

Grand Isle Consolidated Water District

Minutes of Regular Meeting March 11, 2020, 6:30pm

Board Members Present: Lynda Morgan-Gardiner, Janine Banks, Michael Inners, Judi Reposa, Ken Mirvis, Tim Olver (via video link)

Board Members Not Present: Court Perry

SOS Members Present: Operators Joe Danis and Warren Steadman

District Members Present: David Banks

Janine Banks Called the meeting to order at 6:32pm

Additions to the agenda

None

Review of Meeting Minutes

- The minutes for February 2020 spelling errors to be corrected. Tim to print minutes from the past three months and submit. Judi moved to accept; Lynda seconded. So passed.

Questions from User's

- Michael discussed an upcoming lien disagreement with the town that remains in a state of uncertainty.
- User wants to connect to the system on West Shore Road in S. Hero. They have a permit. They currently have a well. Improving it will require blasting through ledge. They want permanent water. Michael moved to accept. Judi seconded. Motion passed.

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on the following items.

- Warren and Joe discussed an abandoned property at 19 Cooper's Bay that used 147,000 gallons of water.
- Cozy Cottages had a leak in an as-yet unknown amount ... to be billed. Details on both properties to follow.
- Eave work on filter building needs to happen. Warren is looking for a contract to assist. Without rehab work in the near future, there might be a problem.
- We may need some repair work on the loosening ceiling panels of the GAC room, replacing nails with screws.
- SOS brought up the subject of service calls. In the past we have never charged customers for service calls. However, this year SOS has had to make numerous after hour calls. SOS charges the district for the overtime incurred. Does the district want to start charging for these calls? After discussion, the general consensus of the Board was that if the call could be made during the regular business hours don't charge. If the call is after hours but could be completed during regular hours, first warn the customer that a service charge might be made. The

consensus of the Board was to allow SOS to use their discretion about whether or not a charge should be made. No decision was made about how much the service charge would be.

- Received insurance check today from Geico for the blow-off.
- Joe discussed the option to switch to Comcast There is a contract for 3 years. Could save \$50-\$60 per month. (the Plant is currently with Consolidated Communication). Discussion ensued about comparison to Consolidated Communications. Joe to pursue Comcast offerings. There would be no installation fee for switching to Comcast.
- The new computer is up and running. Joe worked with Duane (DC Energy), who had to download some drivers. Without a contract, the work was billed hourly. DC Energy spent about 15 hours total helping to get the computer on line. Next year, Michael suggests budgeting maintenance work to enter into contract instead of hourly.

Engineer's Report

Green Mountain Engineering was not present. They sent an email:

Subject: Engineers Report

Good Afternoon –

As an update for work completed since the last monthly meeting, we provide the following:

On February 21, Ben Cayer from our office and Warren visited (3) separate sites that have been identified as future water main replacement area projects. Ben used a GPS to measure the approximate areas and has since been drafting exhibits, compiling takeoffs and preparing construction cost estimates for each project. He is still finishing the cost estimates but has calculated the following quantities for each project:

Phase I – Hyde Road

6" Water Main – ±155 l.f.

6" Tapping sleeve & valve – 1

Service connections – 7

¾" water service pipe – ±550 l.f.

Sleeves under Hyde Road – 3

Cut and Cap existing Line

Phase II – Route 2

Service Connections – 8

Sleeve under Route 2 – 6

¾' water service pipe - ±865 l.f.

Cut, Cap and abandon existing line

Phase III – East Shore Road North

6" Water Main - ±2125 l.f.

6" tapping sleeve & valve – 1

Sleeve for 6" under route 2 – 1

Service connections – 10

Sleeve for service under E. Shore Rd – 1

¾ water service pipe - ±375 l.f.

Cut, Cap and abandon existing line

Draft versions of the documents will be sent to the board and SOS for review and comments within the next week. Please feel free to reach out to Ben directly with any questions. GME will plan on attending the next monthly meeting to discuss these projects unless directed otherwise.

Thanks and feel free to contact me with any questions.

Brad

Brad Washburn, P.E.

Project Engineer

Green Mountain Engineering, Inc.

1438 South Brownell Road

P.O. Box 159

Williston, VT. 05495

Treasurer's Report

- We received partial bills for the work in the plant. Nothing has been out of line.
- Tim (Clerk) will be continuing to keep track of his time so we know the work involved.

Old Business

- We are tabling the Clerk Stipend vs. hourly conversation until next month when Tim (Clerk) is present to participate in discussion.
- Michael reports that 90 White's Lane has been voluntarily dismissed and the lien remains in place.

New Business

No new business.

Meeting Adjourned 7:53pm.



SIMON OPERATION SERVICES, INC.

March 11, 2020

Ms Janine Banks
Grand Isle Consolidated Water District
Grand Isle, Vermont 05458

Dear Janine,

Enclosed please find the following reports and activities for the water treatment facility for the month of January 2020.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us toll free at 1-888 SOS -1885.

Sincerely,
Joe Danis
Warren Steadman

cc: Facility copy

143 S. Main Street, Waterbury, VT 05676 1-888-767-1885

GRAND ISLE CONSOLIDATED WATER DISTRICT

MONTHLY ACTIVITIES REPORT
FEBRUARY 2020

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report was sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Groundwater Protection Division.
2. Letters to the two accounts with Mother-In-Law apartments were sent February 5 asking for confirmation that they still had relatives living in the apartments. We have received one confirmation that there are still relatives in the apartment.
3. Media depth was checked in the six Kinetico filters. Two required the addition of media.
4. A leak occurred Saturday, February 8 in the filter building on a fitting on one of the Kinetico filters. Enough water sprayed to cause the leak detector to shut the plant down and send an alarm. SOS employees responded and after isolating the filter train (Two filters) they put the plant back on line. The fitting was replaced on Monday and the plant returned to normal.
5. The leak described in #4 also caused a fire alarm trouble warning. After determining that some of the spraying water seeped into the Verbatim control box, DC Energy was called and talked us through trouble shooting the alarm. As the fire control trouble alarm was the only alarm, a wire jumper was installed to disable it. All other circuits were operable. Once the box was dried out few days later, the jumper was removed.
6. The CITEC program has been installed on the new HMI computer.

B: ACTIVITIES IN PROGRESS

1. DC Energy has reviewed the power switch box project and has ordered the necessary parts..
2. Rusted bolts in the piping in the filter building are being replaced as time permits.

C: ACTIVITIES PLANNED OR NEEDED

1. Both storage tanks are due to be inspected during 2020.
2. Local contractors will be contacted to get estimates on repairing/painting the soffits and eaves on the original filter building.
3. Meters will be read during the week beginning March 16.

D: BILLINGS AND COLLECTIONS

1. Accounts receivable as of March 4 was \$30,264.67.
2. On February 24, 20 disconnect notices were sent out.
3. On Monday March 9, 24 hour disconnects will be posted.
4. No new liens were posted or released.
5. The balance of the outstanding liens is \$17,092.10