

**GRAND ISLE SELECTBOARD MEETING**  
**MINUTES of**  
**Monday June 1, 2020**  
**via ZOOM**

- I. **CALL TO ORDER:** : Diane Cota, Chair calls the meeting via ZOOM to order at 6:00PM

**Board Members Present:** Diane Cota - Chair, Jeff Parizo - Vice Chair,  
AnnaMarie DeMars, Rachael Griggs and Adam White

**Community Members Present:** Ron Bushway, Melissa Boutin and with Joy Schell and Mike Donoghue via phone

**Amend Agenda for Matters Not Listed:**

- **Port-a-Let at Donaldson Park**
- **New Dumpster at the Transfer Station**

- II. **GUESTS:**

- **Joseph McLean – Selectboard’s Recommendation for AT&T Cell Tower at the Sheriff’s Department Property:** Attorney Joseph McLean from Stitzle Page and Fletcher attended this meeting to explain why a letter to the PUC is needed to support the requests to amend the CPG application to include Grand Isle Town’s recommendations regarding approval of the AT&T Cell Tower Project at the Sheriff’s Department. It provides specific recommendations that AT &T incorporate into its CPG application. Attorney McLean said he is willing to write the letter.
- **Donna LeClair – Development Review Board:** Moved to another meeting.

- III. **Highway Department Update:**

- **Speed Limit Sign on North End of Lovers Lane:** Rachael asked when the 25-mph speed limit sign is going to be put back up. Jeff said we had already voted to put it back up. Ron said he would contact Brad but they are very busy right now.
- Ron reported they are ditching on Hyde Road and Reynolds Road and crack sealing on the south side of Reynolds. Paving will happen on Hyde Road and the north side of Reynolds Road in the next week or two. They haven’t been able to do roadside mowing yet because they need to be ready for the paving. Diane asked if a guardrail is going to be installed on the corner of Hyde and Reynolds. Ron said the protocol doesn’t require a guardrail.
- **Dumpster at the Transfer Station:** Diane asked if the new dumpster has been ordered and Ron reported it has and will take about 6 weeks because it’s a special order.
- **Advertising for Jobs:** Ron said interviewing for the position of a Highway Department worker will be on Wednesday. They have received two more applications so they will be interviewing them as well. His question is do they go ahead and hire someone or wait for the next Selectboard meeting. Rachael said we could hold a special executive session meeting if they find someone before the next meeting on June 15. It was decided to wait until after these applicants are interviewed before placing another ad for this position.

**Buildings Facilities Manager Update:** Ron reported they received a call that the fire alarm at the Annex was acting up. DC Energy was called and they said they will send someone over to fix it.

**Letter re: Dodge Terrace and Adams School Road Trash:** Ron said both of these have been cleaned up. Regarding the property on Faywood Road, Ron has been working with the land owner. The trash has been taken care of but there is nothing he can do about the junk and toys on the ground. Diane said the letter Judy Richardson requested from the Board has been signed by all but one Board member who will sign it Tuesday. Diane asked Melissa if she would mail it out after everyone has signed it.

- IV. REVIEW AND APPROVE MINUTES:** Jeff Parizo motions to accept the minutes of May 18, 2020. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

Jeff Parizo motions to accept the minutes of May 21, 2020. Adam White seconds the motion. No further discussion. All vote in favor and the motion passes.

**V. NEW BUSINESS:**

- **COVID-19**

- Have All Town Employees Taken the COVID-19 Safety Course :** Melissa said not everyone has taken the safety course. It was agreed as long as they have taken the COVID-19 safety course they can use the copier at the Town office to print the certificates, email them to her or drop them off to her. Jeff said he wondered if employees should be tested. It was decided testing isn't necessary.
- Selectboard Policy for Wearing Masks in Town Buildings:**  
After discussing masks requirements Adam said the Selectboard should be the ones to say the public entering any Town building must wear a mask, unless the CDC requirements say you don't need to wear a mask because of health conditions or for a young child. Melissa has been looking to get plexiglass for the Town office. Ron said the transfer station is running it differently by allowing one or two people at a time and recommends a sign suggesting masks are recommended.

