

Grand Isle Free Library Minutes

August 10, 2020 via Zoom

I. The **Zoom** meeting was called to order at 6:00 pm by Karen Allen

Board Members Present: Karen Allen, Colleen Bushway, Howard DeMars, Glenda Leake

Kate O'Neill joined at 6:08 pm

Library Director: Janet Bonneau

Community Member(s) Present: Annamarie DeMars, Select Board liason

Amend Agenda for Matters Not Listed:

II. Secretary's Report

Minutes of the June 8, 2020 meeting: Copies of the minutes were available to the board for review. Glenda moved to accept the minutes as written, Colleen seconded the motion. There was no further discussion. The motion passed unanimously.

III. Treasurer's Report

Colleen discussed the Treasurer's Report. An abbreviated report was presented. Copies were made available for review and discussion. Colleen has been unable to meet with Melissa to make the corrections which were discussed at the last meeting and to make any additions. Colleen is planning to meet with Melissa and will forward the corrected report to the board members prior to the next meeting. There is enough money in the account to pay all bills until the money from the town, approved at the 2020 town meeting, is received in November. All bills for 2019 have been paid from the 2019 budget.

Howard moved to accept the Treasurer's Report, Glenda seconded the motion. There was no further discussion and the motion passed unanimously.

IV. Library Director's Report

Janet reviewed the report of August 10, 2020, copies of which were previously sent to the board. Passes for VT State Parks have been received. Some discussion/clarification ensued. Curbside is still the recommended method for the library and is going well; Janet is comfortable with it. The summer reading program is underway. The project bags have been well received. Emily Rich is helping to put them together. Janet forwarded the survey results which she participated in. There was much discussion on the reopening plan and new library hours which segued into New Business.

V. New Business

Reopening the library

Janet submitted her plan for the slow, phased in reopening of the library. It was agreed that

the weeded books and vestibule must be cleared out. Glenda thought that if all trustees could help it really wouldn't take that much time to get the library ready for reopening. Karen stated that she was uncomfortable with a "work day" with all the trustees meeting together at the library to clean out and reorganize. Weeded books must be brought to Good Will for donation. It was decided that trustees would bring boxes of books to Good Will so as not to overwhelm them with the quantities. Janet estimated there will be at least twelve boxes of books to be disposed of. Other ideas for reopening with the new normal were floated:

- Appointments will need to be made for admission the library with the space requirement being followed

- As story hour will be postponed for the foreseeable future due to Covid guidelines, could Wednesday mornings be used for "Senior Only Time" to allow a special time for seniors to browse the library and get books

- Does Contact Tracing need to be done, and how would it be accomplished to assure patron Confidentiality

- September 8 for Senior Day and library opening September 8

Changing the hours of the library was discussed. Colleen brought up that we need to meet the needs of our patrons who work off-island and approval would need to be obtained for permanent changes from both the state library associate and the town.

Janet will put together a plan for opening the library which will follow the guidelines that the state has put forward. She must be comfortable with the new plan which will be evolving as time goes forward. The plan will be publicized on the library web site, Front Porch Forum and the Islander. As it has been difficult to get information printed in the Islander, Janet will write an article with the reopening plans which she will try to get into the Islander. The plan will be submitted to the Trustees for further discussion and approval.

Howard congratulated Janet for the success of the summer reading program.

Howard moved to accept the Library Director's Report, with a change in hours and new operating procedures. Kate seconded the motion. There was no further discussion and the motion passed unanimously.

VI. The motion was made to adjourn by Colleen at 7:22 PM, Karen seconded. Karen proposed that there be a September meeting, Monday September 14 at 6:00 pm, most likely via Zoom. There was no further discussion and the motion to adjourn was passed unanimously.

Respectfully Submitted,

Glenda Leake, Secretary