

Meeting Minutes for  
Wednesday, December 8, 2021, 6:30pm  
Held in Person and Remotely via Zoom conference call

#### Annual Meeting:

Janine called the meeting to order at 6:34. All Board Members present and accounted for. SOS Operators Warren and Joe. Non-District Members Sara Noth and District Member David Banks are also present.

Janine shared some words of gratitude for the SOS Operators and Board of Commissioners for their efforts in the past year.

- Additions to the Annual Agenda:
  - Some discussion ensued about last year's suggestion to create a formal reserve fund. Michael noted since we didn't have it as part of our formal agenda we cannot act upon it in this year's annual meeting. It's been noted to add this to the agenda for the 2022 Annual Meeting.
- Elections:
  - 3 Board Seats are up for election: Janine, Lynda, and Court's seats. Michael make a motion to nominate Janine, Lynda, and Court to Member seats. Ken seconded. Janine informed non-board members that district members can cast a vote on. For the record Warren and Joe are not members of the district, and therefore not participating in the vote.
  - Officers Seats:
    - Chairman: Janine volunteered to continue in her role. All were in favor.
    - Treasurer: Michael volunteered to continue in his role. All were in favor.
    - Clerk: Tim volunteered to continue in his role. All were in favor.
- Approval of the 2022 Budget: Michael presented the budget and shared his screen to show items of note within the budget, changed during the budget development meeting.
  - The budget development committee (Michael, Court, and Tim, with the help of SOS) noticed we were over budgeting some areas slightly in the past and therefore decreased those amounts in the 2022 budget.
  - The computers budget has been increased to account for the purchase of a new computer in 2022.
  - The distribution budget is going to increase from past years due to the Meter Replacement project with the Neptune meters. Michael described the meter replacement project in detail to members in attendance.
  - Janine asked about the purchase of dehumidifiers in the Water Plant and office. She asked specifically if this would also affect the electric budget.

Warren stated that there wouldn't be an increase to electric, as these humidifiers would replace old ones.

- Michael discussed the Debt Service on line 703 of the budget. Michael said that this line item would be paid off as of 2024.
- We'll have to set rates in January but have created a projection during the development meeting for the 2022 Budget. We've discussed the notion of reducing the Debt Service and raising the Usage Rate as part of the January rate setting.
- Ken made a motion to adopt the 2022 budget as presented by Michael. Judi seconded. All were in favor.
- Monthly Meeting Dates as the second wednesday: a consensus was made to continue this meeting date.
- Posting Locations: Michael suggested continuing the current posting locations. A consensus was made to continue with these posting locations.
- Sara Noth inquired about joining the Water District, as they are currently on well water. Warren provided the SOS contact information to connect regarding getting setup.
- District Member David Banks asked where the holiday cookies were. It was noted to ask for
- Approval of last year's minutes:
  - Warren made note of a rephrasing suggestion in the minutes from last year. new phrasing: "New meters for new accounts were removed from the budget, they are now associated with the connection fee for new members"
  - Judi made a motion to accept the 2020 Annual Meeting minutes. Ken seconded. All were in favor.

Janine made a motion to adjourn the annual meeting at 7:11. Judi seconded. All were in favor.

#### December Regular Meeting:

Janine called the meeting to order at 7:12. All Board Members present and accounted for. SOS Operators Warren and Joe. District Member David Banks is also present.

- Additions to the Agenda
  - Additions to old business: ARPA and Infrastructure updates
  - Newsletter
- Review of Previous Meeting Minutes
  - Ken made a motion to approve, Judi seconded. Court abstained . All othersl were in favor.

- Questions from Members
- Operator's Report
  - Michael noticed an error on the Operator's Report about the balance of outstanding liens. In actuality no liens were removed or added. Warren to check with SOS offices regarding this discrepancy.
  - Ken asked about an increase in production around the 11th day of the month. Warren and Joe said that it was either due to flushing or filling of a tank.
  - Joe Danis asked if we had the greenlight to proceed with the Neptune Meter replacement project. Michael responded that with the passing of the budget, we are good to go.
- Engineer's Report
  - The engineer's were not present but sent an email.
- Treasurer's Report
  - Michael noted that much of the report was covered in the annual meeting as we discussed budgeting. Everythin seems to be on track to end the year with a surplus.
- Old Business:
  - 1. Update on Active Projects
    - LCT Building
      - Court date is expected to come in about 5-6 months. Our attorney has filed the notice of appeals on behalf of the District.
    - Piping Replacement Project
      - GME hopes to have the PER for the January meeting
    - Water Line proposal from Dean Henry
      - No new updates.
    - Source Protection Plan updates
      - No new updates.
  - \*from additions to agenda\* ARPA & Infrastructure funds
    - Janine and Lynda attended the recent couple Planning Commision Meeting, which was also attended by fire district #4.
    - The planning commission said that they will be formulating a plan to submit to the Selectboard. The planning commission listened to proposals from Fire District #4 and GICWD. The Planning Commision Chair said that "most likely" both Water Districts will be included in the ARPA plans to submit to the Select Board.
  - \*from additions to agenda\* Newsletter
    - Janine thinks it's a good idea to revisit the concept of a Newsletter, proposed by Ken, to include our intention of requesting ARPA funds. Also educating on what ARPA funds would be used for with GICWD. Some discussion ensued on the topic, in favor of a Newsletter covering the ARPA funds. Ken and Janine to connect about creating the next newsletter.

- New Business:

Court made a motion to adjourn at 7:42. Ken seconded. All were in favor

Grand Isle Consolidated Water District P.O. Box 9, Grand Isle, VT 05458

<http://www.GICWD.com>

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