

# Grand Isle Consolidated Water District

## Minutes of Regular Meeting September 9, 2020, 6:30pm

Board Members Present: Janine Banks, Michael Inners, Tim Olver, Court Perry, Ken Mirvis, Lynda Morgan-Gardiner, Judi Reposa.

Board Members Not Present: N/A

SOS Members Present: Operators Joe Danis and Warren Steadman

Guest Speaker: Joe Bobeck and Melodie Bean

Janine Banks Called the meeting to order at 6:40

### **Additions to the Agenda:**

#### **Review of Meeting Minutes**

- **August Meeting Minutes**
  - Michael voted to approve, Ken seconded. All were in favor.

#### **Questions from Members:**

- Raewyn Lane Variance
  - Loomis & Melodie Bean called in, as well as Joe Bobeck.
  - Upon Warren's suggestion, Michael shared a layout of the plans and went on to present the proposal. Currently on lake water, but would like to connect from GICWD's water main to their distribution line.
  - Warren mentioned that the psi on piping for the Raewyn Lane system is 160 psi. SOS has a concern as GICWD's piping requirements are 200 psi.
  - Michael suggested to add a blow off and valve to the system, if added.
  - Joe B spoke up on behalf of the residents of Raewyn Lane. The residents weren't intending to have GICWD take over the entire system, but simply connect from the main line to their system, with a curb stop.
  - 4 houses total on Raewyn Lane. 3 of the houses have curb stops with copper service lines.
  - Loomis asked if we could put a release valve before the connection to the Raewyn Lane system/grid. Warren said they could look into it, but at this time he doesn't see the intention of such a valve.
  - Ken asked if the water could be metered at the connection to the Raewyn Lane system, either rather than or in addition to meters at the individual properties.

- Warren suggests that we run a pressure test and if it passes as the an addition is made to the deeds of the Raewyn Lane properties that they own the Raewyn Lane system and pay for any repairs on their own system.
- Joe Danis added the consideration of the need to disinfect the system, with an addition.
- Discussion ensued and different options were discussed. Joe B mentioned that Raewyn Lane is open to suggestions from GICWD for other options.
- The Water Board will re-discuss and follow-up with the
- David Geney called in at 7:19. Janine explained to David that we already discussed the matter with Joe B and Loomis B.
- The topic was revisited towards the end of the meeting. Discussion ensued on the board member's thoughts on the matter.
  - The consensus was that we would love to work with the Lane to provide a solution, however the fact of the matter is that their system is below standard.
  - The suggestion is for Raewyn Lane bring their system up to GICWD's specifications.
  - GICWD to counter-propose to accept the following: replacing the main line down to the last house (with a 2-inch line), replacing the curb stops with stainless steel control rods, placing a meter pit at the last house with the sub standard service line, and a blow off valve at the end of the new distribution line.
  - Michael made a motion to make this counter-proposal. Court seconded. All were in favor.
    - (A plan b could be to run 4 separate service lines down trenches along the backs of each property. Joe Danis mentioned this and said he spoke to one of the Raewyn Lane property owners about this.)

- Cooper Bay Lane:

- The member who intended to call into the meeting was unable to attend.
- Janine mentioned a caller from Pearl Street. Warren said that he spoke to likely the same person, who was inquiring about who repairs the lines.

**Operator's Report:**

- Joe said that SOS met with a member at the Sloop Road Property, to perform a pressure test.
- Lightning Struck on Drawbridge Lane. One property's meter wire was fried, but the meter still works. A nearby property had an underground fitting severed, resulting in a leak. Island Excavating repaired the leak.
- Warren informed the board that the tank inspection is scheduled for October 12<sup>th</sup>

(Tuesday). The Tank will be drained for inspection.

- Debris at the bottom of the tank will need to be cleaned out. SOS to provide a crew to clean out at time of inspection.
  - Anodes need to be replaced, which are suggested to be done with the tank drained, this will drive up costs along with the cost of the inspection.
  - Warren went on to detail the plan before and during the time of inspection.
  - In lieu of this information, SOS suggests to delay the replacement of the West Shore meter.
- Next week is meter reading week for the 3<sup>rd</sup> Quarter.
  - Fall flushing to begin soon
  - Property owner in Champlain Estates wants GICWD to takeover boundary lines on their property. Warren told him to write a letter to the board.
  - On Ladd Point the distribution line that runs through the woods was brush hogged. This is a maintenance operation that needs to be done periodically. .

**Engineer's Report:**

- The engineers were not present at the meeting but emailed their report. Are continuing their work on the application.

**Treasurer's Report:**

- After review and re-categorization of the budget, our Labs are not overbudget as previously reported. Electric utility is currently overbudget.
- As previously reported, some of the long-term delinquencies have been paid.

