

# Grand Isle Consolidated Water District

## Minutes of Regular Meeting April 14, 2021, 6:30pm

Board Members Present: Janine Banks, Michael Inners, Tim Olver Court Perry, Ken Mirvis, Lynda Morgan-Gardiner, Judi Reposa

Board Members Not Present:

SOS Members Present: Operators Warren Steadman and Joe Dani

Members present: Bill Stone, Teri Geney

Janine Banks Called the meeting to order at 6:32

### Additions to the Agenda:

- None

### Review of Meeting Minutes

- March 2021 Meeting Minutes
  - Michael voted to approve, Judi seconded and Lynda abstained, all others were in favor.

### Questions from Members:

- Teri mentioned that she had a question regarding Reywyn Lane

### Operator's Report:

- Warren presented the Operators Report:
  - Reywyn Lane Received Connection Agreements. SOS has spoken to Island Excavating regarding the work required. The board will need to approve the Connection Agreement since the agreement is for 4 properties on 1 line. TCE Engineers to do the drawings for the work required. Easements will be needed for each of the curb stops. If the Connection Agreements are approved, then SOS will send a letter of requirements to the Reywyn Lane group. The Geney Family will act as the spokespersons for the Reywyn Lane Connection Agreement. An allocation letter will need to be drafted. Some additional discussion ensued.
    - Michael moved to approve the allocation letter and connection agreements. Court seconded. All were in favor.
  - Last Month there were 3 new connections. To date there have been several more connection agreements added to this.
    - One of these new Connection Agreements will be a similar request to the Reywyn Lane situation, with one line connecting to 4 curb stops. The one difference, the line doesn't go to the end of the lot but rather the middle, to keep the line under 500 feet (a line above 500 feet requires a permit from the state). SOS and the engineers do not see any issues with these

plans. One of the connections is a pre-existing duplex (but may not remain as such). If the property continues to operate as a duplex, their debts and base rates will be charged as such (2 debts and 2 bases). Joe from SOS shared his screen to show the plans for the project.

- Lynda made a motion to approve the four connection agreements. Michael seconded. All were in favor.
- Kinetico filter media purchase
  - The total price is around \$5,000 including shipping 10 Cubic feet in 50 pound bags. This is expected to last about 6-7 years (an estimated 3-4 cubic feet are used per year). Michael noted that this would be considered an off-budget purchase but recommended the long-term investment as a capitol purchase. Ken voiced his support for the purchase.
    - Court made a motion to approve purchase of the media. Ken seconded. All were in favor.
- SOS has received the turbidimeters and initially intended to replace them themselves. They've decided to have a contractor do the work and SOS will submit the cost to Insurance.
  - Ken asked for an update regarding the Insurance Coverage. Joe believes that all costs are expected to be covered by insurance.
- SOS is still awaiting an estimate for installing a heater to the top of both tanks for a heater (to prevent ice buildup in the winter).

#### **Engineer's Report:**

- The engineers were not present at the meeting but emailed their report.

#### **Treasurer's Report:**

- Michael detailed some of the items from the report.
  - Our budget is tracking as expected after the first quarter of 2021. The staff moratorium continues until the end of May. Warren suggested to devise a plan as we end the moratorium. Ken asked if we could tell the difference of our delinquent accounts, which are covid related or not Warren said that there are currently 10 delinquent accounts, 4 of which have liens on them. The 4 with the liens are pre-covid delinquent accounts. Warren suggested another letter be sent for delinquent members to pay what they can before the moratorium ends, as interest charges will begin to occur thereafter.
  - Michael spoke about an email from VT Rural Water regarding water systems. The relief bill doesn't appear to allocate to non-municipal-based systems such as GICWD. VT Rural Water is attempting to raise the issue with the legislature to include non-municipal-based water systems with the relief. Janine asked Ken to spearhead an effort to research and draft a letter from the GICWD Board to the Town Selectboard and County Legislators regarding this matter.
  - We're working on a permit to operate with Grand Isle State Park, to replace their water system. GICWD needs to be a co-applicant on many applications that GI State Park need to apply for. GICWD and SOS will not be responsible for the

State Park Internal System. The State Park is anticipating construction in the Fall of 2021.