Diane said there is a message from Joy Schell asking if there is a Board meeting in person will there be a suggested six-foot distance. Diane said if we do meet, we won't be able to keep a six-foot distance but everyone would have to have masks on. Diane and Rachael will attend an on-line meeting to learn of changes for the open law during the COVID-19 crisis.

Diane Cota motions that the Selectboard make it mandatory for people to wear masks in Town buildings, that includes the Town Office and Library but recommends masks at the Transfer Station. Along with that we will have verbiage at the entrance of the buildings with COVID-19 instructions. Those that are exempted by the CDC do not need to wear masks. AnnaMarie DeMars seconds the motion. All vote in favor and the motion passes.

**Protocol:** Melissa said she wanted to bring up the VLCT a templet that we can modify for the Town of Grand Isle that goes over the protocol. She can work on it and we can go over it at the meeting on the 15th. She said in order to open up she needs to get the plexiglass installed. Also, she is finding it difficult to get cleaning and sanitizing supplies necessary to be able to clean all spaces after shifts.

06-01-20

**Draw Bridge:** Diane wanted to add the information she received regarding the drawbridge and the times the channel will be open to boats:

- Monday thru Saturday, starting 6/1-6/7), the Drawbridge AND Channel will only be passable at 8am, 12noon, 5, 6, 7, & 8pm. This means the Channel will be blocked even to boats that don't require a Drawbridge opening except at these times.
  - On Sundays, the Channel will be open at all times and the Drawbridge will be available for openings on demand at the top of the hour, 8am-8pm.
  - As of June 7, through the end of the season, the schedule resumes 7 days, top of the hour, 8am-8pm, with Channel usage at all times.
- **Port-a-Let at Donaldson Park:** Diane asked if the port-a-let is going to be put back in at Donaldson Park. The park was never closed but because the port-a-let was taped off the company decided to remove the port-a-let for now. After discussion it was agreed that because there is no one to clean and sanitize the port-a-let according to the Governors order 4.2 it won't be put back up yet.

## VI. OLD BUSINESS:

- **Old Fire Station Building Dismantling/East Engineering:** Jeff said he has sent an email to the Board from Tyler Billingsley of East Engineering for the scope of the work that he would be willing to do so we can move forward with the sale and dismantling of the old fire station building. Tyler would do everything from the bid advertisement and work with Stitzle, Page and Fletcher for the legal documents. Tyler would do a pre-bid site visit with contractors to answer questions and have the bids delivered directly to the Town so we can open them. This is for the sale of the building. His engineering fees for all of this would be \$1000.

Jeff Parizo makes a motion that we allow Tyler Billingsley of East Engineering to do the engineering for a fee of \$1000 (one thousand dollars) for the scope of removing the old fire station. AnnaMarie DeMars seconds the motion. No further discussion. All vote in favor and the motion passes.

- **Fourth of July Fireworks:** Jeff said he has been talking with Bill Champagne when he heard the fireworks at Knight's Point has been canceled. He asked Bill if we could just send up fireworks without having a band and a crowd. People would be able to stay home or watch in their cars. We are working on a couple highly visible sites but not tell people where they will be. He feels it's important to do this and was going to pledge some of his own money, his company's money and some from the Lodge. There is \$500 in the budget so we won't need to vote on it. Bill is still working on it. There are businesses he usually asks but are financially hurting at this time. So that's where we are at this point.

## VII. REVIEW AND SIGN WARRANTS:

Jeff Parizo motions to allow the Chair of the Selectboard to sign the warrants via email. AnnaMarie seconds the motion. No further discussion. All vote in favor and the motion passes.

Ron reported that there were a very large number of household trash bags, not green-up bags on Bell Hill Road. He opened some of the bags and found envelopes with a name and address. He is going to write them a letter. He said if anyone finds trash bags on the side of the road don't touch them. You should call the Sheriff and let him handle it.

06-01-20

VIII. **ADJOURNMENT:** Jeff Parizo makes a motion to adjourn the meeting at 6:59PM. AnnaMarie DeMars seconds the motion. No further discussion. All vote in favor and the motion passes.

Respectfully submitted,

Rachael Griggs  
Rachael Griggs, Selectboard Clerk

Date: June 15, 2020

Diane Cota  
Diane Cota, Selectboard Chair

Date: June 17, 2020