

Grand Isle Consolidated Water District

Minutes of Regular Meeting July 8, 2020, 6:30pm

Board Members Present: Janine Banks, Michael Inners, Tim Olver, Court Perry, Ken Mirvis, Judy Raposa, Lynda Morgan-Gardiner

Board Members Not Present:

SOS Members Present: Operators Joe Danis and Warren Steadman

District Members Present:

Janine Banks Called the meeting to order at 6:31

Additions to the Agenda:

- Allow SOS to accept routine connection agreements – Added to New Business
- Discussion to return to in-person meeting – Added to Old Business as a reoccurring discussion

Review of Meeting Minutes

- Janine mentioned 2 items to be revised, both were incomplete sentences that were suggested to be deleted, as they didn't reference anything of note.
- Janine moved to approve the minutes; Judi seconded. No further discussion. All approved. Motion passed as corrected

Questions from Users:

- **No Questions**

Operator's Report

SOS's full report is attached to these minutes, discussion ensued on the following items.

- SOS dug a blow-off valve on Donaldson Rd that a car took out during the winter. The nut on top was rounded over, so it could not be operated with a valve wrench. It is hoped the problem is unique to this particular valve and does not become a problem for the future. SOS is planning to check the nuts that can be seen during the annual valve cycling program.
- Repair to building: Contacted Alan Landry, a local contractor. Contractor looked over the building and offered three proposals with estimates. The board agreed to replacing the three windows and the rotted fascia boards.

New siding: There may be a defect in the siding material on the new building. The siding is cracking in numerous places. All the siding might be problematic. There is a 50-year warranty, but the company seems to be stonewalling on warranties. Apparently there is a class action lawsuit in the works regarding this siding and the Board wants to get the claim on the record. Neagly and Chase were the contractors who built the addition. They will be contacted for help with the issue. The problem is not their fault.. We will get updates in the future. A lawsuit will take a long time.

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- The Board discussed two large Users that have decreased usage due to COVID19, Eagle Camp and Grand Isle Lake House.
 - The third quarter is the quarter that the usage rate for the next year is determined. It was suggested that we take an average over 3 years to account for this (this, last, and the previous 3rd Quarter usage), otherwise they will have low Rates which could impact the Water District next year.
 - Michael added that the timing may receive pushback from the owners.
 - Discussion ensued.

- Janine mentioned that it was previously discussed, during a meeting last year, that we should move to multi-year averaging for Rater multipliers, since we “have a few years under our belt” with the new plant.
- Janine defined for the Board the concept of “larger users” and Debt multipliers. The 3rd Quarter of the year is the Quarter of heaviest usage. The District takes this usage amount to determine rates,
- It was decided not to change the method this year but look to changing the method for future years..
- SOS intends to send letters within the next 2-3 weeks to delinquent accounts. There are about 30 owners that are delinquent going into this quarter. The letters will inform these accounts that once the State of Emergency is over we will pursue these delinquent payments.
- Court touched on the Pipe Replacement project. Court to do some final pricing before making a presentation to the board. Details related to this are included in the Engineer’s Report that was emailed to the Board.

Engineer’s Report

Green Mountain Engineering was not present. but they emailed an update. Plan to meet with Court and Warrn to review the plans for the Piping Project. They will present to the Board in August.

Treasurer’s Report

- Operating Expenses for the year to date, almost halfway to our annual estimate, so we’re right on track.
- Going overbudget on meters, as there have been a lot of meter replacements this year due to failed meters.
- Warren asked if we should consider putting more liens on properties that have short and mid-term delinquencies. Michael said that he would look into it and consider monitoring the situation overall.

Old Business

- Update on Ferry Project
 - No new news. Warren and Joe can give Russel a call. Russel is on the project.
 - Janine asked if they had a meeting with the town yet. Court said that he recalls them mentioning they didn’t have to.
- Review of VT-Alert Setup & Training.
 - Janine explained that a handful of Board Members and the system operators attended the training seminar. We have not received any training manuals after the fact.
 - Michael noted that our User list has not been uploaded yet.
 - We will have to identify any new connections that have been made, since the original list was provided to VT-Alert, since there is now a gap between active district users and the list.
 - Discussion ensued regarding next steps.
 - Michael suggested that we upload what information we have and identify what data is inaccurate. Then update the information moving forward. He also suggested that we put the word out there, via Front Porch Forum and public signage, to have individuals notified
 - Joe said that North Hero uses VT-Alter, public signage on Route 2, and either notifies the Islander or the local news channel.
 - Michael to research pricing for lawn signs.
 - Janine suggested to keep this item on Old Business through August.
- Discussion to return to in-person meeting.
 - Janine suggested to keep the remote meetings in place for the August meeting.

New Business:

- Ratify Vote by Email – 06/22 Connection Agreement for 4 Shirley Lane.

- Ken asked to clarify that there were no concerns. Warren said no.
- Michael moved to approve the Connection Agreement. Lynda seconded. All were in favor. Janine to sign the Connection Agreement.
- Allow SOS to accept routine Connection Agreements
 - Michael made a motion to allow the system operators for GICWD to accept connection agreements of behalf of the board, that are straightforward and without additional considerations. That the Board gets notified by email of these accepted connection agreements. Ken seconded. All were in favor.

Meeting Adjourned at 8:09 PM. Janine moved to Accept, Ken seconded, all were in favor.

Respectfully Submitted:

Tim Olver _____

Date: _____

GICWD Clerk



SIMON OPERATION SERVICES, INC.

July 8, 2020

Ms Janine Banks
Grand Isle Consolidated Water District
Grand Isle, Vermont 05458

Dear Janine,

Enclosed please find the following reports and activities for the water treatment facility for the month of June 2020.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us toll free at 1-888-SOS-1885.

Sincerely,

Joe Danis
Warren Steadman

Cc: Facility copy

143 South Main Street, Waterbury, VT 05676 1-888-767-1885

GRAND ISLE CONSOLIDATED WATER DISTRICT

MONTHLY ACTIVITIES REPORT

JUNE 2020

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report was sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Ground Water Protection Division.
2. The two valve boxes near one of the Donaldson Road blow-offs were dug to realign the boxes over the valves. The operating nut on one of the valves had to be replaced as it was corroded.
3. The curb stop riser was repaired at 2 Ladd Point.
4. The water meter at the Grand Isle State Park was replaced after the original meter failed.
5. The water meter at 1 East Shore North was replaced after the installed meter was damaged by freezing. The property owner is being billed for the replacement meter.
6. An allocation letter was sent to Bill Champagne for his 10 lot sub-division on Allen Road.
7. Quarterly meter reading was completed. Meter issue letters were sent to 13 accounts that need service calls.
8. A Hach service technician completed the annual service on the Hach instruments.

B; ACTIVITIES IN PROGRESS

1. Service calls are being scheduled for meter repairs.
2. A local contractor is providing estimates for building repairs.

C: ACTIVITIES PLANNED OR NEEDED

1. A sanitary survey will be scheduled by the State to be held later this year.
2. Both Storage tanks are due to be inspected this year.
3. The electric service switchbox project is on hold.
4. Valve cycling will begin this summer.
5. Mainline flushing will be done in the Fall.

B: BILLINGS AND COLLECTIONS

1. Accounts receivable as of July 3 is \$182,074.82.
2. The response to the May 20, 2020 letters in lieu of disconnects yielded about a 30% response of payment and no one calling for payment plans.
3. Invoices with CCR link, newsletter and “Don’t Flush It” brochure went out June 24 th .
4. There are no new liens and no liens were released.
5. The balance of the outstanding liens is \$19,238.83.