- Credit Card Payments.
  - Michael shared the screen to present the Service “Square” for e-payments via Credit Cards. The link to Square would be embedded on the GICWD website. It has to be made clear that a 3% surcharge has to be added to the next bill.

**Old Business:**

- Revisit setup of GICWD Website (separate from town website)
  - Tim explained the plan for the site implementation
    - Michael said we’re a go to plan the implementation of a GICWD website. The design of the website to be re-evaluated upon implementation. Tim to reach out to IT regarding the extraction of archived data & files from the town website.
- Update on Active Projects
  - LCT Building – Court provided an update on the current timeline and permitting process.
  - VT Alert – Janine is planning to revisit this mid-May.
  - Piping Replacement Project – Still awaiting response from the State’s review.
- Insurance Schedule of insured buildings, etc. and claim
  - Late April is planned for an insurance visit. There may be some questions about the status of the pump house. The state owns the building and GICWD simply uses it.
- Excess Usage Payments
  - Janine entails the policy and read the proposed letter regarding the Excess Usage Payment Policy. Some discussion ensued.
- Update on Training
  - Janine is still awaiting an update.

**New Business**

Meeting Adjourned at 8:04 PM. Tim moved to Accept, Court seconded, all were in favor.

Respectfully Submitted: Tim Olver \_\_\_\_\_ Date:  
\_\_\_\_\_ GICWD Clerk



SIMON OPERATION SERVICES, INC.

April 14, 2021

Ms Janine Banks  
Grand Isle Consolidated Water District  
Grand Isle, Vermont 05458

Dear Janine,

Enclosed please find the following reports and activities for the water treatment facility for the month of March 2021.

1. Monthly Activities Report
2. Vermont Water System Operations Report

If you have any questions regarding this information please feel free to call us at 1-802-244-7420.

Sincerely,

Joe Danis  
Warren Steadman

Cc: Facility copy

143 South Main Street, Waterbury, VT 05670 1-802-244-7420

GRAND ISLE CONSOLIDATED WATER DISTRICT

MONTHLY ACTIVITIES REPORT

March 2021

A: ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were absent. Monthly backwash data was taken and the monthly report was sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Ground Water Protection Division.
2. DC Energy installed and tested the new Raw Water Pump VFD controller. It was tested and the pump is now back on line.
3. A small air leak was discovered on an air line check valve on Kinetico filter #6. The check valve was replaced.

4. The meter and meter assembly was replaced at 196 US RT 2 due to a freeze up. The owner has been billed for the meter and assembly.
5. The installation was inspected and the water turned on for the new connection at Lot #4 Dubuque Lane.
6. A connection agreement form was received and approved for 25A Faywood Road.
7. The updated Source Protection Plan has been sent to the State for approval.

#### B: ACTIVITIES IN PROGRESS

1. Green Mountain Engineering is reviewing the plans for the four lot subdivision on Pearl Street.
2. Connection agreements have been received from the four Raewyn Lane properties. We are waiting for updated engineering plans for the project before we approve the connections. We have talked with the contractor who will keep us informed when they are ready to proceed. A letter was sent to each of the properties reminding them of the GICWD requirements for the project.
3. A media for the Kinetico filters has been approved by the State. A distributor has been found for the media and a price has been quoted. Board approval is needed for the purchase.

#### C: ACTIVITIES PLANNED OR NEEDED

1. Dead end distribution lines will be flushed in April.
2. Seasonal meters will be installed in April
3. The backwash tanks will be purchased this spring
4. The West Shore master meter repair is planned for this year
5. The bolts on the valves on the blowoff on East Shore North will be replaced when conditions permit. Some of the valves may have to be replaced.

#### D: BILLING AND COLLECTIONS

1. Accounts receivable as of April 7, 2021 was \$130,390.32
2. No new liens were initiated in March.
3. The balance of the outstanding liens is \$9,770.56.
4. Four accounts have used the ACH draft as a means of paying their water bills.
5. There are ten delinquent accounts not counting the 4 properties that currently have liens.