

Grand Isle Free Library Minutes

February 14, 2022

via Zoom and In-Person

The meeting was called to order at 6:01 pm by Karen Allen, Chair, via Zoom

Board Members Present: Karen Allen via Zoom, Colleen Bushway, Howard DeMars, Glenda Leake and Kate O'Neill

Library Director: Janet Bonneau via Zoom

Community Member(s) Present: AnnaMarie DeMars, Select Board Liaison, arrived at 6:45 pm

Amend Agenda for Matters Not Listed: Development Review Board update-Howard

I. Secretary's Report

Minutes of the December 13, 2021 meeting: Copies of the minutes were available to review. Howard moved to accept the minutes as written, Kate seconded the motion. There was no further discussion. The motion passed unanimously.

II. Treasurer's Report

Colleen discussed the Treasurer's Report which was handed out at the meeting. It was decided that the Northfield Bank CD that matured 02/02/2022 will be rolled over for 12 months at the current rate of 0.15%. Much discussion ensued regarding the interest rates being offered. It was thought that the trustees might need to access the CD prior to a longer period of time and that 12 months was appropriate at this time. Colleen will contact Northfield Savings Bank to assure the rate and roll-over. Howard moved to accept the roll-over rate, Glenda seconded, no further discussion, passed unanimously. Janet inadvertently used the library credit card for personal use. As we owe her for travel expenses in almost the same used amount, it was decided to be declared a wash. Colleen will make the changes to the budget as needed, to reflect the amount under the right category. Colleen moved to accept these changes and Howard seconded. There was no further discussion and was passed unanimously.

Colleen mentioned that Melissa Boutin pointed out that she had not received a copy of the Library Annual Budget and the Annual Report for inclusion in the Town Report. The Budget was approved and accepted by the Select Board already. Colleen will finalize the narrative and forward to all trustees for approval and comment. Approval/comments will be forwarded to Karen. Any edits will be made and the report forwarded to Melissa by Friday. Colleen agreed to present the Library Budget at Town Meeting.

Glenda moved to accept the treasurer's report as presented, Colleen seconded, no further discussion and passed unanimously.

III. Library Director's Report

Janet presented the Library Director's Report dated February 14, 2022, copies of which were sent to the board for review. The report was further explained by Janet. COVID requirements will be continued. Patronage has been slow but continues to be active. Changes/programs will be publicized via Front Porch Forum and the Library Facebook page.

IV. New Business

a. Five Year Plan discussion

Glenda and Colleen presented ideas. A town wide survey is being conducted by the Planning Commission and will be collated prior to our next meeting. The results will be useful in formulating our new plan. An easel will be set up in the library for patrons to mark down their ideas of what they would like to see at the library. It was decided that the Five Year Plan will be taken up at the April Trustee meeting.

b. Howard – Update from the Planning Commission

A childcare provider has expressed interest in the Annex, but the library will still have their current access to the building for storage upstairs. The Planning Commission (Howard) will keep the Library Board updated with future plans.

V. Old Business

a and b: Policy for unaccompanied minors and Policy for Facility Use and Patron Behavior

Final copies of the two policies approved at the last trustee meeting are printed and awaiting approval signatures. They are in a folder on the Library Director's desk.

VI. The motion to adjourn was made by Glenda and seconded by Colleen. The meeting was adjourned at 7:05 pm by Karen Allen.

The next board meeting is scheduled for Monday, March 14 at 6pm, in person and via Zoom. New officers will be elected at that time.

Respectfully submitted,

Glenda Leake

Secretary