

**GRAND ISLE SELECTBOARD MEETING  
MINUTES of  
Monday May 18, 2020  
Via Zoom**

**I. CALL TO ORDER:** Diane Cota opened the meeting at 6:09PM

**Board Members Present:** Diane Cota-Chair, Jeff Parizo-Vice Chair, AnnaMarie DeMars, Adam White and Rachael Griggs

**Community Members Present:** Melissa Boutin, Town Clerk/Treasurer and Ron Bushway, Road Commissioner/Buildings Facilities Manager

**Amend Agenda for Matters Not Listed:**

- Fireworks
- Emerald Ash Borer
- COVID-19 Safety and Health Work Plan

**II. GUESTS:** None

**III. Highway Department Update:**

- **Update: Trash on Dodge Terrace and Adams School Road:** Ron Bushway reported that the trash on Dodge Terrace has been removed but the dumpster is still there and the landowner wants it removed. Ron had worked out a deal and the landowner reneged on it. Gauthiers' did more than they should. A stern letter will be sent to the landowner. The property owner on Adams School is stepping up and taking care of the problem. The dumpster has been removed and a large roll-off is at the site. We need to be consistent with trash problems.
- **Curb Cut at 95 Hyde Road:** Ron Bushway read the curb cut request from Steven Lawrence at 95 Hyde Road. Brad Sheridan has inspected the site. Jeff Parizo motions to approve the curb cut permit at 95 Hyde Road for Steven Lawrence (as written). Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

**IV. Buildings Facilities Manager Update:**

- **Review and Approve Buildings Facilities Manual:** Rachael asked if everyone has reviewed the changes. Ron is to send the document in word to Rachael and she will make the changes.

**V. REVIEW AND APPROVE MINUTES: May 4, 2020** Jeff Parizo motions to approve the May 4, 2020 minutes. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

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**VI. NEW BUSINESS:**

- **Town Health Officer Oath / Affirmation:** Diane said the position for Health Officer is due for renewal:

Adam White motions to re-appoint Ron Bushway as Health Officer for the Town of Grand Isle for three years to May 1, 2023. Jeff Parizo seconds the motion. No further discussion. All vote in favor and the motion passes.

Ron is to take the oath and sign the Affirmation.

- **Bocce at Donaldson Park:** It was noted there was a notice on FPF for people to sign up to play Bocce at Donaldson Park. There are two Bocce courts now and AnnaMarie asked how many people would be there at a time. Adam said as long as they are following the Health Department and Governor Scott's rules of 10 or fewer at outdoor settings and wearing face masks it should be ok.

Also discussed was the issue of the brush that was put down as fill at the park. Ron said the problem is when brush is brought in it is setting a precedent and mulch should be used for fill, not brush.

- **Green Up Day:** Diane said this year Green Up Day is moved to May 30 due to COVID-19. Melissa said bags will be available at the Town Office, the Transfer Station and outside the Library. She will have something in the Islander and have Charles Hollon, Grand Isle's I.T. person put something on FB & FPF.
- **Hyde Log Cabin & Block Schoolhouse and Closing & Electricity Update:** Rachael said she received a notification from Jean Prouty that because of COVID-19 the Hyde Log Cabin and Block Schoolhouse will not be open this year. AnnaMarie said some of the employees will be meeting to work on cleaning and anything that needs to be done. There is electricity in the restroom/storage building. The restroom has a motion light and the storage area has a light switch and outlet on the right side of the door as you enter.
- **Fireworks:** Ron said he received a request for a permit to set off fireworks this week and told them he doesn't give out fireworks permits. Adam said he would discuss this with the fire chief.
- **Fourth of July Fireworks:** Melissa will contact Bill Champagne to see if he is still planning to have fireworks again this year.
- **COVID-19:** AnnaMarie asked about wearing face masks. Melissa said for now the Town Office is closed to the public and is following the Governor's guidelines with social distancing of 6 feet, wearing face masks and two people at a time for those who need to enter the building. All Town employees will need to take the COVID-19 Safety & Health Work Plan designed for municipalities. She will send it to everyone.

**VII. OLD BUSINESS:**

- **Contract Information on New Town Garage:** Jeff said he expected the cost breakdown for the new garage today but by meeting time and not received it. The Selectboard will be holding a special meeting this week to discuss it.
- **2020 Bike Tour Discussion:** Rachael said Wrenegadesports has officially postponed their Farm to Fork Fondo-Champlain Islands cycling event at Snow Farm to 2021. Friends of Northern Lake Champlain have canceled the Bike for the Lake event this year and hope to return next year. Rachael will email the new Special Events Policy to each of them.

**VIII. REVIEW AND SIGN WARRANTS:** Jeff Parizo motions to let Diane Cota, chair of the Board to review and sign the warrants. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

**IX. EXECUTIVE SESSION: Personnel Matter:** Jeff Parizo motions to go into executive session to discuss a personal matter citing 1 V.S.A. state statue 313(a)(2) that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage inviting Melissa Boutin, Town Clerk in. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

Jeff Parizo comes out of executive session at 7:31PM and makes a motion with the decision that we allow the Town Clerk, Melissa Boutin to hire Sue Moquin (to assist Melissa) for the hours needed. Diane Cota seconds the motion. No further discussion. All vote in favor and the motion passes.

**X. ADJOURNMENT:** Adam White motions to adjourn at 7:32PM. No further discussion. All vote in favor and the motion passes.

Respectfully submitted,

Rachael Griggs  
Rachael Griggs, Selectboard Clerk

Date: June 1, 2020

Diane Cota  
Diane Cota, Selectboard Chair

Date: June 1, 2020