**Old Business:**

- VT-Alert: test run
  - Have not been able to do this yet. Hoping to do so before October meeting. Tabled for review in October.
- Recurring: return to in-person meetings or remain virtual?
  - Remain in virtual.
- Update on delinquent accounts
  - There are about 25 that have gone back to March of 2020.
  - 2 have been issued termination notices. If they still don't respond by the October meeting, Michael suggested to shutoff their water.
  - Warren read of the amounts of the delinquent accounts, which ranged from \$600 to \$1000 (only 2 accounts are delinquent \$1000).
  - Janine asked what the verbiage is on letters to delinquent members. Warren paraphrased an example of one of these letters.
  - The Q3 bill will be sent out at the end of September.
  - Discussion ensued on what our next steps/options are.
  - The next letter sent out will tell delinquent accounts that they have to enter a payment plan or face disconnection from GICWD.
  - Court asked is SOS billing could call each of these delinquent

accounts, This has not been done before on GICWD. Warren suggested to hold off on such an approach and instead stick with the letters.

- Update on Rural Water Association
  - Michael reached out to VT Rural Water regarding disconnection notices.
  - They said that we can do shutoffs. If someone makes a complaint on this, it currently goes to the Attorney General's office, though the process doesn't appear to be formal beyond this.
  - Discussion ensued.
- Court mentioned that there will be blasting on the property for the Lake Champlain Ferry project,

**New Business:**

- Review Michael's draft termination notice
  - Michael spoke to this topic briefly
- VLCT – Voting Delegate
  - Michael to attend the VLCT meeting and would like to register as a delegate on behalf of GICWD. All were in agreement.

Meeting Adjourned at 8:27 PM. Michael moved to Accept, Tim seconded, all were in favor.

Respectfully Submitted: Tim Olver \_\_\_\_\_ Date:  
\_\_\_\_\_ GICWD Clerk



SIMON OPERATION SERVICES, INC.

August 12, 2020

Ms. Janine Banks  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Janine,

Enclosed please find the following reports and activities for the water treatment facility

for the month of July 2020.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us toll free at 1-888-SOS-1885.

Sincerely,

Joe Danis  
Warren Steadman

Cc: Facility copy

143 South Main Street, Waterbury, VT 05676 1-802-244-7544

**GRAND ISLE CONSOLIDATED WATER DISTRICT  
MONTHLY ACTIVITIES REPORT  
JULY 2020**

**A: ACTIVITIES COMPLETED**

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report was sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Ground Water Protection Division.
2. Quarterly DBP results continued to be below the MCL for both HAA and TTHM.

3. SOS personnel witnessed the tap and curb stop installation for 4 Shirley Ave.
4. SOS personnel witnessed the tap and curb stop installation for the new town garage on Allen Road. The installation required a bore and installation of a sleeve under the road.
5. SOS personnel witnessed the tap and curb stop installation for 6 Yawl Road (tap is on Ketch Road). The service line and meter were installed and inspected and the water was turned on.
6. Two calls were received from two mobile homes in Cooper Bay Mobile Home Park. One was at 11 PM and the second was at 5 AM. Both callers reported they had no water. We found that someone had opened the meter pits and shut the water off. It is assumed that both had been shut off about the same time. As these shut-offs were not authorized, the owners were asked to let us know if they see anyone opening the meter pits. No further action is planned unless it happens again.
7. To prepare for the owner of 4 Lakeshore Blvd. paving his driveway, the curb stop was raised and protected by installing a valve box cover over the curb stop.
8. A connection agreement was received and approved by SOS for 49 Bell Hill Road.

## **B. ACTIVITIES IN PROGRESS**

1. Main line valves are being cycled as time permits. So far, visual inspection of the valves that are dry have shown no damage to the operating nuts.
2. Comcast recently laid the cables from the pole to the building for the new phone lines. We are waiting for them for final installation.
3. Landry Construction has ordered the replacement windows.
4. Most meter repairs/issues found during the last meter reading have been completed or resolved. A few are still waiting for scheduling or contact from the owner

## **C: ACTIVITIES PLANNED OR NEEDED**

1. A sanitary survey will be scheduled by the State to be held this year.
2. Both storage tanks are due to be inspected this year.
3. Annual flushing of the distribution lines will begin after Labor Day, when flows are lower.

4. The master meter replacement for the West Shore Road distribution line will be scheduled this Fall.

**D: BILLINGS AND COLLECTIONS**

1. Accounts receivable as of August 6, 2020 was \$47,154.16.
2. There was one lien released.
3. The balance of the outstanding liens is \$18,484.93.
4. Reminder letters for delinquent accounts will be sent in place of disconnect notices.

DRAFT