

Meeting Minutes for
Wednesday, March, 15, 2023 6:33pm
Held Remotely via Zoom conference call

March Regular Meeting:

Janine called the meeting to order at 6:32 PM. All Board Members present and accounted for except for Court Perry, who has been excused. SOS Operators Warren and Joe were present. District Member Kevin Low was also in attendance.

- Additions to the Agenda
- Review of Previous Meeting Minutes
 - February Minutes.
 - All were in favor except Tim, who abstained from voting due to not being in attendance in the prior meeting.
- Questions from Members
 - No questions from members
- Operator's Report
 - Warren and Joe spoke on the report
 - Member Easement: Masters Property
 - This member asked to release the easement. Michael spoke on this some, and an inquiry was made as to the easement appearing on town record maps.
 - S.O.S. has shared the documents sent by the member to Michael.
 - Lynda asked for clarification as to what it means to release the easement. Warren clarified that it means we can't go to an old water line from when the property was part of District 3. This is an abandoned water line.
 - Kevin Low clarified that the easement is moreso about real estate rights rather than just access to the abandoned line.
 - Michael mentioned that if we're not using it, we can be more apt to release the easement.
 - Warren asked who would authorize the release of this easement. Michael stated that someone would need to be an agent from the board to fulfill this role.
 - Janine made a motion to authorize Michael to sign the release of easement pending there are no considerations that would need additional review by the board. Tim seconded. All were in favor.
 - Joe mentioned that they are reading meters this week and should be wrapping up tomorrow (3/16)
 - Fire District 4 had a Water Leak on 3/11.

- Vermont Electric drilled through their service line.
- Joe asked that we reach out to Fire District 4 to better advertise their emergency contact information.
- Tim asked if we can put a map on our website outlining GICWD.
- An idea was made as to whether we should put something in the Islander to explain it.
- Some discussion ensued.
- Lynda identified that Esther Blow is the secretary for Fire District 4.
- Ken asked why Fire District 4 is not a part of GICWD and if we can broach the subject of merging. Joe and Janine gave some context as to why they've remained independent.
- Janine to reach out to Fire District 4 about this matter.
- Lead & Copper Inventory Sheet
 - Lynda has been entering the #s on this sheet. Thanks go to Lynda for her work.
 - Some discussion ensued.
- Engineer's Report
 - A&E were not present and did not send an email.
- Treasurer's Report
 - Michael spoke on the budget.
 - Joe clarified an item on the budget. Warren clarified that he and Michael had already discussed this. This is regarding meter parts that were listed under building maintenance but should be listed under special projects (line 515).
 - Michael spoke on the Reserve Fund.
 - Michael suggested keeping 3 to 4 months operating costs in the operating account to give us a good cushion. His suggestion is to set the reserve fund at \$550k.
 - Ken asked to clarify if the reserve fund is per bank or per account. Michael clarified that it's per bank. Michael suggested opening a 3rd account for the reserve fund.
 - Janine asked what the insurance limit is. Michael said it's \$250k.
 - Kevin supported Michael's suggestion and spoke to his shared perspective on staying within the insurance limit.
 - Ken asked if Community N.A. bank is the only bank in Grand Isle County. Some discussion ensued on banking options.
 - Judi inquired about North Country Credit Union. Michael added it to the list to research into.
 - Michael to do some research and bring it back to the board to make a decision as to how to proceed.
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- Old Business
 - Update on Active Projects

- LCT Building
 - Michael received a revised set of conditions on Monday. He stated that the conditions were still very generic. He's going to push back on this again.
- Piping Replacement Project
 - Still on hold pending this Spring
- Board member open seat
 - Kevin Low was in attendance. Kevin and Peter are still interested parties. Kevin spoke on his interest in the board.
 - Janine motioned to commence an executive session. Ken seconded. All were in favor. Non-Commissioners have left the meeting for the executive session. Executive session was entered at 7:32.
 - At 7:44 PM the board left executive session to vote on who will be replacing Judi Reposa's position on the board. This position will go through December 2023.
 - Kevin Low was voted in by majority vote to replace Judi Reposa's position. Janine to reach out to both Kevin and Peter.
- Newsletter
 - Ken shared an updated draft for review.
 - Michael made a motion to authorize the publishing of the Newsletter pending potential minor edits. Janine seconded. All were in favor.
- New Business:
 - Member Easement: covered in the Operator's Report.

Michael made a motion to adjourn at 7:47, Janine seconded. All were in favor

Grand Isle Consolidated Water District P.O. Box 9, Grand Isle, VT 05458

<http://www.GICWD.com>

SIMON OPERATION SERVICES, INC.