppose. Two votes yes and three votes no.

AnnaMarie DeMars said now to vote for Diane Cota. All in favor, AnnaMarie DeMars votes no, Jeff Parizo, Adam White, Rachael Griggs and Diane Cota vote yes. Diane Cota is voted in as Chair.

AnnaMarie DeMars motions to nominate Jeff Parizo as Vice Chair. Diane Cota seconds the motion. All in favor and the motion passes. Jeff Parizo is voted in as Vice Chair.

**Community Members Present:** Ron Bushway, Colleen Bushway, Greg Ducette and Tonya Poutry

**Amend Agenda for Matters Not Listed:**

**\*Lawnmowing Contract: \*Library Update: \*Trash:**

**III. GUESTS: Greg Ducette: Discuss Reimbursing Zoning Permit Fee:** Mr. Ducette explained he was in the process of purchasing land at 117 Allen Road in Grand Isle and the day after getting the Zoning Permit, he found out with the cost of the land, the home and the site work the appraised value wouldn't come close according to USDA loan. He said he is here asking to get the \$740 permit fee back. He didn't own the land yet as they were in the process of purchasing it. He had spoken with Scott Brown, Grand Isle's ZOA who referred him to the Selectboard. After further discussion Board votes.

Adam White makes a motion for Greg Ducette for reimbursing a Zoning permit fee for \$740 relating to a parcel at 117 Allen Road, also known as US Rout 314. AnnaMarie DeMars seconds the motion. No further discussion. All vote in favor and the motion passes.

Mr. Ducette will send a copy of the permit to Melissa Boutin, Town Clerk and she will issue him a refund.

03-16-20

**Tonya Poutry: Islander Newspaper - COVID -19:** Tonya Poutry, owner of the Islander said they have heard a lot of people talk over the last week about what they need to be doing. There

are a lot of people who want to help and we need to bring them together. She said today at The Islander.com we rebuilt our website with a COVID-19 link. There will be a place for people to sign up who would like to volunteer and if anyone needs help. She wants the Board to send her any information we may have so they will get all information out. The Sheriff's department is also backing this project along with Jennifer Price. This is so they can all work together. It is important to pull together as one. They are sending out emails to all emergency headquarters. Meals will be available weekdays for school children and more volunteers are needed. Ron asked if volunteers are being screened. Tonya said they are working with EOE, CIDER, and Sheriff Allen to be sure safety protocols are in place.

**IV. Highway Department Update: Ron Bushway**

- Things are calming down regarding plowing/sanding
- Brad Sheridan is still on light duty
- Frost heaves on East Shore South Road are going down
- Hyde Road is breaking up
- No word yet from the insurance company regarding the accident on Rt. 2/East Shore South Road involving the plow truck. Melissa Boutin said someone from VLCT came today to meet with Brad Sheridan then she went to the accident site. She asked Melissa to have Brad contact her.

**Buildings Facilities Manager Update: Ron Bushway reported:**

- Alan Landry is working on the Block School House crown molding on the outside
- Windows have been ordered for the Annex which are odd windows at 5 feet tall
- He informed Alan to get materials needed for repairs from Robinson Hardware

**V. REVIEW AND APPROVE MINUTES:** March 2, 2020. Jeff Parizo motions to approve the minutes of March 2, 2020 with changes. AnnaMarie DeMars seconds the motion. No further discussion. Jeff Parizo, AnnaMarie DeMars and Diane Cota vote in favor. Rachael Griggs and Adam White abstain and the motion passes.

**VI. NEW BUSINESS:**

**Designate meeting time/place, posting locations, newspaper:**

Jeff asked if Board members could meet at 6:00PM (instead of 7:00PM).

Jeff Parizo motions we keep meetings on the first and third Monday of each month at 6:00PM at the Town Office community room for the Grand Isle Selectboard meetings. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

For posting the agenda and the minutes. Jeff Parizo makes a motion that we continue using The Islander, A&B Beverage, Town Office, Post Office and Town website. The minutes are posted on the Town website only. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

**Discuss Increase EMD Term:** Jeff asked what VLCT says. Diane said Ben Ingalls has not heard back from VLCT. Adam suggested to appoint him for one year and it can be increased later.

**Discuss Appointed Positions:** Adam asked if all these positions are fulfilled. Diane read the policy, basically if people are still interested, they have been trained and should be able to stay on. If a position is vacant, if people have resigned or have died then the position will be advertised. Rachael suggested getting the policy retyped and have the Board sign. She will get it ready for signatures.

**Appoint Appointed Positions:** Diane read the letters of interest for the following:

- **Tree Warden:** Adam White makes a motion to appoint Bill Baron as tree warden for a one-year term. Jeff Parizo seconds the motion. No further discussion. All vote in favor and the motion passes.
- **NRPC Representative:** Jeff Parizo makes a motion to reappoint Barclay Morris and Howard DeMars to the Northwest Regional Planning Commission. Adam White seconds the motion. No further discussion. Four in favor, AnnaMarie DeMars abstains, and the motion passes.
- **Northwest Solid Waste District:** Adam White motions to appoint Michael Kingsley for a one-year term for the Northwest Solid Waste District. Jeff Parizo seconds the motion. No further discussion. All vote in favor and the motion passes.

Jeff said with Mike he has a lot of information and he should come to a meeting.

Diane said she has spoken with him and he will contact us to attend a meeting when he has new information.

- **Emergency Management Director and Assistant:** Jeff Parizo motions we approve Ben Ingalls as Emergency Management Director and Bill Baron as assistant for a one year-term. Diane Cota seconds the motion. All vote in favor and the motion passes.

**Sign Road and Bridge Standards:** Will sign it at the next meeting.

**Review and Sign Policies:** These policies will be reviewed and signed every year.

**Conflict of Interest Policy:** Adam White motions to approve the Conflict of Interest Policy for Grand Isle. Jeff Parizo seconds the motion. Discussed signing new each year. All vote in favor and the motion passes.

**Rules and Procedures:** Adam White motions to approve the Rules and Procedures for Grand Isle. Jeff Parizo seconds the motion. Discussed signing new each year. All vote in favor and the motion passes.

**\*Trash – Ron Bushway:** Ron reported early last week he received a call from Scott Brown, Zoning Administrator about a lot of trash and abandoned cars at a home on Hodgkins Place. The trash is gone now and Ron has given the owner until April 1<sup>st</sup> to get the two unregistered vehicles removed. There was discussion about other properties with a lot of unregistered vehicles and trash. Ron will talk with ZAO Scott Brown who will make the call to the State about removing the unregistered vehicles. Jeff suggested Scott talk with Linda Effel as she was ZAO for many years and has dealt with this before.

**Coronavirus Update – Ron Bushway:** Ron brought up the Bird Flu in 2008-09 when he was EMD at the time and every town was prepared for the worse. He said for the coronavirus to stay calm, don't panic, be aware of what is going on, stay tuned to the news updates and watch out for your neighbors and friends especially the elderly and those with health issues such as heart and lung disease. He reported on the numbers of those who are infected. Governor Scott announced all bars and restaurants must close or offer take-out only. Systems are fever, dry cough and difficulty breathing. As of now we aren't getting much information from the State. Ron will put something together to have our IT person put it on the Town website. Jeff said he agrees with what Tonya said about having one organization to reach out to.

Rachael said we don't have to hold a dog registration separate from coming into the Town office. Melissa said she would like to give a grace period of two weeks to April 15.

Adam White motions to extend the deadline for dog licenses to April 15. Jeff Parizo seconds the motion. Discussion of informing the residents. No further discussion. All vote in favor and the motion passes.

Rachael said she would like to also bring up the possibility of closing the Town Office to the public. Melissa said she would still continue to work with the doors closed. People can contact her via phone, email, website. Ron asked about property tax payments. Melissa said they can still pay on line, send through the mail or use the drop box at the door. She will mail out receipts.

Jeff Parizo motions to close the Town Offices until April 6. AnnaMarie DeMars seconds the motion. No further discussion. All vote in favor and the motion passes.

AnnaMarie asked about paying the Town employees. Melissa said she doesn't want others to come in as there isn't anything pressing and people can be contacted at home. She is trying to contain what is coming in and out of this office.

Jeff said as for paying the Town employees he feels we should continue paying them. The Board all agreed the money in the budget and we need to pay the employees. The Transfer Station will remain open for the time being.

## VII. **OLD BUSINESS:**

**\*Lawnmowing:** Jeff wanted to mention last year we approved the lawnmowing contract with Property Management for two years. We won't have to do anything this year. It was mentioned that Property Management is doing a great job.

**\*Library Update:** Colleen Bushway announced the Library is closed as are almost all the libraries in the State of VT. We are not sure if the Interlibrary loan will continue. The Librarian will be paid as she will be working, learning, will become acquainted with the library and do things that need to be done. It will be up to her if she takes phone calls and schedule people to pick up and deliver items. If that happens delivery will take place outside the building. The books will be returned in the drop box and they will not be touched for at least a week. No one else will be allowed in the building. This information will be in the Islander and on the website.

**Wiemann and Lamphere Design for Library/Town Office Building:** The Library Board on March 11 voted and approved the funds of \$14,800 to keep the project moving for the Town Building/Library. This keeps the project moving forward through the Library. Jeff Parizo makes a motion that we approve the Library funding for the Town Building/Library of \$14,800 providing the Library gets the money back when the bond gets approved. AnnaMarie DeMars seconds the motion. After a brief discussion, East Engineering will do just the civil engineering. Dave Roy will do the state permits and Jeff will do the Town permits. All voted in favor and the motion passes.

Jeff said we appreciate the Library stepping up. He said he told Wiemann and Lamphere what we needed and the inside design will be left empty.

**Discuss Sale of Old Fire Station Building:** Diane asked how we go about getting this started. Jeff said he thinks once the shovel is in the ground for the new garage building then we advertise the sale of the building. We should do minimum bids and request sealed bids. Discussion continued about how to go about the bid process.

**Special Events Ordinance:** Diane said she looked at the old ordinance from Stowe and retyped our ordinance. She asked about the State ordinance 24 V.S.A. section 59. Adam said he will look at it. Jeff mentioned some things he would like changed. Adam questioned the number of people attending. Some organizations like the Lake House have gone through the DRB (Development Review Board) process and have their own rules and regulations. Others who have also gone through the DRB process do not need this. Exempt is those with DRB approved vending. The Selectboard will have the approval. The Board discussed the number of days an applicant needs to send the request and the Board would have 30 days to make a decision. There are other changes to be made and Diane will type them up for the Board to review. We have to approve it first and then it needs to go through a public hearing.

**VIII. REVIEW AND SIGN WARRANTS:** Jeff Parizo motions to have Diane Cota, the Chair of the Selectboard sign warrants. Rachael Griggs seconds the motion. No further discussion. All in favor and the motion passes.

**IX. ADJOURNMENT:** Jeff Parizo motions to adjourn at 9:00PM. Diane Cota seconds the motion. No further discussion. All in favor and the motion passes.

Respectfully submitted,

Rachael Griggs  
Rachael Griggs, Selectboard Clerk

Date: March 16, 2020

Diane Cota  
Diane Cota, Selectboard Chair

Date: April 8, 2020